

Town of Huntertown Utility Service Board Meeting Minutes for Tuesday, January 17, 2023
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Tuesday, January 17, 2023. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Kerri Garvin, Tony Ramey, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources Inc.; five (5) members of the public and zero (0) member of the media.

Ryan Schwab called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

OATHS OF OFFICE – Ryan Schwab administered Oaths of Office for new board members Tony Ramey (3-year term) and Michael Stamets (1-year term).

ELECTION OF OFFICERS – Michael Stamets made a motion to nominate Kerri Garvin as President of the Utility Service Board for calendar year 2023. Tony Ramey seconded. Kerri Garvin accepted the nomination. There were no other nominations. After no further discussion, the motion carried 3-0.

BOARD ACTION

Michael Stamets made a motion to approve the minutes from the December 5, 2022, meeting. Tony Ramey seconded. Motion carried 3-0.

Michael Stamets made a motion to approve Utility Board Resolution 2023-001, a resolution approving an agreement for the services of a Utility Service Board Attorney for the calendar years 2023-2025. Tony Ramey seconded. Beth Shellman told the board that the town received only one request for qualifications in 2022, from current town attorney David Hawk and his firm, Hawk Haynie Kammeyer & Smith. The town advertised for RFQ's on two occasions. After no further discussion, the motion carried 3-0.

Tony Ramey made a motion to approve Utility Board Resolution 2023-002, a resolution approving an agreement for on-call engineering services with for the Calendar years 2023-2025. Michael Stamets seconded. The agreement is with Engineering Resources Inc. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to approve three utility easement acceptances for Cascata Estates Section II as presented. Tony Ramey seconded. Motion carried 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- Derek Frederickson presented the board with a proposal from Sturges Development for the demolition of 335 feet of tunnel at the Byron Health Center property. The cost to the town would be estimated at \$140,248.01. Tyler Gerig, VP of Construction with Sturges, provided the board with details and a timeline. The board is asking for an official proposal at a future meeting.

OLD BUSINESS

No Old Business was brought forth.

REPORTS

Clerk-Treasurer Ryan Schwab had the following report:

- He reminded board members, notably the newest member Tony Ramey, that board members have a \$100 clothing allowance annually. The Utility Office was getting an order together for the end of January.

Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- A pre-construction meeting for the Pufferbelly Trail is scheduled for Wednesday, January 25, 2023.

Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had the following report:

- He is requesting that the Utility Service Board hold a special meeting on Monday, March 20, 2023, to finalize items related to the Wastewater Treatment Plant Preliminary Engineering Report for expansion.
- In acquiring right-of-way for the Carroll Road reconstruction project, three parcels will have their septic systems impacted by the project. There are three alternatives to consider when fixing the situation. The projects can be funded through the American Rescue Plan Act funding. He will bring details to a future meeting.

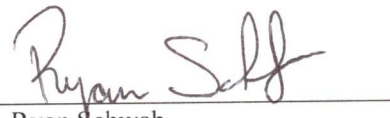
PUBLIC COMMENT

None were brought forth.

Michael Stamets made a motion to adjourn. Tony Ramey seconded. Motion passed with a voice vote and the meeting adjourned at 5:26 p.m.

Attest:


~~Brad Hite~~ *Karen Garvin*
President


Ryan Schwab
Clerk Treasurer