

Town of Huntertown Utility Service Board Meeting Minutes for Monday, April 3, 2023
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, April 3, 2023. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Kerri Garvin (P), Anthony Ramey, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Jim Breckler; three (3) members of the public and zero (0) member of the media.

Kerri Garvin called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Anthony Ramey made a motion to approve the minutes from the March 20, 2023, meeting. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve Pay-application No. 1 from Richard Rider Electric in the amount of \$22,273.45 for work done on Contract B of the Wellfield expansion project. Anthony Ramey seconded. Derek Frederickson covered the details of the Pay-application, noting that the work covered stored materials and mobilization. After no further discussion, the motion carried 3-0.

Anthony Ramey made a motion to approve Pay-application No. 2 from R.E. Crosby in the amount of \$13,447.25 for work done on the wastewater treatment plant centrifuge improvement project. Derek Frederickson provided an overview of the Pay-application, noting that the centrifuge will be ready for delivery in late April and construction will likely start in early June. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to approve the submission of an American Rescue Plan Act (ARPA) fund use application to the Allen County Commissioners in a not-to-exceed amount of \$8 million for utility infrastructure project(s). Anthony Ramey seconded. Motion carried 3-0.

NEW BUSINESS

Outside of items listed under Board Action, the following new business was brought forth:

- Derek Frederickson reported that the location of the Sonora lift station will be changed in order to deepen the station and increase the capacity of the station. He did not have a cost estimate. He did suggest the town consider a special area connection fee for future connections to help offset whatever cost to the town there would be. He will update the council when he has a proposal from the development.
- Derek Frederickson shared information about the Silverstone development and the need to upsize the water main lines from 8-inch to 12-inch. He hopes to have pricing available for review at the next meeting.

OLD BUSINESS

The following Old Business was brought forth:

- Derek Frederickson presented the board with an updated “comparison of Carroll Road Septic Service options” handout; addressing the need to provide septic relief at three properties along Carroll Road. Those properties will have their septic systems impacted by the Carroll Road Reconstruction project. Since two of the three parcels in question are not within the town’s corporate limits and in the jurisdiction of the City of Fort Wayne, the town is in discussion with the City of Fort Wayne on how to service those properties. Early discussions indicate that the City of Fort Wayne would like the town to contribute \$60,000 to provide low pressure grinder stations at the two homes. The town would then

need to decide between a gravity sewer option (\$97,300 estimated cost) or a similar low pressure grinder station (\$40,200 estimated cost) for the one property located within the town's corporate limits. Town Council President Brandon Seifert was allowed to speak, and he said there is discussion about using a pump and haul service for those properties at a much cheaper amount. He would like the board to wait to decide until it has all the available options. Beth Shellman stated that the Carroll Road project will let on May 10, 2023, with the project impacting these properties starting in the spring of 2024.

- Derek Frederickson reported that town attorney David Hawk has reviewed an agreement for services from Sturges Property Group for demolition work on tunnels at the Byron Health Center property. Hawk had some questions about the agreement, and he had not heard a response back.

REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Outside of items listed under Board Action, Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- The wastewater treatment plant reported high ammonia levels during high water periods in the month of March.
- Derek Frederickson reported that the Marcella Subdivision will need water main upsizing from 8-inch to 12-inch, but he did not have any pricing. Engineering Resources had helped plant operator Darren Dafforn summarize that something toxic has impacted the nitrifying bacteria. The plant has increased the dissolved oxygen in the oxidation ditch to slow wasting, but cold temperatures have slowed the process and ammonia levels remained high enough that the weekly and monthly limits were exceeded. The hope is that predicted warmer temperatures will help improve the situation and get the plant back in compliance.
- The Huntertown Community garage sales are scheduled for May 4-6, 2023.
- The Huntertown Spring Community trash collection is scheduled for the week of May 22-26, 2023. A limit of five items will be allowed to be set out with regular trash pickup and will be picked up on the resident's regularly scheduled trash collection day.
- The north water tower will be out of service in the month of April for painting.


Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had no further report.

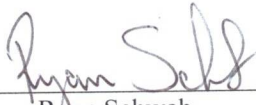
PUBLIC COMMENT

None were brought forth.

Michael Stamets made a motion to adjourn. Anthony Ramey seconded. Motion passed with a voice vote and the meeting adjourned at 5:51 p.m.

Attest:


Kerri Garvin
President


Ryan Schwab
Clerk Treasurer