

**Meeting of the Town Council of Huntertown, Indiana
Monday, November 2, 2020, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road**

A meeting of the Huntertown Town Council was held on Monday, November 2, 2020 at 6:00 p.m. The meeting was held at Huntertown Town Hall, 15617 Lima Road. Members present were Michael Aker (P), Gary Grant and Brandon Seifert. Also present were Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Ellen Cutter of Greater Fort Wayne Inc. and five (5) members of the public and zero (0) members of the media. Absent were council members Patricia Freck and Michael Stamets and Huntertown Resource Officers Anis Softic and Ingrid Herriott. Michael Aker called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Gary Grant made a motion to approve the minutes from the October 19, 2020 meeting. Brandon Seifert seconded. Motion passed 2-0.

Brandon Seifert made a motion to approve the General, Water and Sewer claims as presented, in the amount of \$259,664.06. Gary Grant seconded. Motion passed, 2-0.

Brandon Seifert made a motion to introduce Huntertown Ordinance 2020-016, an Ordinance creating a Special Fund to be known as Fund #273 – Hathaway Road Sidewalk Improvement Fund. Gary Grant seconded. Motion passed, 3-0.

Brandon Seifert made a motion to approve the updated NIPSCO Easement Agreement. Gary Grant seconded. Beth Shellman covered the changes from this agreement to an agreement that was approved at a prior USB meeting. She noted that attorneys from both entities have reviewed the document and are comfortable moving forward. The main issue was liability. After no further discussion, the motion passed, 3-0.

Gary Grant made a motion to have Fort Wayne IT Solutions begin the e-mail migration process for the town's e-mail addresses. Brandon Seifert seconded. Ryan Schwab said that since the town is getting its new website online in early 2021, the current web host would not be needed. That web host currently hosts the Town e-mail. Since Fort Wayne IT Solutions just concluded an upgrade of the town's server and computers at Town Hall, the next logical step was for the company to take over the monitoring of the town's email. Schwab said that work could be done for around \$3,000 with a \$900 annual renewal for the Microsoft 365 package. After no further discussion, the motion passed, 3-0.

NEW BUSINESS

Ellen Cutter of Greater Fort Wayne Inc. VP of Economic Development gave a presentation, which provided an overview on economic development efforts in the county throughout 2020. Provided a handout on CARES Act funding available for small businesses. Fort Wayne received about \$9 million and Allen County received about \$12 million. Restrictions were too limited to use those funds by year-end. Additional permissible items have been included, notably, grants for small businesses. The City and County have allotted \$1 million has been committed for grants. Info at grant.gfwinc.com. Up to \$5,000 can be reimbursed. She opened the floor to questions. None were brought forth.

OLD BUSINESS

Beth Shellman provided an update on a recent meeting regarding the NE Regional Force Main project. Two members of the council, one member of the utility board, Clerk-Treasurer Ryan Schwab, Derek Frederickson and Scott Karst of Engineering Resources, David Hawk of Hawk Haynie Kammeyer & Smith, Stephen Carter of Krohn & Associates and developer Jeff Thomas joined her at the meeting. It was determined that the town's staff is working on a financial plan to meet the IURC guidelines for funding the project. USB has voted to publicly fund the project itself. Still no contact with IURC as of today.

REPORTS

Brandon Seifert opened discussion on using CARES Funds for a variety of projects, including televisions. He would like to purchase the TV's from Best Buy and have the Geek Squad come in and do the installation. Two televisions would be installed in the Town Hall meeting room and one for the conference room. He also wants to get Apple TV

boxes to co-exist with the town's iPads. He also wants to look at upgrading the town's phone system and getting a new copy machine for Town Hal. Any leftover funds, we should use it for fireman salaries. Ryan Schwab provided some information on a quote from WM Imaging Solutions for both a color and black & white copy machine, ranging between \$3,680 and \$3,315.

Mike Aker should have quotes for Security Systems at the next meeting.

Huntertown Resource Officers Anis Softic and Ingrid Herriott were absent.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had no report.

Mike Aker asked about the computer upgrade process. Schwab noted that the process went well and outside of the scanner issue previously mentioned, things are running smoothly.

Town Manager Beth Shellman had the following report:

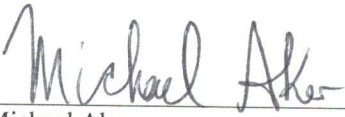
- She thanked the town for sending her flowers to the funeral home for the passing of her aunt.
- She asked the council to think about changes to the Summer Sprinkler Credit. She would like to include those changes in an upcoming rate ordinance for potential system development charges.
- The Utility Service Board approved potholing work for a town force main. Geiger Trenchless Solutions will be potholing six spots between Hunter Street and Cedar Canyons Road. Apex will come in and survey the work after. Geiger's work will cost \$7,500 and the survey work from Apex was approved for \$800.00.
- Phone calls are being received from residents regarding a water leak on Gemini Drive and Mercury Lane. The town has employed two companies in addition to town employees to look for the leak. While the town believes the water is mostly groundwater, it is testing positive for chlorine. If the leak cannot be found soon, she recommends the town consider moving up the projected road work in the area on the pavement plan, potentially doing the work in phases.
- The town's Community Crossings Matching Grant for Bethel Road has been applied for.
- Huntertown rotary conversation will take place at the next meeting.
- She is taking part in a 2-day webinar from OCRA covering the Indiana Main Street program. She is hoping that some of the original sections of Huntertown will be eligible to apply for grants.
- DNR trails grants have opened and she is awaiting more information.
- Putting together a list of Town accomplishments for 2020, should be at December meeting.
- She will be taking part in walk throughs for two subdivisions, Cliffs of Rollings Oaks and Brownstone Section III for street acceptance. Those resolutions should be coming to the council soon.
- API will begin work on Carroll Road, between Preserves Blvd. and Hand Road in the next two months.
- She asked local resident Derek Myers to address the council about supporting a variance for a shed he would like to install on his property, located at 15331 Lima Road. He has been approved for a permit for the shed, but the approved location would be very close to his neighbor's home, owned by Betty Lavachek at 2127 Meyers Drive. He needs the variance because he cannot meet certain set-back requirements if he places the shed on the north side of his property, adjacent to his garage. Lavachek is concerned that either location will block her view from windows on the east side of her home. She suggested putting the shed on the south side of the property and even indicated that a tree on her property could be cut down to make extra room. She also expressed her issue with a lack of communication from her neighbor on the work being done. Council members acknowledged that since Meyers has a permit for the shed, it's going to go up regardless, and the town has no Ordinance in place preventing him from putting up the type of shed he is having built. The town also cannot dictate how people use their lands, especially if the county has already granted a permit. Michael Aker suggested having the town support Myers in his request for a variance, just to see if the County would approve it and have the shed moved to a less intrusive spot. Council members also expressed its desire to have the two neighbors come to a resolution without the town being involved. Myers had until Tuesday, November 3, 2020 to apply for the variance and was uncertain if he wanted to spend the time and money to move the shed since neither location he would like for the shed would satisfy Lavachek. After no further discussion, no action was taken.

PUBLIC COMMENT

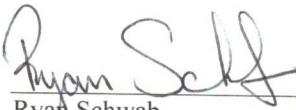
None were brought forth

Gary Grant made a motion to adjourn. Brandon Siefert seconded. Motion passed with a voice vote and the meeting adjourned at 7:06 p.m.

Attest:



Michael Aker
President



Ryan Schwab
Clerk Treasurer