

Meeting of the Town Council of Huntertown, Indiana
Tuesday, July 5, 2022, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public/virtual meeting of the Huntertown Town Council was held on Tuesday, July 5, 2022, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present at Town Hall were board members Patricia Freck and Brandon Seifert (P); Resource Officer Brandon Reichert; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; David Hawk of Hawk, Haynie, Kammeyer & Smith; Derek Frederickson of Engineering Resources Inc.; Jay Stankiewicz of GAI Consultants; Beth Johnson of USI Consultants.; five (5) members of the public and zero (0) members of the media. Attending the meeting via Zoom was council member Michael Aker, zero (0) members of the public and one (1) member of the media.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

COUNCIL ACTION

Patricia Freck made a motion to approve the minutes from the June 20, 2022, Regular Meeting. Michael Aker seconded. Motion passed, 3-0.

Patricia Freck made a motion to approve the General, Water and Sewer claims dated July 5, 2022, in the amount of \$292,489.38. Michael Aker seconded. The motion passed, 3-0.

Michael Aker made a motion to begin negotiations with USI Consultants for construction inspection services for the Carroll Road reconstruction project. Patricia Freck seconded. Beth Shellman provided the council with an overview of the scoring results from the three firms who submitted requests to be considered. She noted that the council is not approving an agreement with the firm, just the right to begin negotiating a contract. After no further discussion, the motion passed, 3-0.

Michael Aker made a motion to allow the Town Manager to get quotes for sidewalk projects. Patricia Freck seconded. Beth Shellman provided the council with an overview of the projects being considered, noting that they are mainly in the Carroll Oaks and Hidden Oaks subdivision. After no further discussion, the motion passed, 3-0.

Michael Aker made a motion to upgrade the town's cell phone plan to unlimited talk for all lines effective immediately. Brandon Seifert seconded. Ryan Schwab explained that the town has seen multiple months with overage charges, rated at \$4 per minute, and would like to change the town's current plan to be able to avoid paying overages. He said the town currently pays \$37.99 a month per line and the upgrade would increase that cost to \$48.75 a month per line. Schwab added that the town has six lines each with 400 minutes per line and those minutes are sharable, allowing a total of 2,400 minutes per month. Other topics of conversation included the use of work cell phones on the job and off and a potential policy change to pay employees \$30 a month to pay for their own phone. Patricia Freck said she would like to review the current cell phone policy. Michael Aker agreed to work on this with her. After no further discussion, the motion passed, 3-0.

Patricia Freck made a motion to consider Huntertown Ordinance 2022-006, a rezoning petition for Oakmont Development's Sonora development. Michael Aker seconded. Beth Shellman said that the applicant has only applied for R1 re-zoning and not R3. The town has some concerns about the types of R3 uses, but since that is not a part of this application, those concerns are moot. The developer, Jeff Thomas, said that he has plans for R3 uses for later stages of the development and will consider the town's concerns then. After no further discussion, the motion passed, 3-0.

Patricia Freck made a motion to adopt Huntertown Ordinance 2022-006, a rezoning petition for Oakmont Development's Sonora Development. Michael Aker seconded. Motion passed, 3-0.

Patricia Freck made a motion to send a letter to the Allen County Commissioners to express interest in using the counties American Rescue Plan Act (ARPA) funds for projects totaling \$2 million. Brandon Seifert seconded. Motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Derek Frederickson reported that the letting for the Carroll Road reconstruction project is being delayed until May 2023. He noted that he is trying to get a second appraisal company to help with right-of-way acquisition. Brandon Seifert said he would like to see a Plan B in the event that right-of-way cannot be acquired in time and the funding is pulled by INDOT.
- Beth Shellman provided the council with a list of potential properties to purchase. She wants to the council to review the items in anticipation of a downtown focus plan presentation from USI Consultants scheduled for the July 18, 2022, meeting. She would like the council to rank its top 2-3 properties to pursue purchasing

OLD BUSINESS

Outside of items listed under Council Action, the following Old Business was brought forth:

- Jeff Thomas of Oakmont Development addressed the council about a lift station agreement for the Rolling Oaks lift station, similar to the agreement he has with the town for the sewer force main. Since other developments will be tying into a lift station and infrastructure he is paying to install, he would like to meet with town Engineer Derek Frederickson to discuss a potential agreement.
- town is considering applying for. He provided information on the \$7.8 million in total projects the town would undertake, noting that the grant would cover \$5 million, and the town would roll the remaining \$2.8 million into a water bond refinance, Beth Shellman said that she is attending a webinar on the READI grant on July 14, 2022, to gain more information.

