

Town of Huntertown Utility Service Board Meeting Minutes for Monday, June 7, 2021
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Utility Service Board was held on Monday, June 7, 2021. The meeting, also utilizing the Zoom app, was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Kerri Garvin, Mark Burnworth and Brad Hite (P); Street Superintendent Randy Bailey; Water Plant Operator Gabriel Brindle and four (4) members of the public. Those in attendance via the Zoom app were Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Scott Karst of Engineering Resources, Inc.; two (2) members of the public and one (1) member of the media.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Mark Burnworth made a motion to approve the minutes for the May 3, 2021, regular meeting. Kerri Garvin seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve USB Resolution 2021-003, a Resolution approving the Risk and Resilience Assessment and Emergency Response Plan updates pursuant to the America's Water Infrastructure Act (AWIA) for Huntertown Water Facility No. 5202007. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion approve a quote from Covalen in the amount of \$6,571.00 plus freight for a Gorman Rupp SFEV4A Submersible Pump for the Preserves of Carroll Creek lift station. Kerri Garvin seconded. Motion passed, 3-0.

Brad Hite made a motion to approve an application for water and sewer connection at 1950 Copper Mine Passage (Phil's One Stop). Kerri Garvin seconded. Phil Carper, representing Phil's One Stop, spoke about the need for the extra connections. After no further discussion, the motion passed, 5-0.

Mark Burnworth made a motion to give conditional approve an application and a special contract for a water and sewer connection for the Ridgewood at Copper Creek Section I (70 lots) subdivision, pending technical review. Kerri Garvin seconded. Motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- A formal agreement for the Northeast Regional Force Main project was presented to the board, however Beth Shellman said that Town Attorney David Hawk was still reviewing the agreement and did not recommend passage at this time. A special meeting was scheduled for Tuesday, Jun 15, 2021, at 5:00 p.m. to renew discussion on the agreement.
- The board was presented a quote from Fox Contractors in the amount of \$12,528.08 for upsizing the water line between lots 7 and 8 in the Carroll Creek Villas, however, Water Plant Operator Gabriel Brindle said the quote could be disregarded because it included far more equipment than what was needed.
- Because the Northeast Regional Force Main agreement was not approved, the following items on the agenda were not addressed: water/sewer main extension application for the Quarry Section IV; water/sewer main extension application and special contract for Preserves at the Quarry Sections I and II; a water/sewer main extension application and special contract for Rolling Oaks Sections III and IV; and a water/sewer connection application and special contract for Ridley Park Section 1.

OLD BUSINESS

No Old Business was brought forth.

REPORTS

Brad Hite reported on the following items:

- He asked about the barricades on Bethel Road being moved to open the road up until the construction work at the site begins.
- He noted that a fire hydrant on Boulder Pass is missing parts.

Clerk-Treasurer Ryan Schwab had the following report:

- He will be meeting with the Town Manager, Water Plant Operator and Wastewater Plant operator to begin discussing the wants and needs for the 2022 budget. He hopes to have a report at the July 6, 2021, meeting.

Water Plant Operator Gabriel Brindle had the following report:

- He is requesting an additional well at the Water Treatment Plant and will work with Engineering Resources on a design.
- He would like a new elevated water storage tank and will work with Engineering Resources on the best location and size.
- He would like to upgrade the piping equipment for chemical insertion at the water plant.
- He wants to budget for special projects to address connectivity and looping of the town's distribution system.

Town Manager Beth Shellman handed out a copy of her monthly report and detailed the following items:

- She is asking the water and sewer department heads to come up with a 5-year capital projects plan. She would like to use the American Rescue Plan Act funding, estimated at \$1.42 million, to fund these projects.
- The town has received multiple calls about the bulk trash pickup issues with Republic Services. She said the issue was created by multiple reasons, noting that Republic Services was short of drivers; the weather caused issues; and the amount being picked up was larger than normal.

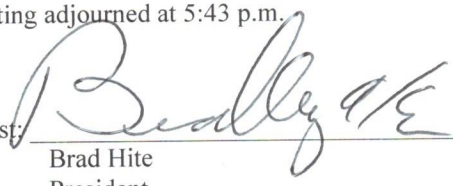
Outside of items listed under Board Action, Derek Frederickson had no further report.

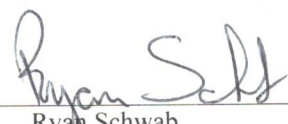
PUBLIC COMMENT

Steve Harris, a resident at 12231 Shearwater Run, said the Allen County Surveyor's office will be digging out the Gellar Ditch. The project would change the water levels in the ditch to help prevent further road erosion.

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 5:43 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer