

Meeting of the Town Council of Huntertown, Indiana
June 1, 2020 6 p.m.
Huntertown Town Hall, 15617 Lima Road

A virtual meeting of the Huntertown Town Council was held on Monday, June 1, 2020 at 6:00 p.m. The meeting took place at Huntertown Town Hall, 15617 Lima Road; Huntertown IN, 46748 and also utilized the Zoom app. In attendance at Huntertown Town Hall were council members Michael Aker (P) and Town Manager Beth Shellman. In attendance using the Zoom app were council members Patricia Freck, Brandon Seifert and Michael Stamets; Huntertown Resource Officer Kevin Surface; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources Inc.; zero (0) members of the public and one (1) reporter. Absent was council member Gary Grant.

Michael Aker called the meeting to order at 6:00 p.m. with the Pledge of Allegiance

COUNCIL ACTION

Michael Stamets made a motion to approve the minutes from the May 18, 2020 special meeting. Brandon Seifert seconded. Motion passed, 4-0.

Brandon Seifert made a motion to approve the minutes from the May 18, 2020 regular meeting. Patricia Freck seconded. Motion passed, 4-0.

Michael Stamets made a motion to approve the general, water and sewer claims dated June 1, 2020 in the amount of \$238,374.63. Brandon Seifert seconded. Motion passed, 4-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2020-014, a resolution approving revisions to the Huntertown Personnel Policy and Procedural Manual. Michael Stamets seconded. Beth Shellman provided an overview of the resolution, noting that because of the COVID-19 pandemic, the town would allow employees to carry over 10 PTO days for one year only, from 2020 into 2021. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve the purchase of an inverter from H&H Sales for the recently purchased 2020 Ford F2650 4x4 in the total amount of \$2,600. Michael Stamets seconded. Beth Shellman provided a copy of the quote and said she only got the one quote since H&H Sales was the vendor the Town bought the vehicle from. Ryan Schwab added that the town council would only be responsible for one-third (\$866.66) of the cost. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to have the town pay for any employee or elected officials who register for the Pufferbelly 5K in July. Michael Stamets seconded. Motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Derek Frederickson provided the council with a report on potential reimbursement agreement with a local developer regarding an estimated \$2.1 million sanitary sewer improvement project. The project would free up capacity for sanitary sewer connections in the northeast quadrant of Town and provide relief to the entire sanitary sewer collection system. He provided details of a discussion held with the developer in an email to council earlier in the day and asked them to provide him with feedback. He would like to have a draft agreement ready for council to review at its June 15, 2020 meeting. After no further discussion, no action was taken.

OLD BUSINESS

No Old Business was brought forth.

REPORTS

Brandon Seifert reported on the following items:

- He attended the Allen County Council meeting on Thursday, May 21 in which a second resource officer for the Town of Huntertown was approved. Ryan Schwab stated that the Town Council will have to approve an agreement from the Sheriff's Department similar to the agreement with the current officer.

- He attended a meeting of the Allen County Board of Zoning Appeals on Thursday, June 4, 2020 in which the BZA denied the permit for a local developer who put a sign up on Town property advertising a subdivision. A letter from the BZA to the developer was being issued ordering the removal of the sign.

Resource Officer Kevin Surface had the following report:

- The Allen County Sheriff Department's Bike Patrol Program is ongoing and the Town has seen an increase in its police presence as a result. He said this is not a response to recent protesting in and around the City of Fort Wayne.

Clerk-Treasurer Ryan Schwab had the following report:

- He, Michael Aker and Michael Stamets tool part in two website demos from vendors who submitted quotes for the work. He was going to get more information on a bill pay component from one of the vendors and report back to council at its next meeting.

Outside of items listed under Council Action, Town Manager Beth Shellman had the following report:

- The town has been earmarked for \$219,709 for reimbursement of COVID-19 related expenses through the Coronavirus Relief Fund. She provided council with a list of potential expenses the town could submit for reimbursement and asked the council to come up with suggestions as well.
- The town is taking applications for a second round of Hometown Hero Banners. The first round was installed prior to Memorial Day. She is hoping to get another 40 banners ordered and hang them in August. The plan is to take the banners down during the winter months and hang them all back up in the spring. This will leave room for Christmas decorations in the winter.
- The community signing event for Twin Eagles in June 3, 2020 with a drive-thru at Town Hall.
- She reported that the Utility Service Board approved payment to R&C Fence in the amount of \$11,640 for fencing around the Water Treatment Plant.

Derek Frederickson, representing Engineering Resources Inc. issued the following report:

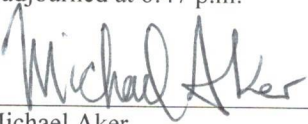
- Allen County is moving forward with a rebuild of the lift station at the Byron Health Center complex. The estimated completion date in January, 2021.
- He provided an update on the Lima Road Water Main project, noting that the bid opening was scheduled for June 9, 2020 at 9 a.m. Substantial completion of the project would be done in November, 2020 with final completion scheduled for April, 2021.

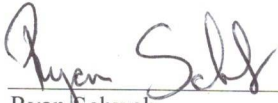
PUBLIC COMMENT

None was brought forth.

Brandon Seifert made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 6:47 p.m.

Attest:


Michael Aker
President


Ryan Schwab
Clerk Treasurer