

Town of Huntertown Utility Service Board Meeting Minutes for Monday, November 1, 2021
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Utility Service Board was held on Monday, November 1, 2021. The meeting, also utilizing the Zoom app, was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Kerri Garvin, and Brad Hite (P); Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Jessica Hile of Engineering Resources, Inc.; Street Superintendent Randy Bailey; three (3) members of the public and zero (0) member of the media. Attending the meeting via the Zoom App was board member Mark Burnworth.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Mark Burnworth made a motion to approve the minutes for the October 4, 2021, meeting. Kerri Garvin seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve Huntertown Resolution 2021-006, a Resolution setting salaries of elected officials and employees of the Town of Huntertown for the fiscal year 2022. Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve Pay-Application No. 3 in the amount of \$20,000 to API Construction Corp. for the final retainage on the Lima Road Water Main Extension Project. Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to give conditional approval for a water and sewer connection at 1586 Hathaway Road, pending technical review by the Engineering firm. Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to give conditional approval for two water and sewer connections at 2134 and 2138 Meyers Drive, pending technical review by the town. Mark Burnworth seconded. Motion passed, 3-0.

Brad Hite made a motion to approve payment to Fox Contractors Corp., one in the amount of \$3,970.62 to complete the purchase of a connector for the Rolling Oaks Section III subdivision. Kerri Garvin seconded. Derek Frederickson said that the board had approved \$54,568.93 for the connector at its last meeting, however some confusion on the actual proposal amount for the connector led to approving an incorrect amount. The board needed to approve \$3,970.62 to complete that purchase. The amount approved last week should have been for the upsizing charges and thus that amount needed to be approved for that work as well. After no further discussion, the motion passed, 3-0.

Brad Hite made a motion to approve payment to Fox Contractors Corp. in the amount of \$54,568.93 for water main upsizing in the Rolling Oaks Section III subdivision. Kerri Garvin seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve the remaining amount on an engineering agreement for the Huntertown Wellfield expansion in the amount of \$32,280. Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve payment to Covalen for a Gorman Rupp Pump in the amount of \$8,601.00 plus freight. Mark Burnworth seconded. Motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- Ryan Schwab presented the board with the proposed 2022 Utility Service Board budget for the water and wastewater operating utilities. He highlighted the major purchases, bond status, and other changes

to the budget. He asked the board to review and provide him with any questions or concerns prior to its December 6, 2021, meeting.

OLD BUSINESS

Outside of items listed under Board Action, no other Old Business was brought forth.

REPORTS

Outside of items listed under New Business, Clerk-Treasurer Ryan Schwab had no further report.

- He planned to have the 2022 Utility Service Board budget ready for the board by the November 1, 2021, meeting.

Town Manager Beth Shellman handed out a copy of her monthly report and detailed the following items:

- The town continues to pursue a solution to Inflow and Infiltration (I&I) issues the town is having with stormwater getting into the town's sanitary sewer system. She said that 90 letters have been sent to homeowners in a targeted area and already five homes were found to be improperly distributing storm water into the town's sanitary sewer system. The town continues to work with homeowners to both fix and resolve the issue. Brad Hite asked what steps the town could take to combat this at the wastewater plant facility. Derek Frederickson said that the likely first step would be to build a new sludge holding tank at the plant and return over 500,000 gallons of capacity back to the town's flow equalization basin. That should alleviate some of the issue before needing to add another ring to the plant itself. A meeting is being scheduled between town officials and the engineering firm to address this issue.
- The new utility building should be under shell by the end of the year.
- Fire hydrant flushing is on-going. The town may want to consider some part time help for this project in the spring.

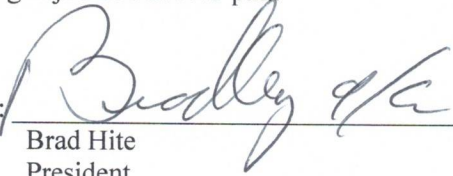
Outside of items listed under Board Action, Derek Frederickson had no further report.

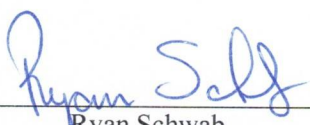
PUBLIC COMMENT

None were brought forth

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 5:45 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer