

Town of Huntertown Utility Service Board Meeting Minutes for Monday, May 1, 2023
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, May 1, 2023. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Kerri Garvin (P), Anthony Ramey, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Jessica Hile and Jim Breckler of Engineering Resources Inc., David Hawk of Hawk Haynie Kammeyer and Smith; four (4) members of the public and zero (0) member of the media.

Kerri Garvin called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Anthony Ramey made a motion to approve the minutes from the April 3, 2023, meeting. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a water service application for 735 W. Gump Road, subject to voluntary annexation and approval by the Huntertown Town Council. Anthony Ramey seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve a quote from Fox Contractors in the amount of \$28,350.88 for water main oversizing in the Marcella Section II subdivision. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to recommend the formation of a Huntertown Water Sustainability Committee to guide the process for finding usable water sources in Huntertown. Anthony Ramey seconded. Anthony Ramey volunteered to represent the Utility Service Board on said committee. After no further discussion, the motion carried 3-0.

Anthony Ramey made a motion to approve the presented agreement from Engineering Resources Inc. in the amount of \$18,300 to engineer a septic relief project from State Road 3 to 1424 Hathaway Road. Kerri Garvin seconded. Jessica Hile said that an additional \$7,920 in easement preparation was not included in the agreement and could be charged at a later date. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to recommend to the Huntertown Town Council the purchase of computer and firewall equipment from Fort Wayne IT Solutions in the amount of \$12,471 as presented. Anthony Ramey seconded. Ryan Schwab provided an overview of the quote, which included new computers at the water treatment plant and wastewater treatment plant as well as firewalls at both locations and a third firewall at the Utility Shop on Cedar Canyons Road. After no further discussion, the motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, no other new business was brought forth.

OLD BUSINESS

The following Old Business was brought forth:

- Beth Shellman provided an update on the Carroll Road septic relief issue related to the Carroll Road reconstruction project. She said that after conversations with representatives of the City of Fort Wayne, that the city is agreeable to allowing the town to annex and serve the two properties on the south side of the road. Engineering Resources has presented the town with five options for servicing the homes impacted by the project. The Utility Service Board has already voted on one of those options and could choose to stay with that option or potentially go another route. The Town Council has tabled discussion until an agreement with the City of Fort Wayne was reached.

REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Outside of items listed under Board Action, Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- The town applied to Allen County requesting the use of \$3,899.372 in county ARPA funding for a water storage tower project. Awards will be announced June 2, 2023.
- Thirty-eight more batteries were replaced in radio-read meters in April.
- The Huntertown Community garage sales are scheduled for May 4-6, 2023.
- The Huntertown Spring Community trash collection is scheduled for the week of May 22-26, 2023. A limit of five items will be allowed to be set out with regular trash pickup and will be picked up on the resident's regularly scheduled trash collection day.
- Thirty-seven new construction permits for water and sewer were paid for in April.
- The water treatment plant treated 26.5 million gallons of water in April, up from 19.7 million in April 2022.
- There will be new rules for reporting lead and copper amounts in drinking water in 2024. The water plant has already begun implementing changes and has not identified lead or copper in the water this year.

The representatives from Engineering Resources Inc. had no further report.


PUBLIC COMMENT

Dustin Hamm, a resident at 13145 Mendocino Cove but with another property at 390 W. Shoaff Road, expressed his desire to connect the Shoaff Road property at Ridley Park Section II and requested information about an easement. Beth Shellman said she would find the information and get it to him.

Michael Stamets made a motion to adjourn. Anthony Ramey seconded. Motion passed with a voice vote and the meeting adjourned at 5:36 p.m.

Attest:


Kerri Garvin
President


Ryan Schwab
Clerk Treasurer