

**Meeting of the Town Council of Huntertown, Indiana**  
**June 15, 2020 6 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A virtual meeting of the Huntertown Town Council was held on Monday, June 15, 2020 at 6:22 p.m. The meeting took place at Huntertown Town Hall, 15617 Lima Road; Huntertown IN, 46748 and also utilized the Zoom app. In attendance at Huntertown Town Hall were council members Michael Aker (P) and Patricia Freck; Clerk-Treasurer Ryan Schwab and Town Manager Beth Shellman. In attendance using the Zoom app were council members Gary Grant, Brandon Seifert and Michael Stamets; Huntertown Resource Officer Kevin Surface; Derek Frederickson of Engineering Resources Inc.; Dave Hawk of Hawk Haynie Kammeyer and Smith; Stephen Carter of Krohn & Associates; John Urbahns, President/CEO of Greater Fort Wayne Inc.; one (1) member of the public and one (1) reporter.

Michael Aker called the meeting to order at 6:22 p.m. with the Pledge of Allegiance and took role.

Michael Aker suspended the regular meeting at 6:23 p.m. and opened the floor for a Public Hearing regarding the Voluntary Annexation of Cascata Estates. No public comment was brought forth and the Public Hearing was closed at 6:24 p.m.

Michael Aker reconvened the regular meeting at 6:24 p.m.

**COUNCIL ACTION**

Patricia Freck made a motion to approve the minutes from the June 1, 2020 meeting. Michael Stamets seconded. Motion passed, 5-0.

Gary Grant made a motion to approve the general, water and sewer claims dated June 1, 2020 in the amount of \$205,746.21. Brandon Seifert seconded. Patricia Freck asked if the town had received an invoice from Allen County covering backwash charges from 2015-2017. Ryan Schwab said the invoice has been received and he is having water plant operator Gabriel Brindle review the readings for accuracy. After no further discussion, the motion passed, 5-0.

Brandon Seifert made a motion to enter into a contract for professional economic development services by and between Town of Huntertown, Indiana and Fort Wayne – Allen County Economic Alliance, Inc. Michael Stamets seconded. John Urbahns, President/CEO of Greater Fort Wayne Inc. gave a brief presentation about his company and what it can provide the businesses in the Huntertown community. He also covered the basic terms of the contract, including time of performance and terms of service. Items of discussion included having a member of the town council on the Greater Fort Wayne Inc. board and how this differs from Allen County Economic Development Commission. After no further discussion, the motion passed, 5-0:

Brandon Seifert made a motion to approve Huntertown Resolution 2020-015, a resolution approving revisions to the Huntertown Personnel Policy and Procedure Manual – for the 2020 calendar year only. Patricia Freck seconded. Motion passed, 5-0.

Michael Stamets made a motion to approve Huntertown Resolution 2020-016, a resolution adopting the fiscal plan regarding the annexation of certain territory to the Town of Huntertown to be commonly known as the Cliffs of Rolling Oaks Voluntary Annexation. Brandon Seifert seconded. Motion passed, 5-0.

Michael Stamets made a motion to introduce Huntertown Ordinance 2020-009, an ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cliffs of Rolling Oaks Voluntary Annexation. Brandon Seifert seconded. Motion passed, 5-0.

Brandon Seifert made a motion to consider Huntertown Ordinance 2020-009, an ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cliffs of Rolling Oaks Voluntary Annexation. Patricia Freck seconded. Motion passed, 5-0.

Brandon Seifert made a motion to adopt Huntertown Ordinance 2020-009, an ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cliffs of Rolling Oaks Voluntary Annexation. Michael Stamets seconded. Motion passed, 5-0.

Patricia Freck made a motion to approve the Interlocal Agreement with Allen County Highway for 2020-2022 as presented. Brandon Seifert seconded. Ryan Schwab said that there was one change from the 2019-2021 agreement signed in February 2019. Beth Shellman provided details on the change which had little impact on the overall agreement. After no further discussion, the motion passed, 5-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, no other New Business was brought forth.

## **OLD BUSINESS**

- Mike Aker re-introduced discussion on a potential reimbursement agreement with a local developer regarding an estimated \$2.1 million sanitary sewer improvement project. With most council members providing input on this topic during the Utility Service Board meeting earlier that same evening, Aker asked Derek Frederickson to provide a short recap. Frederickson noted that the project would free up capacity for an estimated 1,000 new sanitary sewer connections in the northeast quadrant of Town and provide relief to the entire sanitary sewer collection system. He stated that there is lot of interest in development in the northeast area of town. The town has already had discussions with the potential developers in the area to create a “win-win” solution; however, the developers did not provide feedback on the project. Since, one developer has come forth and is willing to pay for the project, so long as the town agrees to a reimbursement agreement for expenses unrelated to his development. No terms of an agreement have yet been presented to the town. He covered the town’s current ordinance and how it applies in this case and also covered different options that town had for paying for the project/reimbursement agreement. He also went over the details of recent discussions related to system development charges and capital surcharges the town could consider to help pay for future capital projects. Following the recap, council member gave a brief statement of their view on the project/reimbursement agreement. After no further discussion, no action was taken.

## **REPORTS**

Gary Grant reported on the following items:

- Huntertown Resource Officer Kevin Surface has been promoted within the department creating an opening for the Resource Officer position. The Sheriff’s Department has taken applications for a second resource officer position recently approved by the County and will also be taking application to fill Kevin’s position. Gary and Michael Aker will interview candidates and bring recommendations for hire back to the council. He noted that Surface will stay in the role until the new hires are trained.

Resource Officer Kevin Surface had no report.

Clerk-Treasurer Ryan Schwab had the following report:

- He provided an update on the bids for a new town website. He noted that one of the company’s has its own bill pay service as part of its site, however, the town’s current billing software company does not recommend changing its current provider. Schwab also explained that the town is planning to submit the cost of the website to the COVID-19 Relief Program for reimbursement.
- He said that he is beginning to work on the budget for 2021 and asked council members to start thinking of things they would like included. He reported that because of the COVID-19 pandemic, communities are asked to be conservative with their budgets until the full extent of the financial impact of the pandemic on the individual communities is better understood.
- The current Governor’s Order for electronic meetings expires on July 4, 2020. With the next council meeting scheduled for July 6, 2020, the town would have to host its meeting in the traditional format unless the Governor extends his current order.

Town Manager Beth Shellman had the following report:

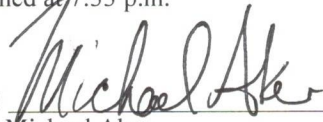
- She asked the council for input on a request from Huntertown Hurricane Soccer to use the well field land at the properties north end for various activities as well as use a 2-inch pipe on the south end to connect for water for players. Council was not in favor of having anyone on the property near the well field and even requested Shellman to get quotes on fencing for the property. The council didn't have an issue with them using the pipe on the south end of the facility, so long as it was being used properly. Shellman suggested a yard hydrant with a padlock that the coaches would have access too. Shellman said she would summarize the council's comments and send a letter back to the entity.

**PUBLIC COMMENT**

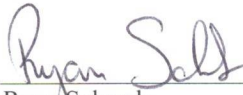
None was brought forth.

Gary Grant made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 7:33 p.m.

Attest:



Michael Aker  
President



Ryan Schwab  
Clerk Treasurer