

Meeting of the Town Council of Huntertown, Indiana
Monday, April 4, 2022, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Town Council was held on Monday, April 4, 2022, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting utilized the Zoom App. Present at Huntertown Town Hall were board members Patricia Freck, Brandon Seifert (P) and Michael Stamets; Resource Officer Brandon Reichert; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources Inc.; Street Superintendent Randy Bailey; two (2) members of the public and zero (0) members of the media. Attending the meeting via Zoom were two (2) members of the public and (0) members of the media. Absent were council members Michael Aker and Gary Grant.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:02 p.m.

Brandon Seifert suspended the regular meeting and opened a Public Hearing for the Silverstone Voluntary Annexation. No public comment was brought forth and the Public Hearing was closed at 6:02 p.m.

At 6:03 p.m. Brandon Seifert opened a Public Hearing for the Cascata Section II Voluntary Annexation. No public comment was brought forth and the Public Hearing was closed at 6:03 p.m.

At 6:03 p.m. Brandon Seifert opened a Public Hearing for the Quarry Section IV Voluntary Annexation. No public comment was brought forth and the Public Hearing was closed at 6:04 p.m.

Brandon Seifert reconvened to regular meeting at 6:04 p.m.

COUNCIL ACTION

Patricia Freck made a motion to approve the minutes from the March 21, 2022, Regular Meeting. Michael Stamets seconded. Motion passed, 3-0.

Michael Stamets made a motion to approve the General, Water and Sewer claims dated April 4, 2022, in the amount of \$277,027.79. Patricia Freck seconded. Motion passed, 3-0.

Michael Stamets made a motion to approve a waiver request from Lancia Homes, waiving the Allen County standards for cul-de-sac design in the Villas at Copper Creek subdivision and for the inclusion of a sidewalk around the cul-de-sac. Patricia Freck seconded. Jamie Lancia, via Zoom, explained to the council that with wetlands on three sides of the subdivision, in the area of the cul-de-sac, a smaller cul-de-sac design would be needed. He also asked to have sidewalks removed. The town has no issue with the size of the cul-de-sac, however, would like to see the sidewalk remain. Lancia said that it could be done, however the sidewalk would bump up right at the curb and be more narrow than normal. Lancia also noted that if the County's minimum standards were met, he would have to forego two lots. After no further discussion, the motion passed, 3-0.

Patricia Freck made a motion to introduce Huntertown Ordinance 2022-003, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Silverstone Voluntary Annexation. Michael Stamets seconded. Motion passed, 3-0.

Patricia Freck made a motion to introduce Huntertown Ordinance 2022-004, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as Cascata Estates, Section II voluntary annexation. Michael Stamets seconded. Motion passed, 3-0.

Patricia Freck made a motion to introduce Huntertown Ordinance 2022-005, an ordinance annexing certain territory to the Town of Huntertown, Indiana to be commonly known as the Quarry, Section IV voluntary annexation. Michael Stamets seconded. Motion passed, 3-0.

Michael Stamets made a motion to approve a quote from Kalida Truck Equipment, Inc. for one-third of the total quote of \$27,000.00 (\$9,000) for the purchase of a new bed for the town's red dump truck. Patricia Freck seconded. Randy Bailey provided an overview on the current condition of the vehicle. Ryan Schwab added that \$30,000 was budgeted for the repair, so the quote came in under budget. Beth Shellman said that the Utility Service Board approved payment of the remaining two-thirds at its meeting earlier in the evening. After no further discussion, the motion passed, 3-0.

Patricia Freck made a motion to approve a quote from Kenn Feld Group for one-third of the total quote of \$7,496.00 (\$2,498.67) for the purchase of a John Deere BP84C 84" pick-up broom attachment. Michael Stamets seconded. Randy Bailey provided an overview of the quote and the need for the piece of equipment. While this piece was not in the original budget, Ryan Schwab said that extra funds are added to the Motor Vehicle Highway budget and the Local Road and Street budget for unplanned expenses and the amount of this purchase can be covered by one of those funds. Beth Shellman said that the Utility Service Board approved payment of the remaining two-thirds at its meeting earlier in the evening. After no further discussion, the motion passed, 3-0.

