

Meeting of the Town Council of Huntertown, Indiana
July 6, 2020 6 p.m.
Huntertown Town Hall, 15617 Lima Road

A virtual meeting of the Huntertown Town Council was held on Monday, July 6, 2020 at Huntertown Town Hall, 15617 Lima Road. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board member Brandon Seifert; Town Manager Beth Shellman; and Huntertown Resource Officer Annis Softic. Attending the meeting via Zoom were board members Michael Aker (P), Patricia Freck, Gary Grant and Michael Stamets; Clerk-Treasurer Ryan Schwab; David Hawk of Hawk Haynie Kammeyer and Smith; Stephen Carter of Krohn & Associates; one (1) member of the public and one (1) member of the media.

Council President Michael Aker asked Brandon Seifert to run the meeting in the event that Aker would be called away for work.

Brandon Seifert called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Gary Grant made a motion to approve the minutes from the June 15, 2020 meeting. Michael Stamets seconded. Motion passed, 5-0.

Michael Aker made a motion to approve the general, water and sewer claims dated for July 6, 2020 in the amount of \$364,804.43. Michael Stamets seconded. Patricia Freck inquired about an invoice from Allen County that was not included on the docket. Ryan Schwab said that the town is planning to meet with representatives from Allen County later this week to discuss the details of the invoice. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to approve Huntertown Resolution 2020-017, a Resolution of the Town Council of the Town of Huntertown, Indiana adopting the fiscal plan regarding the annexation of certain territory to the Town of Huntertown to be commonly known as the Cascata Estates Voluntary Annexation. Patricia Freck seconded. Stephen Carter provided the council with an overview of the fiscal plan and entertained questions. None were brought forth. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to introduce Huntertown Ordinance 2020-010, an ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cascata Estates Voluntary Annexation. Gary Grant seconded. Motion passed, 5-0.

Patricia Freck made a motion to consider Huntertown Ordinance 2020-010, an ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cascata Estates Voluntary Annexation. Gary Grant seconded. Motion passed, 5-0.

Patricia Freck made a motion to adopt Huntertown Ordinance 2020-010, an ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cascata Estates Voluntary Annexation. Gary Grant seconded. Motion passed, 5-0.

Patricia Freck made a motion to introduce Huntertown Ordinance 2020-011, an ordinance to amend and restate Huntertown Ordinance No. 04-002, to control noise within the town limits. Gary Grant seconded. David Hawk provided the council with an overview of the new changes made to the ordinance and entertained questions. None were brought forth. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to consider Huntertown Ordinance 2020-011, an ordinance to amend and restate Huntertown Ordinance No. 04-002, to control noise within the town limits. Patricia Freck seconded. Motion passed, 5-0.

Michael Aker made a motion to approve Huntertown Ordinance 2020-011, an ordinance to amend and restate Huntertown Ordinance No. 04-002, to control noise within the town limits. Gary Grant seconded. Motion passed, 5-0.

Michael Stamets made a motion to approve Huntertown Resolution 2020-018, a resolution revising resolution 19-013, re-establishing criteria for the review of applications for economic revitalization area(s) in Huntertown. Gary Grant seconded. Rachel Black, associate economic development specialist for Allen County, provided an overview of the changes made to the resolution. Beth Shellman provided details on why the town sought changes. After no further discussion, the motion passed, 5-0.

Gary Grant made a motion to approve Huntertown Resolution 2020-019, a resolution approving 2020 pay 2021 real and personal property compliance with statement of benefits (CF-1) forms. Michael Stamets seconded. Rachel Black provided details on the three companies included with the CF-1 forms and their level of compliance. She opened the floor to questions and none were brought forth. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to consider Huntertown Ordinance 2020-003, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Fairgrounds Annexation Area. Michael Aker seconded. Ryan Schwab said that this ordinance was introduced at the council's January 21, 2020 meeting and needed two more readings. After no further discussion, the motion passed, 5-0.

Gary Grant made a motion to adopt Huntertown Ordinance 2020-003, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Fairgrounds Annexation Area. Patricia Freck seconded. Motion passed, 5-0.

