

**Town of Huntertown Utility Service Board Meeting Minutes for Tuesday, September 7, 2021,
Huntertown Town Hall, 15617 Lima Road**

A public/virtual meeting of the Huntertown Utility Service Board was held on Tuesday, September 7, 2021. The meeting, also utilizing the Zoom app, was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Mark Burnworth, Kerri Garvin, and Brad Hite (P); Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Jim Breckler of Engineering Resources, Inc.; four (4) members of the public and zero (0) member of the media. No one attended the meeting via the Zoom App.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Kerri Garvin made a motion to approve the minutes for the August 16, 2021, special meeting. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to approve a water/sewer connection for 2530 W. Shoaff Road. Kerri Garvin seconded. Beth Shellman provided an overview of the property, noting that it can't yet be annexed because it is not neighboring the current corporate boundaries of the town. An annexation waiver has been prepared and will be signed for this property. After no further discussion, the motion passed, 3-0.

Kerri Garvin made a motion to give conditional approval for a water and sewer main extension application and special contract for Coves at Copper Creek Section IV subdivision, pending technical review by the engineering firm. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to approve a water application for 1003 and 1005 Gump Road. Kerri Garvin seconded. Beth Shellman said that the applicant is an existing sewer customer and has agreed to pay all delinquent charges on the sewer bill before a connecting. After no further discussion, the motion passed, 3-0.

Kerri Garvin made a motion to pay the entirety of an invoice from Hawk Haynie Kammeyer and Smith for attorney fees through the month of August. Her motion also included only paying the town attorney's monthly retainer fee for the remainder of 2021. Mark Burnworth seconded. Ryan Schwab explained that the current bill for services, all related to the Northeast Regional Force Main project, exceeded the agreed upon not-to-exceed amount for the attorney contract for 2021. Board members agreed that the work being billed needed to be paid, despite the overage. Since the board had previously agreed to extend the not-to-exceed amount once in 2021, they were not in favor of doing it a second time. After no further discussion, the motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- Derek Frederickson provided the board with an overview of locations for a proposed water well #8. He plans to bring the board a proposal for design at its next meeting and stated that \$200,000 would be a reasonable budget for the project. Beth noted that ARPA funds can be used for the project and that she has applied for a 50-50 grant through the Indiana Finance Authority to use ARPA funds for this project. After no further discussion, no action was taken.

OLD BUSINESS

No Old Business was brought forth.

REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman handed out a copy of her monthly report and detailed the following items:

- She is asking for permission to begin the process of tearing down two small rental home properties the town owns along Hathaway Road near the Wastewater Treatment Plant. Discussion topics included the current condition of the homes, recent vandalism to the homes, and whether the Huntertown Fire Department would want to burn the buildings as part of a training exercise or whether the town would just have them taken down. No formal vote was taken, but board President Brad Hite was going to see what interest the Fire Department might have in burning the buildings.

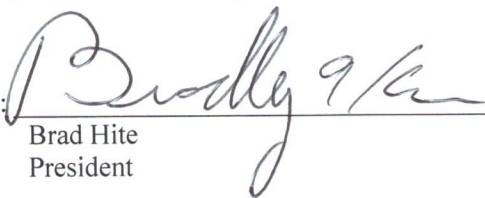
Outside of items listed under Board Action, Derek Frederickson had no further report.

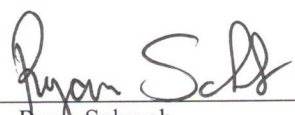
PUBLIC COMMENT

None were brought forth

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 5:29 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer