

Meeting of the Town Council of Huntertown, Indiana
Monday, October 4, 2021, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Town Council was held on Monday, October 4, 2021, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members Michael Aker, Patricia Freck, Gary Grant (P) Brandon Seifert, and Michael Stamets; Huntertown Resource Officer Ingrid Herriott; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources; six (6) members of the public and zero (0) members of the media. Attending the meeting via the Zoom app was zero (0) member of the public and zero (0) members of the media.

Gary Grant called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes from the September 20, 2021, regular meeting. Patricia Freck seconded. The motion passed, 5-0.

Patricia Freck made a motion to approve the General, Water and Sewer claims dated September 20, 2021, in the amount of \$314,681.69. Michael Aker seconded. Motion passed, 5-0.

Michael Aker made a motion to approve a change order from Meyer Building LLC for additional work on the new utility building in the amount of \$49,605.00. Brandon Seifert seconded. Ryan Schwab reported that the general fund would only be responsible for one-third of that total cost (\$16,535.00) and that the Utility Service Board also approved one-third of the payment from each of the water and wastewater utilities. He also said that when the council voted earlier in the year to pay for the entire building out of the CEDIT budget, that he had budgeted for one-third of the overall cost of the building to also come out of each of the two utility funds and that the Utility Service Board has also approved that payment. Town Manager Beth Shellman would like to use the savings in the CEDIT fund to help pay for the Lima Crossing Drive construction project. Street Superintendent Randy Bailey went over the items on the change order and noted that the town would insulate the ceiling of the building on its own at a later date. Patricia Freck asked why these items weren't included in the original bid. Bailey said the town had planned on doing some of this work itself and that the town also wanted to avoid the dollar threshold (\$150,000) required to publicly bid the project. He added that shell of the building, previously approved, and the new additions still come in under the \$200,000 budgeted for the project. After no further discussion, the motion passed, 4-1 (Seifert – Aye; Stamets – Aye; Aker – Aye; Freck – Nay; Grant – Aye).

Brandon Seifert made a motion to approve the secondary play for the Carroll Creek Villas. Michael Stamets seconded. Motion passed, 5-0.

Patricia Freck made a motion to introduce Huntertown Ordinance 2021-012, an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as Marcella Voluntary Annexation. Brandon Seifert seconded. Motion passed, 5-0.

Patricia Freck made a motion to approve Huntertown Resolution 2021-025, a Resolution accepting for ownership and maintenance “Andina Trail” and “Mount Isa Place” located in the Rapids at Copper Creek Section III subdivision. Michael Aker seconded. Motion passed, 5-0.

Michael Stamets made a motion to approve Huntertown Resolution 2021-026, a Resolution accepting for ownership and maintenance "Stone Table Boulevard" located in the Highlands at Copper Creek Section II subdivision. Patricia Freck seconded. Motion passed, 5-0.

Michael Stamets made a motion to approve Huntertown Resolution 2021-027, a Resolution accepting for ownership and maintenance "Cananea Way" "Muruntau Cove" "Rame Pass" Escondida Cove" "Copper Wood Place" and "Diavik Place" located in Grand Pointe at Copper Creek Sections II and III subdivision. Michael Aker seconded. Motion passed, 5-0.

Michael Aker made a motion to approve Huntertown Resolution 2021-028, a Resolution regarding extension of water and sewer service for a proposed 19-lot single family subdivision location on Dunton Road, South of Gump Road addressed as 15114 Dunton Road. Patricia Freck seconded. Motion passed, 5-0.

Michael Aker made a motion to consider Huntertown Ordinance 2021-011, an Ordinance for appropriations and tax rates. Brandon Seifert seconded. Motion passed, 5-0.

Michael Stamets made a motion to adopt Huntertown Ordinance 2021-011, an Ordinance for appropriations and tax rates. Patricia Freck seconded. Motion passed, 5-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2021-023, a Resolution approving revisions to Resolution 19-005 adopting the Huntertown Personnel Policy and Procedural Manual. Michael Aker seconded. Beth Shellman provided an overview of the resolution, noting the increase in PTO carry over days from five (5) to ten (10) as well as the addition of a \$75.00 boot allowance for full-time outside utility employees. Discussion items included lowering the number of PTO carry over days to seven (7) or eight (8); and issues with end of year scheduling if multiple employees are trying to use their PTO. After no further discussion, the motion passed 5-0.

