

Meeting of the Town Council of Huntertown, Indiana
Monday, August 2, 2021, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Town Council was held on Monday, August 2, 2021, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members Michael Aker, Patricia Freck, Gary Grant (P), Brandon Seifert, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Huntertown Resource Officers Anis Softic; David Hawk of Hawk Haynie Kammeyer and Smith; Derek Frederickson of Engineering Resources and nine (p) members of the public and one member of the media. No one attended the meeting via Zoom.

Gary Grant called the meeting to order with the Pledge of Allegiance at 6:06 p.m.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes from the July 19, 2021, regular meeting. Patricia Freck seconded. The motion passed, 5-0.

Patricia Freck made a motion to approve the General, Water and Sewer claims dated August 2, 2021, in the amount of \$256,177.59. Michael Aker seconded. Motion passed, 5-0.

Brandon Seifert made a motion to approve Pay-Application No. 2 from Wayne Asphalt in the amount of \$281,643.75 for work done on the Bethel Road Community Crossings Matching Grant program project. Michael Aker seconded. Derek Frederickson provided an overview of the pay-application and noted that the work is nearly complete, and the project will be done on/before deadline. After no further discussion, the motion passed, 5-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2021-009, an Ordinance to amend Huntertown Ordinance No. 15-006, to establish a special wastewater service area and to establish a special area connection fee for new connections to the Huntertown sewer utility within that area. Brandon Seifert seconded. Derek Frederickson opened the discussion, noting that the Utility Service Board at its meeting earlier in the evening, passed a resolution suggesting the same as this ordinance. The ordinance would create a \$1,600 area connection fee for all new customers who connect within the service area established in the Ordinance. Topics of discussion included the amount to be reimbursed to the developer and how and what fund that amount would be paid from. Ryan Schwab noted that the next step would be to advertise for and hold a public hearing on Monday, August 16, 2021. After the hearing, the council can then approve the ordinance. The Utility Service Board is planning a special meeting for that same evening after the council meeting to then pass the Northeast Regional Force Main project, directly impacted by this ordinance. He also noted that council members wishing to vote on this ordinance, are not allowed to use virtual means to attend the meeting. After no further discussion, the motion passed, 5-0.

Brandon Seifert made a motion to approve USI Consultants Inc. as the highest scoring firm from the Request for Qualifications and allow them to submit a bid for engineering services for the Woods Road reconstruction project. Michael Aker submitted. Beth Shellman provided the council with an overview of the five (5) firms who submitted RFQ's and detailed who the highest scoring firm was as provided by the scoring committee. She said that this allows USI and the town to work on a preliminary agreement for the project. After no further discussion, the motion passed, 5-0.

Michael Stamets made a motion to approve a quote from Best Buy for televisions and related equipment to be installed at Huntertown Town Hall in a not-to-exceed amount of \$3,300. Patricia Freck seconded. Beth Shellman provided the council with an updated quote, which was higher than what the council approved in 2020. Ryan Schwab said that the council approved an encumbrance resolution which moved \$3,200 from the Riverboat Fund for this purchase. Since the new cost is \$3,236.84, the council needed to approve the additional spending in the amount of \$36.84. After no further discussion, the motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Beth Shellman presented the council with a quote from IMPAC for the purchase of DS-64i Folder Inserter 2 Station for the utility office at the government price of \$8,590. Since the Utility Service Board did not act on this purchase at its meeting earlier in the evening, she asked the council to table discussion until its next meeting.

OLD BUSINESS

Outside of items listed under Council Action, no other Old Business was brought forth.

REPORTS

Resource Officers Anis Softic had the following report:

- He thanked Street Superintendent Randy Bailey for quickly providing the Sheriff's Department with stop signs to help maintain traffic during the Allen County 4-H Fair on Friday and Saturday, July 30-31.

Clerk-Treasurer Ryan Schwab had the following report:

- The town has received its first allotment of American Rescue Plan Act funds. The town is receiving approximately \$1.5 million, and the first allotment, covering half of that amount, was received in July. The town is working on a spending plan for these funds.
- He continues to work on the 2022 budget and hopes to have some documents for council to review very soon. He is waiting on some revenue numbers from the DLGF to be able to complete his analysis.

Town Manager Beth Shellman handed out a copy of her report and highlighted the following items.

- Two utility vehicles that were bid for sale, were indeed sold and both for more than the minimum asking price. Details were listed in her report.
- Lutheran health Network has obtained bids for the Lima Crossing Drive extension project. The low bidder was \$365,000, which includes the street, earthwork, storm sewer, sanitary sewer, and hydrants. The town continues to meet with developers to discuss participating in payment, with each of the three banks (general, water, sewer) covering one-third of the cost, an estimated \$66,665 from each.
- She and Brandon Seifert are attending a Greater Fort Wayne Community tour of Carmel and Fishers on August 11, 2021. They have also been invited to meet with leaders in Rushville on October 20, 2021.
- She asked the board to consider four budget items
 - * Pay raises (3-percent for hourly employees and 5-percent for salaried employees) for 2022
 - * A new uniform and boot policy for utility workers
 - * A longevity pay bonus for all employees
 - * Increasing the number of carry-over PTO days from 5 to 10.

- She is meeting with a liaison from OCRA, hopefully before the end of the week to learn about new grant opportunities.

Michael Aker asked for an update on the inflow and infiltration problem in town. Shellman said that some sewer manholes have been identified as needed a better seal, which would help. She also said that the town continues to investigate this problem when they are in residents' homes changing out meters.

PUBLIC COMMENT

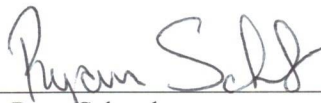
None were brought forth.

Brandon Seifert made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 6:50 p.m.

Attest:


Gary Grant
President

Brandon Seifert
Council Member


Ryan Schwab
Clerk Treasurer