Patricia Freck made a motion to use the General Fund, general services series for payback of \$4,745.00 in American Rescue Plan Act (ARPA) premium pay expenses to elected officials, retroactive to March 31, 2022. Michael Stamets seconded. Ryan Schwab provided council with a copy of the State Board of Accounts directive detailing how cities and towns should manage a payback of premium pay funds given to elected officials prior to it being deemed a conflict of interest by the U.S. Treasury. Schwab said that he would like the vote to be retroactive to March 31 so that he can include the transaction on the first annual report, due to the Treasury by April 30, 2022. After no further discussion, the motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Council Action the following New Business was brought forth:

- Beth Shellman asked the council for any input needed to be taken to the Allen County Department of Planning services for upcoming Public Hearings covering the following subdivision: Broad Acres subdivision (716 lots); Bluffs of Carroll Creek (24-lots) and Sonora Subdivision (104 lots) to be heard on Thursday, April 14, 2022, at 1 p.m. Council members did not offer any comment against any of the platting and zoning request for any of the subdivisions.
- Brandon Seifert provided information about a rain barrel program he would like to see the town sponsor and offer to residents. He is awaiting more information and will present it at a future meeting.

OLD BUSINESS

Outside of items listed under Council Action, the following Old Business was brought forth:

- Huntertown Resolution 2022-007 was tabled, as action from the Utility Service Board is required before the council can act.
- Discussion on a potential driveway connection at Flint Pass was also tabled. The choices for the council are to extend the current street to the property line or connect a driveway back to the property at the end of the current street location to access an out lot. No determination on what the out lot is being used for has been named and the council is awaiting word from the Homeowners Association on its stance on the project.

REPORTS

There were no Council Member reports.

Resource Officers Brandon Reichert had the following report:

- He is beginning to increase enforcement of speed limits in town in anticipation of spring and summer weather.
- He and Resource Officer Anis Softic are collaborating with Homeowners Associations and additions to take care of golf cart inspections and permitting all at one time. He will provide more information on dates and times when they are available.

Outside of items listed under Council Actions, Clerk-Treasurer Ryan Schwab had no further report.

Town Manager Beth Shellman provided a handout of her report and highlighted the following items:

- She is meeting with the Department of Planning Services on May 23, 2022, to follow up on proposed zoning and land use in Huntertown. She would like feedback from council members ahead of that meeting.
- She will be meeting with the Allen County Commissioners on April 14, 2022, to discuss the Byron Health Center property and ARPA fund from the county. Among projects being discussed are drainage repairs and road reconstruction at Apollo Drive, Gemini Drive and Mercury Lane in Huntertown and a new water tower near the Hand Road/Shoaff Road intersection.
- Allen County Highway has asked if the town would consider taking over lighting costs at the Cedar Canyons lift station and for a new light on the north side of Cedar Canyon Road, near Kell Road, for the trail. Installation costs are estimated at \$817.41 with monthly electricity costs at \$7.95 for the lift station light and \$16.07 for the other light.
- She distributed a draft proposal for a new uniform policy. She hopes to have a final draft ready for either the first meeting of May or June. A request for quotes has been sent to five different uniform companies. The policy would also bump up the clothing allowance for elected officials and office staff from \$75.00 to \$100.00.
- Dates for the community garage sales and bulk trash pick up dates have been announced and are on the town's website.
- The new wave of Hometown Hero banners and new American Flag and State of Indiana flag banners are being hung in Town.
- Hunter Road will be closed to thru traffic for work on the sewer force main.


Street Superintendent Randy Bailey reported that the Towne Square lift station fence work is complete.

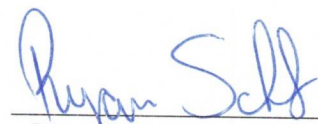
PUBLIC COMMENT

None were brought forth.

Michael Stamets made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 6:52 p.m.

Attest:


Brandon Seifert
President


Ryan Schwab
Clerk Treasurer