

Meeting of the Town Council of Huntertown, Indiana
Monday, April 19, 2021 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Town Council was held on Monday, April 19, 2021 at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall was board member Brandon Seifert. Present using the Zoom app were council members Michael Aker and Gary Grant (P); Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Resource Officer Ingrid Herriott; six (6) members of the public and one (1) reporter. Absent was council members Patricia Freck and Michael Stamets.

Gary Grant called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes from the April 5, 2021 regular meeting. Michael Aker seconded. The motion passed, 3-0.

Brandon Seifert made a motion to approve the general, water, and sewer claims dated April 19, 2021. Michael Aker seconded. Motion passed, 3-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2021-007, establishing the ARP Coronavirus Fiscal Recovery Fund #176. Brandon Seifert seconded. Motion passed, 3-0.

Michael Aker made a motion to approve Huntertown Resolution 2021-012, a Resolution accepting for ownership and maintenance "Rittenhouse Place," "Freestone Place" and "Delancey Court" located in Brownstone Manor Section III subdivision. Brandon Seifert seconded. Motion passed, 3-0.

Brandon Seifert made a motion to donate \$1,000 to the Friends of Huntertown Parks Inc. for its First Friday Concert event series. Michael Aker seconded. Motion passed, 3-0.

Brandon Seifert made a motion to approve utility easement payments for the Northeast Regional Force Main project as presented. Michael Aker seconded. Motion passed, 3-0.

Brandon Seifert made a motion to approve payment in lieu of sidewalks for the Coves of Copper Creek Section II development in the amount of \$18,500. Michael Aker seconded. It was determined that the funds will be deposited into the Lima Road Sidewalk Improvement Fund. Phillip Troyer, representing Phil's One Stop, asked if a similar agreement would be made for the sidewalk adjacent to that property in the Copper Creek development. Beth Shellman said that API could provide the town a quote for the work and a similar agreement could be made. After no further discussion, the motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Pay Application No. 3 for the Lima Road Bridge project was being tabled. Beth Shellman said that the contractor and the town's engineering firm, Engineering Resources, were still working out some details within the pay application.
- Beth Shellman presented the council with an information on an upcoming Public Hearing held by the Allen County Department of Planning Services for a property in Huntertown located at 131 E. Gump Road. The property owner is requesting an appeal for a use variance to allow an automotive repair and maintenance business on the property, requiring a change in zoning at the property. Shellman said she was planning on attending the Public Hearing on behalf of the town and wanted to know if the town was in favor or against the re-zoning. Council members said they wanted to visit the site before deciding.

- Beth Shellman asked the council for approval to send our Request for Qualifications for an engineering firm for the Woods Road reconstruction project. She noted that this does not violate the current contract with Engineering Resources. A committee would be formed to score the engineering firms and that information would come back to the council prior to final approval. Council members gave verbal approval; however, no vote was taken.
- Approval of the Cliffs of Rolling Oaks secondary plat was tabled until the next meeting.

OLD BUSINESS

The following Old Business was brought forth:

- Beth Shellman reintroduced the topic of landscaping quotes for the Lima Road Access. She has one quote in house from Hoot Landscape and Design for \$7,050. She received a second quote from Fort Wayne Premier Decorative Curbing in the amount of \$14,840. She is waiting on a third quote and also noted that the town employees could do the work at the cost of river rock. Council members said they would like to see the third quote before deciding.

REPORTS

Brandon Seifert reported on the following item:

- He asked for council input on purchasing buildings in Huntertown that hold historical value, noting that an older property on Hunter Street is for sale for \$69,900. Gary Grant asked what the town would do with the property if it decided to purchase and also noted that there is likely a lot of work to be done inside the property. Grant wanted to do some more research before deciding.

Michael Aker reported on the following items:

- He noted that the security system upgrades have been made at each facility and asked if any issues have come up. None were reported.
- He asked about the progress on a second "Welcome to Huntertown" sign to be displayed at the north entrance to Town along State Road 3. Beth Shellman said the town does have a permit for the sign and will get an update on the progress of the sign later this week.

Resource Officers Ingrid Herriott had the following report:

- Resource Officer Anis Softic recently broke a finger and would be off duty for a few weeks. Gary Grant confirmed that additional hours of patrol have been assigned to other Allen County Sheriff's Department officers to cover the absence.

Clerk-Treasurer Ryan Schwab had the following report:

- He thanked Beth Shellman for attending a webinar held by the State Board of Accounts on the American Recovery Plan while he was in the hospital following the birth of his second child. He noted that more education on the topic will continue to come out but said the town will have to create a spending plan before appropriating any of the funds.
- The current health emergency is set to expire on April 30, 2021. If the Governor does not extend the emergency, this will be the last meeting that can be held virtually. He will monitor the situation and provide council with an update.

Town Manager Beth Shellman had the following report:

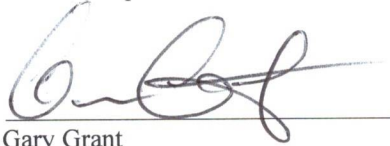
- She recently took part in a pre-construction meeting for the Bethel Road Community Crossings Matching Grant project. The contractor plans to have the road closed on June 1, 2021 and will re-open prior to the start of the school year in August.
- The Town continues to take orders for Hometown Hero Banners. The current round of applications will be taken until June 1 and banners will be displayed beginning on July 4. The second round of application will be taken until February 1, 2022 and will be displayed next spring.

PUBLIC COMMENT

Jeff Weaver, a resident at 14824 Old Timber Pass, would like his engineering firm to be included in the request for qualifications for the Woods Road project.

After no further public comment was brought forth, Michael Aker made a motion to adjourn. Brandon Seifert seconded. Motion passed with a voice vote and the meeting adjourned at 6:40 p.m.

Attest:



Gary Grant
President



Ryan Schwab
Clerk Treasurer