Gary Grant made a motion to consider Huntertown Ordinance 2020-004, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Estates of Twin Eagles Annexation Area. Michael Aker seconded. Ryan Schwab said that this ordinance was introduced at the council's January 21, 2020 meeting and needed two more readings. After no further discussion, the motion passed, 5-0.

Gary Grant made a motion to adopt Huntertown Ordinance 2020-004, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Estates of Twin Eagles Annexation Area. Patricia Freck seconded. Motion passed, 5-0.

Gary Grant made a motion to accept the quote from eGovstrategies for a new website in the amount of \$14,428. Michael Stamets seconded. Ryan Schwab provided details on overall cost for three years and noted that the town planned to submit the initial invoice in the amount of \$10,190 to the COVID-19 Relief Fund Program for full reimbursement. Michael Aker added information on why he recommended this vendor, despite it not being the low quote. After no further discussion, the motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, no New Business was brought forth.

OLD BUSINESS

Beth Shellman recapped the report from Derek Frederickson on the sanitary sewer project and subsequent reimbursement agreement, which he detailed to the Utility Service Board earlier in the evening. He said that survey work has been done in the area and the town is waiting on those results. Once the survey work is completed, it can be compared to the project's design to look for the most logical route to run the line. A potential reimbursement agreement with the developer would follow. Frederickson estimated the timeline to be about a month.

REPORTS

No Council member had a report.

Huntertown Resource Officer Annis Softic introduced himself to council and said he is eager to get started. He also noted that Ingrid Herriott is also working as a Resource Officer for the town.

Clerk Treasurer Ryan Schwab had the following report:

- The Department of Local Government Finance (DLGF) has set the town's 2021 budget workshop for Tuesday, August 18, 2020 at 2 p.m. This will be a virtual meeting through Microsoft Teams. He will begin meeting with the Town Manager and Department Heads to craft the 2021 budget for the council. He intends to have the Public Hearing for the budget at the second meeting in September, 2020 with adoption

at the first meeting in October, 2020. He asked council members to make sure they can be available for the October meeting.

Town Manager Beth Shellman had the following report:

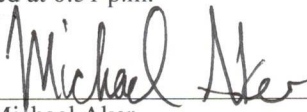
- The Willows Restaurant is expanding its parking lot and will comply with the town's storm run-off regulations. The area already has issues related to storm drainage.
- INDOT has set aside an additional \$102,400 to complete preliminary engineering and right-of-way work in 2020/2021 for the Kell Road Bridge project. The town's portion in 2020 is \$25,600.
- Hometown Hero banners has been a huge success. Since the first set of banners were displayed prior to Memorial Day, 14 new banner orders have been received by the town. She is encouraging people to continue submitting their banner applications as the Town received a price break for 50 orders.
- With the passage of the Fairgrounds and Estates of Twin Eagles annexations earlier in the evening, the 90-day remonstrance period will soon begin. Certified letters will be mailed to all impacted property owners and five off-site meetings are being held. She is asking council members to help cover these meetings.
- The town is meeting with NIRCC on July 28, 2020 in relation to the Carroll Road federal aid project scheduled for construction in 2023.
- INDOT has postponed its July call for projects for the Community Crossings Matching Grant program. They intend to reconsider projects in September.
- Beth along with Superintendent of Streets Randy Bailey and council president Michael Aker recently walked with area contractors to discuss sidewalk projects for the town and were happy with the initial discussions.
- The Pufferbelly Trail 5K is July 18, 2020. She is getting ready to sign up the town team. She also noted that the event is being both in-person and virtually, allowing an individual to enter their own times.
- Residents in the Ravenswood area have complained about high numbers of mosquitos. Anyone with complaints about mosquitos is asked to contact the Town Hall. The town will monitor those complaints and have the contractor hit those areas a little harder then they fog for mosquitos.

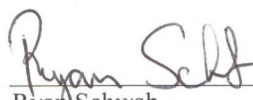
PUBLIC COMMENT

None was brought forth.

Patricia Freck made a motion to adjourn. Gary Grant seconded. Motion passed with a voice vote and the meeting adjourned at 6:51 p.m.

Attest:


Michael Aker
President


Ryan Schwab
Clerk Treasurer