

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, November 1, 2021, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public/virtual meeting of the Huntertown Town Council was held on Monday, November 1, 2021, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members, Patricia Freck, Brandon Seifert, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources; four (4) members of the public and zero (0) members of the media. Attending the meeting via the Zoom app was board member Michael Aker, zero (0) member of the public and zero (0) members of the media. Absent was board member Gary Grant (P) and Resource Officers Anis Softic and Ingrid Herriott.

Patricia Freck called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

**COUNCIL ACTION**

Brandon Seifert made a motion to approve the minutes from the October 18, 2021, regular meeting. Michael Stamets seconded. The motion passed, 3-0.

Michael Stamets made a motion to approve the General, Water and Sewer claims dated November 1, 2021, in the amount of \$420,885.47. Brandon Seifert seconded. Motion passed, 3-0.

NOTE: Michael Aker joined the meeting via Zoom at 6:06 p.m.

Michael Stamets made a motion to introduce Huntertown Ordinance 2021-013, an Ordinance setting salaries of elected officials and employees of the Town of Huntertown for the fiscal year 2022. Brandon Seifert seconded. Beth Shellman stated the ordinance included a 0-percent increase for elected officials, a 5-percent increase for salaried employees and a 3-percent increase for all employees. After no further discussion, the motion passed, 4-0.

NOTE: Michael Aker left the meeting at 6:24 p.m. and did not return.

Brandon Seifert made a motion to approve a quote from M.S Excavating in the amount of \$65 an hour for snow removal for the next three years. Michael Stamets seconded. Beth Shellman provided the council with an overview of the quotes received, noting the M&S Excavating was the low quoter. After no further discussion, the motion passed, 3-0.

Michael Stamets made a motion to approve Huntertown Resolution 2021-032, a resolution amending Huntertown Resolution 2021-029, approving the transfer of funds from the Local Road and Bridge Matching Grant Fund into the CEDIT Fund. Brandon Seifert seconded. Ryan Schwab explained the original resolution was moving money into the wrong fund and this resolution would approve the correct transaction. He also noted that the dollar amount was listed incorrectly and needed to be corrected to \$28,899.00. After no further discussion, the motion passed, 3-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2021-033, a Resolution accepting a grant of utility easement from the Allen County Board of Commissioners containing .132 acres and more commonly known as the Byron Lift Station property. Michael Stamets seconded. Motion passed, 3-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2021-034, a Resolution regarding extension of water and sewer services for a proposed new home addressed as 1586 Hathaway Road. Michael Stamets seconded. Motion passed, 3-0.

Michael Stamets made a motion to approve Huntertown Resolution 2021-035, a Resolution accepting for ownership and maintenance “Stone Table Blvd” and Radomiro Passage” located in the Highlands at Copper Creek Section I subdivision. Brandon Seifert seconded. Beth Shellman said that these streets were originally accepted by the County prior to the annexation of the subdivision by the Town. This acceptance also comes with a new 3-year maintenance bond. After no further discussion. The motion passed, 3-0.

Michael Stamets made a motion to approve the purchase of a canopy and a table and set of folding chairs in a not-to-exceed amount of \$2,000. Brandon Seifert seconded. Patricia Freck said that she and Brandon Seifert handed out candy on behalf of the Town at the Huntertown Community Park event on Friday, October 29, 2021. The weather was windy, rainy, and cold and all the town had nothing to provide for coverage in that type of weather, forcing it to borrow from another vendor. After no further discussion, the motion passed, 3-0.

