

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, March 7, 2022, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public/virtual meeting of the Huntertown Town Council was held on Monday, March 7, 2022, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members Michael Aker, Patricia Freck, and Brandon Seifert (P); Resource Officers Brandon Reichert and Anis Softic; Town Manager Beth Shellman, Clerk-Treasurer Ryan Schwab; thirteen (13) members of the public and zero (0) members of the media. Attending the meeting via Zoom was board member Michael Stamets, zero (0) members of the public and zero (0) members of the media. Absent was council member Gary Grant.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:18 p.m.

**COUNCIL ACTION**

Michael Aker made a motion to approve the minutes from the February 22, 2022, Executive Session. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the minutes from the February 22, 2022, Regular Meeting. Michael Aker seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the General, Water and Sewer claims dated March 7, 2022, in the amount of \$465,315.74 Michael Aker seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve two façade grant application from Lift Automotive (\$3,522.44) and Oak Tree Supply Inc. (\$5,000) as presented. Michael Aker seconded. Motion passed, 4-0.

Michael Aker made a motion to approve an agreement with USI Consultants Inc. in the amount of \$58,700.00 for a Town of Huntertown Town Center Focus Plan. Patricia Freck seconded. Beth Johnson, Business Development representative with USI provided the council with an overview of the plan and said it would be completed by September 2022. After no further discussion, the motion passed, 4-0.

Michael Aker made a motion to approve an LPA Consulting Contract with GAI Consultants Inc. in the amount of \$232,760.00 for the Carroll Road Roundabout project. Patricia Freck seconded. Jay Stankiewicz of GAI provided the council with an overview of the agreement and provided details on an increase in cost from the original discussion in 2021. After no further discussion, the motion passed, 4-0.

Michael Aker made a motion to approve an agreement with Krohn & Associates for a utility rate study and re-financing of water utility bonds at a cost between \$30,000 and \$50,000. Patricia Freck seconded. Steve Carter with Krohn & Associates provided the council with an overview of the agreement and the possibility of adding up to \$5 million in water utility projects to the current bond at lower interest rates. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve the use of an attorney opinion letter from Gilbert Legal Services, LLC to complete the application process for the lease-to-purchase program for the recently approved vector truck purchase. Michael Aker seconded. Motion passed, 4-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2022-002, an Ordinance prohibiting parking of vehicles on the west side of Lima Crossing Drive in the Town of Huntertown. Patricia Freck seconded. Beth Shellman said that the second and third readings of the ordinance will take place at the March 21, 2022,

meeting. Resource Officers Brandon Reichert and Anis Softic said they will talk with Empowered Sports to let them know of the impending changes in front of their business. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve Huntertown Resolution 2022-006, a Resolution regarding extension of water and sewer services for forty-six residential homes in "Cascata Estates Section II" subdivision. Michael Aker seconded. Motion passed, 4-0.

Michael Aker made a motion to approve payment in the amount of \$1,195.00 for an employee to attend a NASSCO Inspector Training session for sewer pipe inspecting. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve a donation of \$1,000 for the First Friday Concert events. Michael Aker seconded. Motion passed, 4-0.

Michael Aker made a motion to approve hiring interns for the summer. Patricia Freck seconded. Beth Shellman said the town is working with Purdue University to get 3-4 interns for the water utility as well as Ivy Tech for a marketing intern to help with website improvements. After no further discussion, the motion passed, 4-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, the following New Business was brought forth:

- Beth Shellman informed the council that an application has been filed for an out lot for driveway access from Flint Pass, near The Pines subdivision. She asked if the council opposed a driveway access or would they prefer to develop a street. The out lot is currently zoned for single family residential. Ken McCrory, president of the Lakes of Willow Creek Homeowners Association addressed the council about the topic as well. The council agreed to table the discussion to gain more information.
- Beth Shellman informed the council that the Town has received notices from the Allen County Drainage Board that rights-of-way on both sides on Gump Road at the State Road 3 intersection will see increased in the ditch assessments from \$5 to \$15. She plans to attend the public hearing on Thursday, March 24, 2022, at 9:30 a.m. She asked that if anyone has any objections to let her know.

## **OLD BUSINESS**

Outside of items listed under Council Action, no other Old Business was brought forth.

## **REPORTS**

Brandon Seifert had the following report:

- He asked resident A.J. Arnett (2030 Shoaff Road) to address the council about the planned Veteran's Memorial. Arnett asked the council to consider placing the memorial on Town Property instead of the Huntertown Family Park to ensure it can be maintained. He also wanted to ensure that veterans in the Huntertown area had a say in its development. Patricia Freck said that she has been working on this for some time with council member Stamets, Park Board President Dan Holmes, and veterans throughout Huntertown. She said the memorial is being planned for an elevated portion of the park with great visibility. Seifert asked Arnett to be the chairperson of a committee for the Veterans War Memorial and he accepted. Patricia Freck said that she and Michael Stamets would represent the council on the committee, however Brandon Seifert said that since he is the Council President, he gets to appoint the members of the committee and that he will be the council liaison for the committee.

Resource Officers Brandon Reichert and Anis Softic had no report.



Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman provided a handout of her report and highlighted the following items.

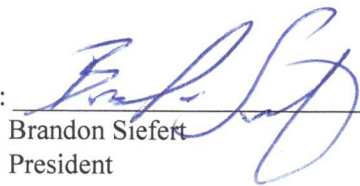
- She is meeting with the Department of Planning Services on March 29, 2022, to go over proposed zoning and land uses in downtown Huntertown.
- She and council have been invited to a ribbon cutting on Friday, March 11 for the new Wholesome Roots store.
- The town is receiving an award from the Alliance of Indiana Rural Water and she and other town employees will be traveling to French Link, IN on Wednesday, March 16, 2022, to receive the award.
- The town has just thirty-six water meters. The utility service board approved five applications for new homes at its meeting earlier in the evening. Customers who are not issued a meter will be charged a flat rate until meters are available.
- The Utility Service Board approved the addition of fencing at any existing lift stations that need security. Any new lift stations will be fenced in by the developers as they are installed.

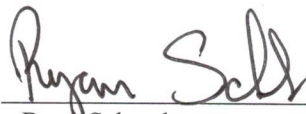
#### **PUBLIC COMMENT**

None were brought forth.

Michael Aker made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 7:19 p.m.

Attest:

  
Brandon Siefert  
President

  
Ryan Schwab  
Clerk Treasurer