Michael Stamets made a motion to pursue a federal aid roundabout construction project for Carroll Road and push back a construction project for Hathaway Road. Michael Aker seconded. Derek Frederickson provided the council with a handout for proposed improvements to a federal aid project for Hathaway Road. He also noted that the only alternative for a federal aid project the town could apply for would be the Carroll Road roundabout project. Any other projects the town would consider seeking financial aid for would have to go through the Community Crossings Matching Grant program. Council members discussed the desire to see a project at Apollo Drive, Gemini Drive and Mercury Lane get done very soon, however drainage improvements would need done in that area before a road project is recommended to be done. Council members also discussed adding a statue to the middle of the roundabout of the Founder of Huntertown. After no further discussion, the motion passed, 4-1 (Aker – Aye; Freck – Nay; Seifert – Aye; Stamets – Aye; Grant – Aye).

Brandon Seifert made a motion to approve an agreement with USI Consultants Inc., for engineering services for the Woods Road reconstruction project for a not-to-exceed amount of \$223,900. Michael Aker seconded. Patricia Freck asked if the fees were negotiable. She was told it depended on the line item, but fees for individuals were not negotiable. Mitch Hansell, also with USI, told the council that their overall fee is below the current industry standard and that while their rates aren't comparable to other companies, their fees are because of their efficiency. After no further discussion, the motion passed, 3-2 (Freck – Nay, Seifert – Aye, Stamets – Aye, Aker – Aye, Grant – Nay).

Michael Aker made a motion to enter the Indiana Emergency Rental Plan with the State of Indiana. Patricia Freck seconded. Beth Shellman said that the plan would allow the town to communicate with members of the public who need help with utility bills to apply for grants. Any money the individuals would receive through a

grant would be sent directly to the town and would be applied to their utility bills. After no further discussion, the motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Derek Frederickson presented the council with a proposed map of a new 5-zone system for trash and recycling collection in Huntertown. He asked for permission to send the drafted map to Republic Services for consideration as it hopes to change to the new system by November 1. Members of Republic Services were not present at the meeting to participate in the discussion. Council members did not take formal action but did provide verbal approval to continue discussions with Republic Services.
- Gary Grant appointed Randy Bailey to the Huntertown Utility Service Board as an executive appointment.

OLD BUSINESS

- Outside of items listed under Council Action, no other Old Business was brought forth.

REPORTS

Gary Grant had the following report:

- He said he was contacted about adding some NO PARKING signs in the Carroll Oaks subdivision, notably near the corners of intersections. While no formal vote was taken, council members agreed to add the signs.

Resource Officers Ingrid Herriott had no report

Clerk-Treasurer Ryan Schwab had no report.

Outside of items listed under Council Action, Town Manager Beth Shellman had the following report:

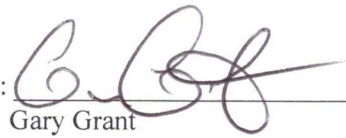
- She provided information on reports from the department heads. The sewer plant has been able to work around some minor repairs and stay in compliance with all regulations. The Street department is working on an update to the PASER rating, and an updated 5-year master plan will be presented at a future meeting. The utility office has sent 130 letters to residents in the Carroll Creek and Lakes of Carroll Creek area, hoping to address the inflow and infiltration issue impacting the sewer collection system. The water department is processing about 500 locate requests a month during the summer and early fall.
- She provided an update on the addition of a guardrail or fence at the town's lift station, near Flint Lock Lane. The residents in the Carroll Oaks subdivision have asked for a guardrail to prevent people from accessing the road. Shellman said the town put a rock pile in the area, but people are just driving around it. She hopes to address the issue with some fencing around the lift station that would extend out and block the intersection.

PUBLIC COMMENT

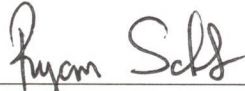
None were brought forth.

Patricia Freck made a motion to adjourn. Brandon Seifert seconded. Motion passed with a voice vote and the meeting adjourned at 7:10 p.m.

Attest:



Gary Grant
President



Ryan Schwab
Clerk Treasurer