

Meeting of the Town Council of Huntertown, Indiana
Monday, August 16, 2021, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Town Council was held on Tuesday, September 7, 2021, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members Michael Aker, Patricia Freck, Brandon Seifert, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources; five (5) members of the public and zero (0) members of the media. No one attended the meeting via the Zoom app. Absent was council member Gary Grant (P) and Resource Officers Anis Softic and Ingrid Herriott.

Michael Aker called the meeting to order with the Pledge of Allegiance at 6:01 p.m.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes from the August 16, 2021, regular meeting. Patricia Freck seconded. The motion passed, 4-0.

Brandon Seifert made a motion to approve the minutes from the August 24, 2021, special meeting. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the General, Water and Sewer claims dated September 7, 2021, in the amount of \$395,049.90. Brandon Seifert seconded. Motion passed, 4-0.

Michael Stamets made a motion to approve Change Order No. 1 for the CCMG 2020-002 Bethel Road Project in the amount of 12,000. Patricia Freck seconded. Derek Frederickson provided details on what the increase covered, noting that with all change orders considered, a deduction to the overall cost of the project occurred. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve Change Order No. 2 for the CCMG 2020-002 Bethel Road Project in the amount of -\$127,596.00. Michael Stamets seconded. Derek Frederickson provided details on what the decrease covered, noting that with all change orders considered, a deduction to the overall cost of the project occurred. After no further discussion, the motion passed, 4-0.

Brandon Seifert made a motion to approve Pay Application No. 3 for the CCMG 2020-002 Bethel Road Project in the amount of \$23,949.76. Patricia Freck seconded. Motion passed, 4-0.

Michael Stamets made a motion to approve Pay Application No 4 for the CCMG 2020-002 Bethel Road Project in the amount of \$49,711.50. Patricia Freck seconded. Derek Frederickson said this pay application was the final pay application and included the retainage for the project. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve a fee proposal from Engineering Resources Inc. for the Carroll Road reconstruction project in the amount of \$42,322.00. Brandon Seifert seconded. Derek Frederickson provided the council with a copy of the fee proposal. He also said that 80-percent of the cost could be reimbursed if NPO can make funds available for the project. Ryan Schwab said that the town would be responsible for paying and budgeting for 100-percent of the cost regardless of if a portion of the cost would be reimbursed. Also discussed were trails, sidewalks and roundabouts associated with the project and future phases of the project. After no further discussion, the motion passed 4-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2021-021, a Resolution regarding extension of water and sewer service for an existing residence located at 2530 W. Shoaff Road. Michael Stamets seconded. Motion passed, 4-0.

Michael Stamets made a motion to approve Huntertown Resolution 2021-022, Resolution regarding extension of water and sewer service for an existing residence located at 1003 and 1005 Gump Road. Brandon Seifert seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve a quote from API for paving on Oak Street in the amount of \$22,224.00. Brandon Seifert seconded. Beth Shellman said that four quotes were sought, but two vendors chose not to quote. The other quote received was from Brooms 1st Construction Company in the amount of \$23,396.00. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to introduce Huntertown Ordinance 2021-010, a rezoning petition from Majestic Custom Home of Lafayette, Inc numbered REZ-2021-0034. Brandon Seifert seconded. Motion passed, 4-0.

Brandon Seifert made a motion to consider Huntertown Ordinance 2021-010, a rezoning petition from Majestic Custom Home of Lafayette, Inc numbered REZ-2021-0034. Patricia Freck seconded. Motion passed, 4-0.

Michael Stamets made a motion to adopt Huntertown Ordinance 2021-010, a rezoning petition from Majestic Custom Home of Lafayette, Inc numbered REZ-2021-0034. Patricia Freck seconded. Motion passed, 4-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Craig Lutz and Patrick Kamminga, representing Republic Services, presented the council a plan to split to the town into 5 pick-up zones for trash and recycling services, began as early as November 1, 2021. He also spoke to the council about recent issues with service and how the company is trying to improve in the current pandemic related climate. He noted that staffing and labor charges across the market are hurting their company, but they are making efforts to hire more drivers and educating more technicians. He also noted that the current climate and cost of recycling various materials is not netting a positive number in the revenue sharing program. After no further discussion, no action was taken.
- Beth Johnson, representing USI Consultants Inc., presented the council with a draft agreement for engineering services for the Woods Road reconstruction project. The total fee for services is a not-to-exceed amount of \$223,900. The plan is to submit the project to the Community Crossings Matching Grant Program during its second round of projects in July 2022 with construction in 2023. Patricia Freck asked to see an expanded breakdown of costs for the project. After no further discussion, no action was taken.
- Beth Shellman asked for permission to begin the process of tearing down two small rental home properties the town owns along Hathaway Road near the Wastewater Treatment Plant. Discussion topics included the current condition of the homes, recent vandalism to the homes, and whether the Huntertown Fire Department would want to burn the buildings as part of a training exercise or whether the town would just have them taken down. While no formal vote was taken, the council had no objections to tearing the buildings down.

OLD BUSINESS

Outside of items listed under Council Action, no other Old Business was brought forth.

REPORTS

Michael Aker reported on the following items:

- Councilman Gary Grant had received an email from residents in the Carroll Oaks addition about placing a guard rail at Flint Lock Lane to prevent traffic from accessing the subdivision at the stub street. Beth Shellman said the town is wanting to put a fence up around lift station in the area and doing so could have the same impact as a guard rail. She noted that the town has installed a guard rail at other spots with similar issues.
- He has received multiple phone calls from residents in the Classic Heights subdivision complaining about recent sidewalk/ramp repairs. Beth Shellman said she has also received complaints calls and emails and will work with the vendor to resolve the issue.

Resource Officers Anis Softic and Ingrid Herriott were absent.

Clerk-Treasurer Ryan Schwab had the following report:

- He said that the 2022 budget needed to be submitted by Friday, September 10, 2021, in order to meet the 10-day posting requirement in advance of the September 20, 2021, Public Hearing. He asked the council if they had any last-minute questions about the proposed budget. Michael Aker said he would like the town to consider hiring an employee to handle permitting, which would create another revenue stream for the town, but said since the town was in the 11th hour of the budget process, the discussion is probably better suited for next year. He would like council members to consider the job responsibilities for the proposed position. After no further discussion, no action was taken.

Town Manager Beth Shellman provided the council with a handout of her monthly report and highlighted the following items:


- She covered the timelines associated with upcoming annexations for the Marcella, Preserves at the Quarry Section I, Ridley Park and Preserves at the Quarry Section II subdivisions.
- Her and Brandon Seifert spoke about their recent Greater Fort Wayne Tour of Carmel and Fishers. She talked about her desire to see Huntertown develop a downtown and noted that Carmel doesn't have a true downtown but has developed one over time. She is working with developer about creating a downtown spot in Huntertown.
- The Indiana Finance Authority grant winners are supposed to be announced on September 10, 2021. The town submitted a project for a new water well and chemical pacing equipment for the water plant and some septic relief projects on Hathaway Road, Dunton Road, Shoaff road and Halldale Drive. The total cost to the town would be \$257,000 and the town would be committing its APRA funds.

PUBLIC COMMENT

None were brought forth.

Brandon Seifert made a motion to adjourn. Patricia Freck seconded. Motion passed with a voice vote and the meeting adjourned at 8:06 p.m.

Attest:


Gary Grant ~~Patricia Freck~~
President ~~Acting President~~


Ryan Schwab
Clerk Treasurer