

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, January 4, 2021, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A virtual meeting of the Huntertown Town Council was held on Monday, January 4, 2021 at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall was council member Michael Aker and Resource Officer Anis Softic. Present using the Zoom app were council members Patricia Freck, Gary Grant, Brandon Seifert, and Michael Stamets; Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Derek Frederickson of Engineering Resources Inc.; David Hawk of Hawk Haynie Kammeyer & Smith; Steve Carter of Krohn & Associates; and eight (8) members of the public and one (1) reporter.

Ryan Schwab called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

**ELECTION OF PRESIDENT**

Brandon Seifert made a motion to elect Gary Grant as Huntertown Town Council President for 2021. Michael Aker seconded. Gary Grant accepted the nomination. There was no discussion. The motion passed, 5-0.

**COUNCIL ACTION**

Brandon Seifert made a motion to approve the minutes from the December 21, 2020 meeting. Michael Aker seconded. There was no discussion. Motion passed, 5-0.

Michael Stamets made a motion to approve the general, water, and sewer claims dated January 4, 2020 in the amount of \$127,086.26. Brandon Seifert seconded. Brandon Seifert asked if a claim for Hawk Haynie Kammeyer & Smith that was discussed during the Utility Service Board meeting was included in these claims. Ryan Schwab said that claim was not included. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to have David Hawk begin a draft agreement with Oakmont Development for the Northeast Regional Force Main (sewer) project. Michael Aker seconded. Derek Frederickson provided the council with an update on the status of the project, noting that the Utility Service Board at its meeting earlier the same evening voted to rescind a previous motion to bid the project publicly and now allow the develop to bid the project privately. A work group consisting of Frederickson, Steve Carter of Krohn & Associates; Beth Shellman and Ryan Schwab had met multiple times to discuss the two options, the financial impact those options have on the town and the remaining items needed to get the project underway. That group determined it would be less expensive for the town to take the private option as state law stipulates that public funds can not be used to pay for more than 50-percent of a privately funded project. The town would also avoid a loan or bond by bidding the project privately. Other topics of conversation included whether or not to have David Hawk draft the agreement; final cost of the project and what numbers to place in the agreement; implementing a system development charge for both the water and sewer utilities in conjunction with this project to begin recouping the town's expense; and the timeline to complete the engineering. The developer noted that once he receives all the engineering, it would likely to 10-14 days to return a construction cost for the project to the town. After no further discussion, the motion passed, 5-0.

Michael Aker made a motion to approve Huntertown Resolution 2021-01, a Resolution regarding the extension of water and sewer service outside of the town (935 W. Gump Road). Brandon Seifert seconded. Beth Shellman provided an overview of the resolution, noting that the property does not require any main extensions. The owner has been using its own well and septic system but is wanting to connect to existing infrastructure in the area. After no further discussion, the motion passed, 5-0.

Michael Aker made a motion to approve Huntertown Resolution 2021-02 – a Resolution approving the encumbrance of appropriated funds from 2020 Motor Vehicle Highway Restricted Fund #203 into 2021 Motor Vehicle Highway Restricted Fund #203; 2020 CREDIT Fund #444 into 2021 CREDIT Fund #444; and 2020 Riverboat Fund #250 into

2021 Riverboat Fund #250. Michael Stamets seconded. Ryan Schwab provided an overview of the dollar amounts and purpose of each encumbrance listed in the resolution. Patricia Freck asked about CEDIT funds being used for street work associated with a bridge project and why they were separate items. Beth Shellman said that the Community Crossings Grant for that project. INDOT required it to be bid in two parts from two funding sources since a portion of roadway extended beyond the footage allowed. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to approve the bond for the Clerk-Treasurer as presented. Patricia Freck seconded. Ryan Schwab provided an overview of the bond and noted that town council approval and a signature from the council president on the bond was required. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to approve a contract with Delta T Mechanical for HVAC repairs and maintenance for 2021 in the amount of \$3,360.00. Brandon Seifert seconded. Ryan Schwab said that the contract amount remained the same as 2020's contract. After no further discussion, the motion passed, 5-0.

Michael Aker made a motion to extend the town's summer sprinkling credit forward one month, to include the billing month of October. Brandon Seifert seconded. Beth Shellman stated that the Utility Service Board voted at its meeting earlier in the evening to recommend shifting the credit forward one month to cover the billing months of August, September, and October, removing the billing month of July. Topics of conversation included why the billing month of July, which covers May 10-June 9, still needs to be included; whether the credit needs to consider people who fill their pools; and the legal requirements to change the town's ordinance. After no further discussion, the motion passed, 4-1 (Michael Stamets – Aye; Michael Aker – Aye; Patricia Freck – Nay; Brandon Seifert – Aye; Gary Grant – Aye).

## **NEW BUSINESS**

Outside of items listed under Council Action, no other New Business was brought forth.

## **OLD BUSINESS**

Outside of items listed under Council Action, no other Old Business was brought forth.

## **REPORTS**

Brandon Seifert reported on the following items:

- Some local business owners are interested in putting together a pamphlet of all the local business listings to be included in a welcome packet distributed to new utility customers.
- The Lima Plank Industrial Park is looking at building a gazebo or stage on an unused paved area in the park.
- He contacted Best Buy regarding a warranty the town wanted for TV purchases made in December, however Best Buy does not offer a warranty program for businesses. He is also working on finding paperwork that allows the town to have a business account with Best Buy and be invoiced for the expense.

Michael Aker reported on the following item:

- He questioned why someone has to be present at Town Hall for a public meeting while utilizing Zoom. Ryan Schwab said it was listed in the requirements for virtual meetings established by the Indiana Public Access Counselor. The individual present does not have to be the president, but at least one member of council must participate in the meeting from the advertised location.

Huntertown Resource Officer Anis Softic had no report.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had the following report:

- He provided the council with a list of the outstanding checks from 2018 that the town is allowed to receipt back into the various funds they were paid from. The general fund had \$0.00 in outstanding checks, the water fund had \$450.00 in deposit returns that were receipted back into the water deposit fund, and the sewer fund had \$619.80 receipted back into the sewer operating fund.

Town Manager Beth Shellman had the following report:


- The Lima Road Bridge project is set to begin on January 11, 2021 with an estimated completion date of June 1, 2021. Detours should be posted soon.
- She requested permission to request survey work on Woods Road to begin the right-of-way acquisition process. The work needs completed in advance of a Community Crossings Grant application for roadway improvements in the future. No official vote was taken but council members did not oppose.
- The next quarterly meeting for the Carroll Road project is February 9, 2021.
- The contract for the Bethel Road Community Crossings Grant was sent to INDOT before the end of 2020.
- A report from the Utility Office Manager has been included on the monthly Town Manager Report.
- She reminded council members who come into Town Hall to make sure the door latches behind them when they leave. Someone entered Town Hall through that door looking for a notary in December and was seen walking the main hallway.

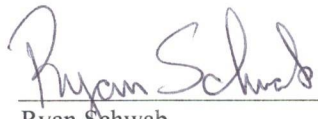
#### **PUBLIC COMMENT**

None were brought forth.

Brandon Seifert made a motion to adjourn. Michael Aker seconded. Motion passed with a voice vote and the meeting adjourned at 7:02 p.m.

Attest:

  
 Gary Grant  
 President

  
 Ryan Schwab  
 Clerk Treasurer