

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, December 6, 2021, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public/virtual meeting of the Huntertown Town Council was held on Monday, December 6, 2021, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members, Michael Aker, Patricia Freck, and Brandon Seifert; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Resource Officer Brandon Reichert; five (5) members of the public and zero (0) members of the media. Attending the meeting via the Zoom app was Derek Frederickson of Engineering Resources; zero members of the public and zero (0) members of the media. Absent were board members Gary Grant (P) and Michael Stamets.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

**COUNCIL ACTION**

Patricia Freck made a motion to approve the minutes from the November 15, 2021, regular meeting. Michael Aker seconded. The motion passed, 3-0.

Michael Aker made a motion to approve the General, Water and Sewer claims dated December 6, 2021, in the amount of \$813,213.71. Patricia Freck seconded. Motion passed, 3-0.

Michael Aker made a motion to approve funding for Lima Crossing Drive Road improvements at a cost of \$171,350.00. Patricia Freck seconded. Motion passed, 3-0.

Michael Aker made a motion to approve the purchase of a new 900-ECO 12-yard Truck Mounted Combination Sewer Cleaner (Vactor Truck) in the total amount of \$406,432.31 from Brown Equipment. The motion includes a 6-year lease program at a 2.87 percent interest rate with an annual payment of \$74,700.22. Patricia Freck seconded. Motion passed, 3-0.

Patricia Freck made a motion to amend Huntertown Ordinance 2021-012, the Marcella Voluntary Annexation. Michael Aker seconded. Beth Shellman said that the town did not follow the prescribed timeline for the annexation when it held the Public Hearing the same night that it passed the Ordinance. The ordinance needed to be passed 14-days following the Public Hearing. The amended Ordinance reflects the new dates. After no further discussion, the motion passed, 3-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2021-014, an Ordinance approving rezoning petition REZ-2021-0059 from Hunter's Development LLC. Patricia Freck seconded. Motion passed, 3-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2021-015, an Ordinance approving rezoning petition REZ-2021-0060 from Hunter's Development LLC. Patricia Freck seconded. Motion passed, 3-0.

Patricia Freck made a motion to approve Carroll Road right-of-way contracts with Engineering Resources Inc. for INDOT projects with the DES numbers 1801748 and 1801749. Michael Aker seconded. Motion passed, 3-0.

Patricia Freck made a motion to approve the 2022 Huntertown Town Council meeting schedule as presented. Michael Aker seconded. Motion passed, 3-0.

Patricia Freck made a motion to allow the Clerk-Treasurer to pay claims throughout the month of December as they are received. Michael Aker seconded. Motion passed, 3-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, no other New Business was brought forth.

## **OLD BUSINESS**

Outside of items listed under Council Action, no other Old Business was brought forth.

## **REPORTS**

No Council members had reports.

Resource Officers Brandon Reichert had the following report:

- He has noticed a lot of kids wondering around town in the evenings and is beginning to crack down on that activity.
- He suggested that the Town look into the parking situation in the area of Empowered Sports Club when it constructs Lima Crossing Drive. The Town should not allow parking on the side of the road with the hydrants.

In addition to items listed under Council Action, Clerk-Treasurer Ryan Schwab had the following report:

- He asked the council to consider using American Rescue Plan Act funding for allowed use No. 2 which would give a premium pay bonus up to \$25,000 to all town employees and the clerk-treasurer as those employees should be considered "Essential Employees." The bonus would come as a \$13/hr payment on each paycheck, in addition to current wages, up to the allowed amount. He said the salary ordinance would need amended before December 31, 2021, if elected officials were going to be included for premium pay in 2022. Additionally, the town's ARPA Spending Plan would need updated to include this expense. If the council desired, the amended ordinance and spending plan would be presented to the council at its December 20, 2021, meeting.

Town Manager Beth Shellman handed out a copy of her monthly report and highlighted the following items:

- The relocation of the Huntertown Post Office has been approved. Post cards will be mailed to all residents with a 46748-zip code after the first of the year. The current occupant of the facility plans to relocate sometime in 2022.
- She and Brandon Seifert are serving on a working group to discuss trails in Allen County. The first meeting is December 9, 2021.
- INDOT has agreed to modify the traffic light pattern at the intersection of State Road 3 and Cedar Canyon Road in Huntertown. The new pattern will mirror the pattern on the Hathaway Road intersection at State Road 3 which does not allow east and westbound traffic to flow at the same time.
- Requests for proposals for the Carroll Road roundabout project have been received and are currently being scored by the scoring committee. A recommendation will be made to council at the December 20, 2021, meeting.
- At the request of the town's insurance carrier, the town will be covering harassment in the workplace with all employees on an annual basis. The 2021 training will take place on December 15, 2021.
- She thanked council members for attending the tree lighting on Sunday, November 28, 2021.
- Brandon Seifert will be representing the town at a Christmas on Main event to be held on Friday, December 10, 2021.

- Progress continues to be made on the new utility building.
- The town continues to pursue Inflow and Infiltration of stormwater into the town's wastewater collection system.


Derek Frederickson of Engineering Resources Inc. had no report.

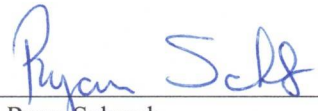
## **PUBLIC COMMENT**

Lisa Allen, a resident at 15404 Washington Street, told the council that while attending a Board of Zoning Appeals Public Hearing related to a fence at a neighboring property, she said that the attorney for the applicant had a letter from the town in support of the variance for its fence. She said that the neighbors did not know about a Public Hearing the town had to discuss the fence. Beth Shellman said the town did not hold a Public Hearing and that its letter simply stated the town had no objection to the fence. Michael Aker said he met with the property owner at her request and said that any claims of hazardous material being stored on site are false.

After no further Public Comment was brought forth, Patricia Freck made a motion to adjourn. Michael Aker seconded. The motion passed with a voice vote and the meeting adjourned at 7:07 p.m.

Attest:

  
\_\_\_\_\_  
Gary Grant  
President

  
\_\_\_\_\_  
Ryan Schwab  
Clerk Treasurer