

**Meeting of the Town Council of Huntertown, Indiana**  
**August 17, 2020 6 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A virtual meeting of the Huntertown Town Council was held on Monday, August 17, 2020 at Huntertown Town Hall, 15617 Lima Road. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members Patricia Freck and Brandon Seifert; Town Manager Beth Shellman; and Huntertown Resource Officer Anis Softic. Attending the meeting via Zoom were board members Michael Aker (P) and Gary Grant; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources Inc.; thirty-six (36) member of the public and one (1) member of the media. Absent was council member Michael Stamets.

President Michael Aker asked Brandon Seifert to run the meeting in the event he would be called away while at work.

Ryan Schwab conducted the oath of office for the five (5) new members of the Huntertown Fire Department. Huntertown Chief Robert Boren provided initial remarks and pinned the new members.

**COUNCIL ACTION**

Gary Grant made a motion to approve the minutes from the August 3, 2020 meeting. Michael Aker seconded. Motion passed, 4-0

Michael Aker made a motion to approve that general, water and sewer claims dated August 17, 2020 in the amount of \$466,534.64. Gary Grant seconded. Patricia Freck asked why the town pays claims to both Comcast and Frontier and asked the clerk-treasurer to look into paying for just one service. After no further discussion, the motion passed, 4-0.

Gary Grant a motion to introduce Huntertown Ordinance 2020-012, an Ordinance amending Ordinance 09-009 and Code of Ordinances Section 71.06 regulating the use and registration of golf carts within the Town of Huntertown. Patricia Freck seconded. Beth Shellman provided the council with details on the changes being made. After no further discussion, the motion passed, 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2020-021, a Resolution accepting the following five streets located in Brownstone Manor Section 1 subdivision, for ownership and maintenance (Brownstone Run, Hudson Cove, Rittenhouse Place, Hummelstone Run, and Apostle Island Cove). Gary Grant seconded. Motion passed, 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2020-022, a Resolution accepting the following three streets located in Majestic Pointe Section 1 Subdivision for ownership and maintenance (Bozzio Road, Windrow Way, Balor Cove). Patricia Freck seconded. Motion passed, 4-0.

Michael Aker made a motion to approve purchase of a Planer/Grinder for the street department from Kenn-Feld Group in the amount of \$11,935. Gary Grant seconded. Topics of discussion included the need for the device, other cities who are struggling with keeping up on their street projects because of the lack of Motor Vehicle Highway funds, doing the work ourselves versus bidding the work out; past distributions of MVH funds and what future distributions may look like. After no further discussion, the motion passed, 4-0.

Michael Aker made a motion to approve purchase of a Snow-ex TSA-500-GESG Deluxe 500-gallon sprayer system from Kenn-Feld Group in the amount of \$10,985. Gary Grant seconded. Street Superintendent Randy Bailey provided information on the system and how it could benefit the town year-round; not just in the winter; however, winter operations would be its main purpose. Topics of conversation included how weeds are sprayed today; remaining liquid deicer for 2020-21 winter; fitting for all vehicles; saving on salt/sand in winter time and overtime hours; using on only main roads and entrances to additions; subcontracting of snow plowing and whether plowing will be reduced.

Gary Grant made a motion to donate \$500.00 to the Huntertown Heritage Days Festival committee. Patricia Freck seconded. Topics of discussion included another fundraiser on Friday, September 4, 2020 to benefit the Festival. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to purchase a server/computers/equipment from Fort Wayne IT Solutions for the Utility Office, Clerk-Treasurer and Town Manager for a not-to-exceed amount of \$30,000. Gary Grant seconded. Ryan Schwab provided an overview of all equipment needed and noted that it would be eligible for full reimbursement through the Coronavirus Relief Fund. After no further discussion, the motion passed, 4-0.

Michael Aker left the meeting at 7:25 p.m. and no longer participated in voting.

Gary Grant made a motion to approve the improvement of lettering on the Town Hall brickwork in front of the building to Indiana Sign Works in the amount of \$1,297. Patricia Freck seconded. Motion passed, 3-0.

Gary Grant made a motion to approve payment to Indiana Sign Works in the amount of \$12,457 for a "Welcome to Huntertown" sign located at the north end of State Road 3. Patricia Freck seconded. Motion passed, 3-0.

### **NEW BUSINESS**

Outside of items listed under Council Action, no new business was brought forth.

### **OLD BUSINESS**

Derek Frederickson re-introduced the town's 5-year pavement asset management plan. Asked for feedback on the order the town would like to do projects and used the screen share feature to provide the council an update on the latest plan. His main note was that funds for the Carroll Road project will be needed to be moved into 2022. Topics of discussion included using TIF funds for road projects in the future; uploading a plan to LTAP to submit for Community Crossings funds, and 2020 quotes for a section of Carroll Road; the Hathaway Road project and why it isn't on the list (anticipated to be further down the plan per Frederickson). Beth will provide information on Hathaway Road at the next meeting. Deadline for updating the 5-year plan is December 1, 2020. After no further discussion, no action was taken.

### **REPORTS**

Outside of items listed under council action, no other council reports were given.

Resource Officer Anis Softic had the following report:

- Asked if someone has history with the town's video system and to help look into some recent vandalism. Gary Grant said he would look into it. Gary Grant added that a new computer was ordered for the resource officer's office at Town Hall.

Outside of items listed under Council Action, Clerk Treasurer Ryan Schwab had the following report:

- He asked the council for input on the 2021 budget related to raises, potential HAS contributions, and if any other items need added to the budget. While no information on those topics was provided, Patricia Freck asked for a more detailed breakdown of each line item. Schwab said that such a document was provided to council in its meeting packet prior to the 8/3/2020 meeting and would be willing to go over the information in person if she wanted. Freck also had questions about Motor Vehicle Highway distributions and estimates and how they are figured. Schwab said he would provide her with that information.
- All of the items listed on the Coronavirus Relief Fund spreadsheet included in the council packet were approved for reimbursement. The town will begin the process of applying for reimbursements soon.

Outside of items listed under council action, Town Manager Beth Shellman had the following report:

- She is ordering t-shirts for the utility workers to wear with their uniforms and asked council to let her know of any clothing/uniform needs they would like with their \$75.00 annual stipend.

### **PUBLIC COMMENT**

None were brought forth.

Gary Grant made a motion to adjourn. Patricia Freck seconded. Motion passed with a voice vote and the meeting adjourned at 7:32 p.m.

Attest:

A handwritten signature in dark ink that reads "Michael Aker". The signature is written in a cursive style with a horizontal line underneath.

Michael Aker  
President

A handwritten signature in dark ink that reads "Ryan Schwab". The signature is written in a cursive style with a horizontal line underneath.

Ryan Schwab  
Clerk Treasurer