

Meeting of the Town Council of Huntertown, Indiana
Monday, March 1, 2021 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A virtual meeting of the Huntertown Town Council was held on Monday, March 1, 2021 at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall was board member Brandon Seifert. Present using the Zoom app were council members Michael Aker, Patricia Freck, Gary Grant (P), and Michael Stamets; Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Derek Frederickson of Engineering Resources Inc; three (3) members of the public and one (1) reporter.

Gary Grant called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes from the February 16, 2021 regular meeting. Patricia Freck seconded. The motion passed, 5-0.

Michael Stamets made a motion to approve the general, water, and sewer claims dated March 1, 2021 in the amount of \$1,329,207.76. Brandon Seifert seconded. The motion passed, 5-0.

Michael Aker made a motion to approve a proposal from Miller Land Surveying in the amount of \$1,350.00 for land surveying services for establishing right-of-way along Woods Road. Brandon Seifert seconded. Beth Shellman provided the council with an overview of the four quotes received for the work, noting that Bertsch-Frank & Associates was the low bidder at \$1,280.00, however, its bid was received after the deadline. Patricia Freck noted that one of the bids had more detail than others and wondered why it was not being given more consideration. Shellman noted that all the bids addressed the work that needed done. After no further discussion, the motion passed, 5-0.

Mike Aker made a motion to approve a grant a dedication of right-of-way from Northwest Allen County Schools as presented. Brandon Seifert seconded. The motion passed, 5-0.

Patricia Freck made a motion to approve Huntertown Resolution 2021-007, a Resolution approving payment into employee Health Savings Accounts. Michael Stamets seconded. Beth Shellman noted that this was the third consecutive year for the town to contribute \$1,000 into each of the six employees who have a health savings account. The payments would be made on April 1, 2021 and November 1, 2021. After no further discussion, the motion passed, 5-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2021-008, a Resolution approving the transfer of funds from the Motor Vehicle Highway Restricted Fund to the Local Road and Bridge Matching Grant Fund in the amount of \$60,009.90. Patricia Freck seconded. Ryan Schwab said that this resolution was needed to move the town's local match for the Lima Road Bridge project; a Community Crossings Matching Grant Program project; into the proper fund. He also noted that Allen County transferred the remaining amount needed to pay for the project from the town's bridge fund held by the County on February 25, 2021. With these transfers, all the money needed to pay for this project is now in the proper fund and awaiting pay-applications to be approved. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to approve two quotes from H&H Sales Company for a 2021 F-550 4x4 Dump Truck in the amount of \$60,071.00 and a 2021 Ford X-250SC work truck with a service body in the amount of \$49,208.00. Michael Aker seconded. Beth Shellman said that the quote was received through the State's Sourcewell bidding process and that additional bids were not required. Ryan Schwab noted that the council is only responsible for one-third (1/3) of the total cost as the Utility Service Board approved payment of the remainder from the water (1/3) and sewer (1/3) operating accounts at its meeting earlier that evening. The total for the council would be

\$20,023.67 for the dump truck and \$16,402.66 for the work truck. Beth Shellman provided an overview of the current vehicle fleet and which employees are driving each vehicle. After no further discussion, the motion passed, 5-0.

Michael Aker made a motion to approve a quote from Kenn-Feld Group in the amount of \$14,915.00 for two plows that will be attached to the new vehicles just approved. Michael Stamets seconded. Beth Shellman said that the quote was received through the State's Sourcewell bidding process and that additional bids were not required. Ryan Schwab noted that the council is only responsible for one-third (1/3) of the total cost as the Utility Service Board approved payment of the remainder from the water (1/3) and sewer (1/3) operating accounts at its meeting earlier that evening. The total for the council would be \$4,971.66. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to approve crack-sealing for areas of town to be done by API Constriction in a not-to-exceed amount of \$10,000. Michael Aker seconded. Beth Shellman noted that the work would be done on Cedar Canyons Road between Old Lima Road and State Road 3 and in the Twin Eagles and Creekside neighborhoods. If any funds remain, work will be done in the Lakes of Willow Creek neighborhood. After no further discussion, the motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, no other New Business was brought forth.

OLD BUSINESS

The following Old Business was brought forth:

- Brandon Seifert re-introduced Huntertown Resolution 2021-005, a Resolution in opposition to a Food and Beverage Tax Increase or transfer in the administrative unit of government for the use and collection of the existing Allen County, Indiana tax. Siefert said that the Fort Wayne City Council and Allen County Council each a similar resolution opposing a tax. Council did not take any further action.

REPORTS

Clerk-Treasurer Ryan Schwab had the following report:

- The town's Annual Financial Report was submitted on-time. The deadline was Monday, March 1, 2021. Submission concluded the year-end reporting schedule for 2021.

Outside of items listed under Council Action, Town Manager Beth Shellman provided her monthly summary and highlighted the following items:

- Some new interest in commercial development at Lima Crossing may require the council to extend Lima Crossing Drive north of Empowered Sports Club and connect to Lima Crossing Access #3. If the council wanted to connect Flint Lock Pass to Lima Crossing Drive this could be done as one project, either through a Community Crossings grant or with financial aid from the Northeast Indiana Regional Coordinating Council (NIRCC).
- She has met with six potential business owners about joining the Huntertown Rotary Club. The town would need 20 members before it could become its own club and it will continue to satellite with the Anthony-Wayne Rotary Club until that time. She does plan to meet with business owners when COVID-19 restrictions are lifted.
- The town is looking at a County-owned garage on the Byron Health Center complex for additional storage for the water department. The Byron property shares a property line with the town's water treatment plant. The county may be willing to sell, but the building is currently scheduled for demolition. Michael Aker said he toured the building and does not want to spend a lot of money to purchase it because he feels a lot of money needs to be put back into repairs. Patricia Freck suggested cutting down the size of a new utility building planned for the north end of town at the utility shop and put some of that money into this building.

She said that if all the water equipment were moved to this facility near the water plant, the town would not need as much space as originally planned at the new utility building. No action as taken.

PUBLIC COMMENT

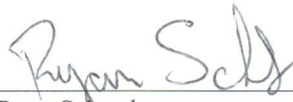
None were brought forth.

Brandon Siefert made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 6:43 p.m.

Attest:



Gary Grant
President



Ryan Schwab
Clerk Treasurer