Brandon Seifert made a motion to approve payment in the amount of \$1,024.00 to cover one-half the cost of a fence with a gate to place across Flint Lock Lane, near Lima Crossing Drive. Michael Stamets seconded. Beth Shellman said that R&C Fence has the material ordered and the town will share the cost with Empowered Sports Club. Residents along Flint Lock Lane have complained about traffic illegally accessing the road at that location and would like to see the stub street gated off. After no further discussion, the motion passed, 3-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, the following New Business was brought forth:

- Derek Frederickson presented the council with the 2022 Pavement Asset Management Plan. He asked council members to look over the plan and see if any alterations need to be made. The plan needs to be submitted to LTAP by December 1, 2021, meaning the council will need to approve the plan at its November 15, 2021, meeting.
- Beth Shellman provided details on four Public Hearings happening in the coming days/weeks that impact the town. Those projects include Hunters Development at the northeast corner of State Road 3 and Gump Road; an improved sign for Pine Hills Church located along Carroll Road; a mowing company on Malcolm Road; and a fence for BLN Investments. The town wants to have input on the type of Neighborhood Center specific permitted uses for the Hunters Development project and chose not to provide comments ahead of the Public Hearing for the other three projects.
- J.R. Parent, a resident at 12618 Aboite Center Road, and developer of the Yellow Apartment project in Huntertown, asked the council to waive its new \$1,200 system development charge for 16 of the 18 units on his property. He said that the 16-units were approved prior to the passage of the charge and that the development would have been constructed already had it not been for the COVID-19 pandemic. Brandon Seifert expressed concern about the type of precedent this may set. Patricia Freck asked how much money the town would be losing if it approved the request for waiver and Ryan Schwab said that total would be \$19,200. Discussion was tabled to allow all council members to have input and will be re-introduced at the November 15, 2021, meeting.

## **OLD BUSINESS**

Outside of items listed under Council Action, no Old Business was brought forth.

## **REPORTS**



Outside of items listed under Council Action, the following council members reports were brought forth;

- Patricia Freck asked for the landscaping on the access roads near Lima Crossing Drive to be cleaned up.

Resource Officers Ingrid Herriott and Anis Softic were absent.

Patricia Freck asked if a new resource officer to replace Ingrid Herriott had been selected? Beth Shellman said that former Huntertown Resource Officer Brandon Reichert has been hired for the position. He will be working second shift and current resource officer Anis Softic will move to first shift. The changes take effect on Monday, November 8, 2021.

Clerk-Treasurer Ryan Schwab had the following report:

- He shared the 2022 Utility Service Board budget with the USB at its meeting earlier in the evening. Once approved, that document will be presented to the Town Council to complete the annual statutory requirement.

Town Manager Beth Shellman provided a handout of her report and discussed the following items:

- The town continues to pursue a solution to Inflow and Infiltration (I&I) issues the town is having with stormwater getting into the town's sanitary sewer system. She said that 90 letter have been sent to homeowners in a targeted area and already five homes were found to be improperly distributing storm water into the town's sanitary sewer system. The town continues to work with homeowners to both fix and resolve the issue.
- A request for proposals for right-of-way and preliminary engineering services for the Carroll Road roundabout project has been posted. Firms have until November 29, 2021, to submit. A scoring committee will look over the RFP's and make a recommendation to council at its December 6, 2021, meeting. Construction is scheduled for 2027.
- Engineering Resources plans to present figures for the Town's cost associated with the Lima Crossing Drive roadway improvement project at a future meeting. The town is looking to contribute an estimated \$200,000 to the project.
- A variety of annexation timelines were listed.
- A proposal for an updated Town of Huntertown logo is being considered.
- She and Ryan Schwab hope to have a spending plan to present to the council for the American Rescue Plan Act funds at the November 15, 2021, meeting.
- Construction on the new utility building is set to begin in November and should be complete by the end of the year.
- Fire hydrant flushing is on-going. The town may want to consider some part time help for this project in the spring and could utilize Purdue University students attend PFW.

## PUBLIC COMMENT

None were brought forth.

Brandon Seifert made a motion to adjourn. Michael Stamets seconded. The motion passed with a voice vote and the meeting adjourned at 7:13 p.m.

Attest:



Gary Grant  
President



Ryan Schwab  
Clerk Treasurer