

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, August 1, 2022, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public/virtual meeting of the Huntertown Town Council was held on Monday, August 1, 2022, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. The meeting also utilized the Zoom app. Present at Town Hall were board members Gary Grant, Brandon Seifert (P) and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Resource Officer Brandon Reichert; Derek Frederickson of Engineering Resources Inc.; Beth Johnson and Mitch Hansell of USI Consultants; two (2) members of the public and zero (0) members of the media. Attending the meeting via Zoom was council member Michael Aker. Absent was council member Patricia Freck.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:00 p.m.

**COUNCIL ACTION**

Gary Grant made a motion to approve the minutes from the July 18, 2022, Regular Meeting. Michael Stamets seconded. Motion passed, 4-0.

Michael Stamets made a motion to approve the General, Water and Sewer claims dated August 1, 2022, in the amount of \$364,706.12. Gary Grant seconded. The motion passed, 4-0.

Michael Stamets made a motion to approve Huntertown Resolution 2022-022, a Resolution regarding extension of water and sanitary sewer services for 55 residential homes in "Shadow Creek" subdivision. Gary Grant seconded. Motion passed, 4-0.

Michael Aker made a motion to approve a quote from Garcia Concrete Construction, Inc. in the amount of \$72,512.50 for seven sidewalk improvement projects. Michael Stamets seconded. Motion passed, 3-0-1 (Aker – Aye; Grant – Abstain; Stamets – Aye; Seifert – Aye).

Gary Grant made a motion to approve a financial commitment letter for the Community Crossings Grant application for Woods Road in the amount of \$333,333.33. Michael Stamets seconded. Motion passed 4-0.

Gary Grant made a motion to approve a quote from Fort Wayne IT Solutions in the amount of \$1,248.00 for a new computer at the wastewater treatment plant. Michael Stamets seconded. Motion passed 4-0.

Michael Aker made a motion to approve a donation of \$1,000 to the Huntertown Heritage Days Festival. Gary Grant seconded. Motion passed, 4-0.

Gary Grant made a motion to have Engineering Resources consult with Verne Mitchell & Associates for appraisal services in conjunction with the Carroll Road reconstruction project. Michael Stamets seconded. Motion passed, 4-0.

**NEW BUSINESS**

Outside of items listed under Council Action, the following New Business was brought forth:

- Beth Shellman asked the board to seek approval for Requests for Proposals for the town's attorney and engineer contracts, which expire at the end of the year; as well as the trash/recycling collection contract. Council members gave verbal approval to proceed, but no vote was taken

- Beth Shellman asked the council to accept the lateral transfer of utility employee Kris Bair from the street department to the wastewater department and to hire applicant Tyler Chesney to fill the vacant position within the street department. Shellman informed the board that no internal candidates applied for a Utility 4 job posting but four (4) external candidates did. Amid the interview process, Bair decided he would like to apply. After interviewing all candidates, Bair was chosen for the job, creating an opening within the street department. Chesney was the choice of street superintendent Randy Bailey. Gary Grant asked how the job was posted and was concerned that if interviews were for a wastewater opening and not a straight utility opening. Shellman said the advertisement was for a utility position, which could have various levels depending on the licenses owned by the applicants. Grant said he would like to see the street opening posted in house prior to giving the job to an external candidate. After no further discussion, no vote was taken but permission to proceed was granted.

## **OLD BUSINESS**

The following Old Business was brought forth:

- Derek Frederickson provided the council with an updated “Opinion of Probable Cost” handout detailing water utility capital projects being considered for inclusion in a \$6 million water bond refinance application. He noted that the order of priority had changed from the last document he presented. He is also awaiting information from financial advisor Steve Carter before the town will decide to proceed. Frederickson also noted that outside of this list, expansion at the water plant and the well field are also needed.

## **REPORTS**

Resource Officers Brandon Reichert had the following report:

- He is coordinating with the Hometown Heritage Days Festival committee for safety during the festival, August 12-14. Efforts are being made to have streets closed for the parade and car show as well as making foot traffic from the fire station to the park safer.

Clerk-Treasurer Ryan Schwab had the following report

- Schwab presented a draft of the 2023 budget, including current year financial reports; estimated revenue reports, a breakdown of planned expenses as well as a detailed plan of expenses by fund. He also reported on the budget timeline and which meeting dates will host the Public Hearing and adoption. He asked council members to review the material and provide any changes or additions prior to the August 15, 2022, meeting.

Town Manager Beth Shellman had no report

- She informed the council that 88 signatures were turned in to the Clerk-Treasurer asking for a referendum question to be put on the November General Election ballot asking for the abolishment of the Hometown Utility Service Board. She is asking board members to provide her with a pros and cons list. She would like to send this information out to individuals who signed the petition as well as get the information out to Hometown residents through its Facebook page.
- She is working with INDOT on various traffic signal and intersection improvements in town.

Outside of items listed under Council Action, Derek Frederickson of Engineering Resources Inc. had no further report.

Beth Johnson of USI Consultants had the following report

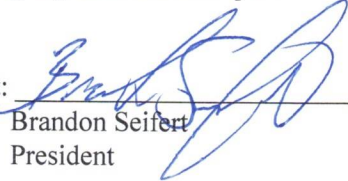
- A public presentation of the Downtown Vision Plan will take place on Saturday, August 13, 2022, at Huntertown Town Hall from 9 a.m. to 4 p.m. as part of the Huntertown Heritage Days Festival. She encouraged town council members to participate.

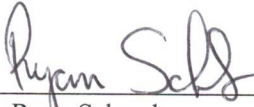
## **PUBLIC COMMENT**

None were brought forth.

Gary Grant made a motion to adjourn. Michael Stamets seconded. The motion passed with a voice vote and the meeting adjourned at 6:53 p.m.

Attest:

  
Brandon Seifert  
President

  
Ryan Schwab  
Clerk Treasurer