REPORTS

Patricia Freck had the following report:

- She would like the medians at the entrances Lima Road Access near Empowered Sports Club to be cleaned up.
- She has seen a pickup truck listed for sale that is sitting on town property and would like to have it moved.
- She asked who was at fault for a recent water main break that caused a boil water advisory. Beth Shellman said that town employees were working on its own line on town property and caused the mistake.

Michael Aker had the following report:

- He asked if mosquito spraying was underway. Ryan Schwab said that the town has paid for one spray already. Beth Shellman said that with a recent rain event, another spray would likely be ordered.

Resource Officer Brandon Reichert had the following report:

- A town lift station has been damaged. He would like to see a fence put up around it. He will be monitoring other lift stations in town that are not fenced in.
- Officer Pedro Yaruchy is on bike patrol in town.

Clerk-Treasurer Ryan Schwab had the following report:

- The town's health insurance policy with PHP includes a claim reimbursement fund. A portion of the town's payment goes into this fund and as claims are processed, money is pulled from this fund. At the end of the year, the town is entitled to two-thirds of the remaining balance. For the March 2021-February 2022 period, the town received a reimbursement of \$10,807.85 which would be reimbursed back into the various funds that pay the health insurance policy.

Town Manager Beth Shellman handed out a report and highlighted the following items:

- The Towne Square Homeowners Association requested a lower speed limit through the subdivision. A report from the Northeast Indiana Regional Coordinating Council did not indicate a problem. She was planning to disburse the report to council. Brandon Reichert suggested the town purchase an electronic radar with speed display that could be moved throughout town.
- She is participating in a multi-agency Poka-Bache Connection Trail Coalition group, which will be presenting an Interlocal Agreement concerning usage and maintenance of the Pufferbelly Trail to the council at its July 18, 2022, meeting. She is still waiting for estimates on decorative street lighting costs at the trail crossings on Gump Road and Cedar Canyons Road.
- She is attending a webinar on July 14, 2022, for a Re-connecting Communities Grant. The grant would split the cost 50-50 for a pedestrian bridge over State Road 3 at Gump Road.
- She is requesting that the council consider using its ARPA funds to correct a drainage issue on resident Dave Smith's property on Hunter Road. The county would bid the project and oversee the work while the town funds the project. Smith expressed his frustration with how long it has taken to get a resolution to the project. Shellman said that a meeting to discuss the solution is scheduled for Friday, July 15, 2022, at 10 a.m.

Derek Frederickson of Engineering Resources Inc. had the following report:

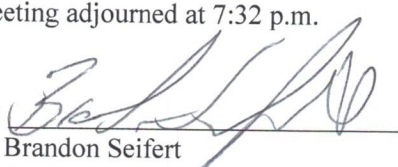
- Riverside Manufacturing has a failing storm water culvert. He is asking the town to consider spending \$285,000 of its ARPA funds to pay for the repairs. He hopes to bid the project soon.
- He said that the town received 4-6 inches of rain overnight Monday, July 4, 2022, into Tuesday, July 5, 2022. He will know more about the storms impact on the wastewater collection system when he talks to plant operator Darren Dafforn in the morning.

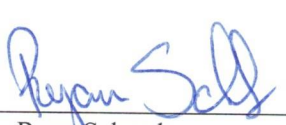
PUBLIC COMMENT

None were brought forth

Patricia Freck made a motion to adjourn. Brandon Seifert seconded. The motion passed with a voice vote and the meeting adjourned at 7:32 p.m.

Attest:


Brandon Seifert
President


Ryan Schwab
Clerk Treasurer