

Town of Huntertown Utility Service Board Meeting Minutes for January 7, 2019

A meeting of the Huntertown Utility Service Board was held on Monday, January 7 2019 at approximately 5:00 p.m. Attendees included board members Jim Fortman, Kerri Garvin and Brad Hite; Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Superintendent of Utilities Mark Aurich; Huntertown Resource Officer Kevin Surface; Derek Frederickson of Engineering Resources; and Dave Hawk of Hawk Haynie Kammeyer & Smith. Also present were eight (8) members of the public and one (1) reporter.

Jim Fortman called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

Election of President - Jim Fortman made a motion to elect Brad Hite as Utility Service Board President for 2019. Brad Hite accepted the nomination and Kerri Garvin seconded the nomination. Motion passed, 3-0.

Oaths of Office – Ryan Schwab administered the appointed officials oath of office for all three board members.

Board Actions

Jim Fortman made a motion to approve minutes from the December 3, 2018 regular meeting; December 12, 2018 joint administrative meeting with the Huntertown Town Council; and the December 20, 2018 special meeting. Kerri Garvin seconded. Motion passed, 3-0.

Jim Fortman made a motion to approve the water and sewer claims dated December 17, 2018 and January 7, 2019. Kerri Garvin seconded. Motion passed, 3-0.

Brad Hite made a motion to approved Huntertown Utility Service Board Resolution 19-001, a resolution approving an agreement for the services of a Utility Service Board attorney for the calendar year 2019. Jim Fortman seconded. Motion passed, 3-0.

Brad Hite made motion to approve Huntertown Utility Service Board Resolution 19-002, a resolution approving an agreement for on-call engineering services for the calendar year, 2019. Kerri Garvin seconded. Motion passed, 3-0.

Jim Fortman made a motion to approved Pay Application No. 29 to Feters Construction, Inc. in the amount of \$144,231.16 for work complete on Phase 2A of the Huntertown Wastewater Treatment Plant project. Kerri Garvin seconded. Mark Aurich and Derek Frederickson each noted that the work converted a second tank at the town's flow equalization basin into a sludge holding tank at the wastewater treatment plant. Frederickson also noted that the work was covered through State Revolving Fund (SRF) funding. After no further discussion, the motion passed, 3-0.

New Business

Beth Shellman and Derek Frederickson reviewed details on a new water/sewer connection application from Thomas-Chaffee Development, LLC for Rolling Oaks – Section I. The development includes 75 lots along Shoaff Road, east of State Road 3. The development would require a new lift station and force main, the details of which are still being worked on. The board opted to wait until those details were finalized before making a decision on approving the connection. After no further discussion, no action was taken.

Old Business

Ryan Schwab presented the council with a contract with Suez for water tower maintenance that needed signatures. Brad Hite signed the documents after the meeting.

Jim Fortman requested an update on the legal situation between the town and Geiger Excavating. Dave Hawk said that since the matter is presently in litigation, a public meeting was not the appropriate place to discuss new details. He did state that the town had until January 18, 2019 to respond to the lawsuit against them. No action was taken.

Reports

Clerk Treasurer Ryan Schwab had the following report:

- Outstanding checks from 2016, totaling \$158.86 for the water utility and \$71.92 for the wastewater utility were receipted back into the respective funds.

Town Manager Beth Shellman provided the board members with a handout and addressed the following items:

- She is meeting with Aurich and representatives from Engineering Resources Inc. on Thursday, January 10, 2019 at 9 a.m. to review minimum utility standards. Any changes will be brought to the utility board for approval.
- She has been invited to attend a meeting concerning the Byron lift station on Wednesday, January 09, 2019 at 2:30 p.m. Representatives from Allen County and Engineering Resources will also be attending.
- She pointed out the updated list of pending plats on her report; which included seven (7) developments.
- She has a goal for 2019 to meet with local business owners to promote economic growth and evaluate any interest in reactivating a Chamber of Commerce for the Town.

Mark Aurich provided the board members with a hand out and issued a report on the following topics:

- Significant inflow and infiltration from the storm sewer was noted during a recent heavy rain event. The town is working to identify the source(s) of the inflow and infiltration.
- Phase 2 of the wellhead protection plan is due in 2020. He is updating Phase 1 and said the town should consider using Hydrophase to help complete phase 2.
- While clearing storm drains, a gas leak was found at the intersection of Gump Road and Hedgebrook Drive. NIPSCO has been made aware of the issue and is working on a repair.
- He plans to offer a traffic safety power point for employees at the next Safety Training session.
- He took part in a meeting with Shellman and developer Ric Zehr to discuss the town's current standards and specifications for development. The developers have pointed out some issues they believe are overkill and expensive for the development community. Aurich said he agrees with some issues but said other issues presented have no wiggle room for change. He will continue to work with Shellman on the standards and specifications.

Outside of items under Board Action, Derek Frederickson of Engineering Resources had no report.

Outside of items under Board Action, Dave Hawk, representing Hawk Haynie Kammeyer and Smith had no report.

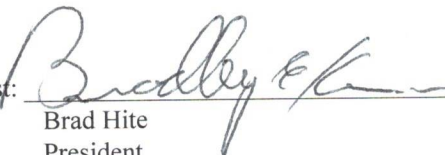
Public Comment

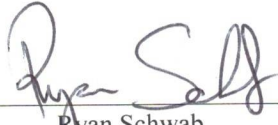
Tim Schobert, a resident at 18622 Coldwater Road and employee of the town of Huntertown, provided the board with an update on water meters. He plans to have 90 percent of the town on a radio read meter by the end of 2019. He also asked the board to consider finding money in its budget for an antenna, estimated cost of \$50,000, to improve the ability to read the new meters. He will also be attending a free water meter training session in Dallas, TX in September.

No further public comments were brought forth.

Brad Hite made a motion to adjourn. Jim Fortman seconded. Motion passed 3-0 and the meeting adjourned at 5:28 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer