

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, April 17, 2023, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public meeting of the Huntertown Town Council was held on Monday, April 17, 2023, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were board members Michael Aker, Patricia Freck, Tina McDonald, and Brandon Seifert (P); Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Resource Officer Brandon Reichert; Derek Frederickson; Jay Stankiewicz of GAI Consultants; ten (10) members of the public and zero (0) members of the media. Board member Brad Hite was absent.

**COUNCIL ACTION**

Patricia Freck made a motion to approve the minutes from the March 20, 2023, regular meeting. Tina McDonald seconded. Motion carried 4-0.

Michael Aker made a motion to approve the General, Water and Sewer claims dated April 17, 2023, in the amount of \$660,952.72. Patricia Freck seconded. Motion carried 4-0.

Tina McDonald made a motion to donate \$2,000 to the Huntertown Heritage Days Festival committee. Patricia Freck seconded. Kayla Conrad, president of the Huntertown Heritage Days committee, spoke to the council about the need for funding and potential uses. After no further discussion, the motion was carried 4-0.

Michael Aker made a motion to approve Huntertown Resolution 2023-013, a Resolution adopting the fiscal plan regarding the annexation of certain territory to the Town of Huntertown to be commonly known as the Shadow Creek Voluntary Annexation. Tina McDonald seconded. Motion carried 4-0.

Michael Aker made a motion to consider Huntertown Ordinance 2023-003, an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Shadow Creek Voluntary Annexation. Patricia Freck seconded. Motion carried 4-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2023-003, an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Shadow Creek Voluntary Annexation. Tina McDonald seconded. Motion carried 4-0.

Patricia Freck made a motion to approve Huntertown Resolution 2023-014, a Resolution approving updates to the Town of Huntertown Zoning Ordinance. Michael Aker seconded. Motion carried 4-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2023-004, an Ordinance to withdraw from the Perry Township/Eel Rive Township/Huntertown Fire protection territory AKA the Northwest Allen County Fire Protection Territory. Tina McDonald seconded. Huntertown Fire Department Assistant Fire Chief Robert Boren addressed the council about the ordinance, noting that with the creation of the new Fire District for the area, there is no longer a need to be a part of the territory. After no further discussion, the motion was carried 4-0.

Michael Aker made a motion to consider Huntertown Ordinance 2023-004, an Ordinance to withdraw from the Perry Township/Eel Rive Township/Huntertown Fire protection territory AKA the Northwest Allen County Fire Protection Territory. Tina McDonald seconded. Motion carried 4-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2023-004, an Ordinance to withdraw from the Perry Township/Eel Rive Township/Huntertown Fire protection territory AKA the Northwest Allen County Fire Protection Territory. Tina McDonald seconded. Motion carried 4-0.

Patricia Freck made a motion to send an application to the Allen County Commissioners for use of American Rescue Plan Act (ARPA) funding in the amount of \$3.9 million and the assign Town Manager Beth Shellman as the signatory for the application. Tina McDonald seconded. Derek Frederickson said that the request would help fund an estimated \$7.8 million water tower. The town would supplement its own funding sources with the county's ARPA funding to pay for the project. The application is due, Monday, April 24, 2023. After no further discussion, the motion was carried 4-0.

Michael Aker made a motion to approve the purchase of 100 new rain barrels and stands at a cost of \$10,465.00 and update the policy to allow commercial use of the rain barrels. Patricia Freck seconded. Motion carried 4-0.

Michel Aker made a motion to approve a quote from Classic City Body & Paint in the amount of \$6,793.95 to repair a door on one of the town vehicles. Tina McDonald seconded. Beth Shellman provided the council with the three quotes submitted as well as photos of the damage the door is causing to the vehicle. After no further discussion, the motion was carried 4-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, the following new business was brought forth:

- Derek Frederickson provided information about the secondary plat for Rolling Oaks Section III that needed to be amended because two lots needed to have changes made to their flood protection grades. He did not have the mylar for signature and the council decided to wait on approval until the mylar was available. No action was taken.

## **OLD BUSINESS**

Outside of items listed under Council Action, the following Old Business was brought forth:

- Derek Frederickson provided the council with an update to a drainage issue for properties on Huntertown Road. He is proposing adding some storm sewer line that is lower than the current lining and provide some more fill material. He planned to walk through the ideas with the homeowners and bring a cost estimate to the town at a future meeting. The town has already used some ARPA funding to address storm water flooding in the area.
- Beth Shellman asked the council to decide what project(s) it wanted to include on a list to NIRCC for its 2045 transportation plan. NIRCC had swapped Hathaway Road improvements for the Gump Road Pedestrian Bridge project and wanted to know if the council would also approve the move. While no vote was taken, the council agreed to leave the pedestrian bridge at the top of the town's list of projects.
- Derek Frederickson reported that his firm has worked out drainage issues with GAI Consultants as it related to the Carroll Road Roundabout project. The two sides plan to have a coordination meeting to finalize the details.
- Derek Frederickson had no update on the progress of the Byron Tunnel demolition project.
- Derek Frederickson said that he has not seen a quote for water main oversizing in the Marcella subdivision, but a pre-construction meeting for the project was scheduled for Friday, April 21, 2023. He would also send pricing when he received it for storm sewer work on Kell Road.

## **REPORTS**

No Council member reports were brought forth.

Resource Officer Brandon Reichert had the following report:

- The newly purchased speed signs provide him with useful information about driving speeds in the areas the signs have been placed.
- He is receiving a lot of complaints about golf cart usage in the area and will crack down on underage driving.

Clerk-Treasurer Ryan Schwab had the following report:

- He has submitted the town's American Rescue Plan Act (ARPA) funding annual report, due April 30, 2023. He said the report covers the time period of April 1-March 31 annually.

Town Manager Beth Shellman had the following report:

- The town should consider hiring an engineering firm for the Apollo Drive, Gemini Drive, and Mercury Lane improvement project, scheduled for 2024-25. The County has hired engineering Resources to engineer the drainage work for the project and having them engineer the road would be ideal. If the council wanted to have companies submit a request for qualifications, she would organize that as well. A decision needs to be made soon as the County must submit its notice of award for drainage improvements in June.
- The Huntertown Community garage sales are scheduled for May 4-6, 2023.
- The Huntertown Spring Community trash collection is scheduled for the week of May 22-26, 2023. A limit of five items will be allowed to be set out with regular trash pickup and will be picked up on the resident's regularly scheduled trash collection day.
- The north water tower will be out of service in the month of April for painting.

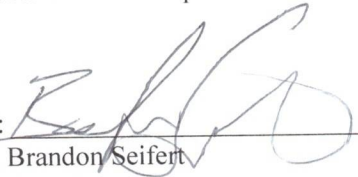
Derek Frederickson of Engineering Resources Inc. had no further report.

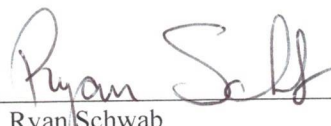
## **PUBLIC COMMENT**

Dave Barrett, a resident at 3117 Killarney Place, thanked the resource officers for using the speed signs to reduce speeding traffic.

After no further public comment was brought forth, Patricia Freck made a motion to adjourn. Tina McDonald seconded. The motion passed with a voice vote and the meeting adjourned at 6:52 p.m.

Attest:

  
Brandon Seifert  
President

  
Ryan Schwab  
Clerk Treasurer