

Town of Huntertown Utility Service Board Meeting Minutes for Monday, January 3, 2022
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Utility Service Board was held on Monday, January 3, 2022. The meeting, also utilizing the Zoom app, was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Mark Burnworth, Kerri Garvin, and Brad Hite; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Water Plant operator Gabriel Brindle, Wastewater Plant operator Darren Dafforn, Derek Frederickson of Engineering Resources Inc.; four (4) members of the public and zero (0) member of the media. Attending the meeting via the Zoom App was Jim Breckler of Engineering Resources Inc.

Ryan Schwab called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

Ryan Schwab called for a motion to elect a President for the 2022 calendar year. Kerri Garvin made a motion to elect Brad Hite president of the Utility Service Board for 2022. Mark Burnworth seconded. Brad Hite accepted the nomination. Motion passed, 3-0.

BOARD ACTION

Mark Burnworth made a motion to approve the minutes for the December 20, 2021, meeting. Kerri Garvin seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve a professional services agreement with Engineering Resources Inc. for upgrades/improvements to the centrifuge at the wastewater treatment plant in the amount of \$55,700. Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve payment in the amount of \$9,781.32 to M.C. Wheeler & Sons Inc. to drill a test hole and collect data at the Huntertown wellfield near the Byron Health Center. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to approve generator maintenance agreements with Cummins Sales & Serve in the amount of \$34,327.62 and Novatek in the amount of \$30,397.56. Kerri Garvin seconded. Motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- A partial application for a new water and sewer main extension was presented for The Bluffs of Carroll Creek for twenty-five (25) lots. Derek Frederickson noted that pumps in the area are running at capacity and downstream improvements would be needed. Pump improvements at the lift station servicing the subdivision would also be needed. A full application will be presented at a future meeting.
- An application for water service at 14714 Lima Road has not been received and will be addressed at a future meeting.

OLD BUSINESS

Outside of items listed under Board Action, no other Old Business was brought forth.

REPORTS

Clerk-Treasurer Ryan Schwab had the following report:

- He reported that \$565.08 worth of outstanding checks were receipted back into the water operating fund. Of that total, \$450.00 represented deposit return checks and will be put back into the water deposit fund. The remainder was put back into the water operating fund.
- Town Attorney David Hawk has concerns about the Master Equipment Lease Purchase Agreement between the Town of Huntertown and Republic First National as it relates to the recent decision to enter a lease to purchase program with Brown Equipment for a new vacor truck. Schwab shared a letter from Hawk expressing his concern that Indiana's public bidding statutes were not being followed as it relates to making the purchase through the Sourcewell program. Schwab said the town is awaiting a legal opinion from Republic First National, but until legal counsel consents on the agreement, the purchase is in a holding pattern.

Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- Discussions continue on future capital project improvements for both the water and wastewater utilities.
- The town ran out of 5/8x3/4 and 3/4x3/4 water meters in December. A shipment of 42, 5/8x3/4 meters was received in the last week of December and another order is expected to be delivered in February.
- The town's uniform contract with UniFirst expires next summer. She is working with the utility employees on modifications to the uniform contract. She will provide an update in April.

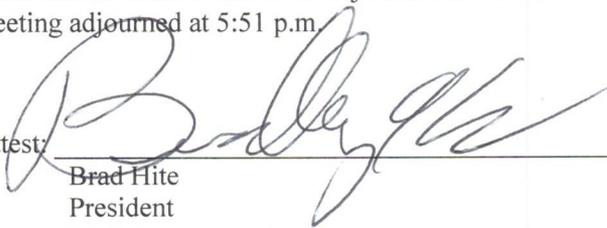
Outside of items listed under Council Action, Derek Frederickson of Engineering Resources Inc. had no further report.

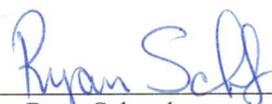
PUBLIC COMMENT

None were brought forth

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 5:51 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer