

Meeting of the Town Council of Huntertown, Indiana
Monday, June 5, 2023, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, June 5, 2023, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were board members Michael Aker, Patricia Freck, Brad Hite, Tina McDonald, and Brandon Seifert (P); Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Resource Officer Brandon Reichert; Derek Frederickson of Engineering Resources Inc.; Street Superintendent Randy Bailey; five (5) members of the public and zero (0) members of the media.

Brandon Seifert called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Tina McDonald made a motion to approve the minutes from the May 15, 2023, executive session. Michael Aker seconded. Motion carried 5-0.

Patricia Freck made a motion to approve the minutes from the May 15, 2023, regular meeting. Brad Hite seconded. Motion carried 5-0.

Michael Aker made a motion to approve the General, Water and Sewer claims dated June 5, 2023, in the amount of \$1,481,715.74. Patricia Freck seconded. Beth Shellman said that the claims included payment to INDOT for the Carroll Road Reconstruction project and Ryan Schwab added that the total included two payroll cycles and the combination of those things made the total a lot higher than normal. After no further discussion, the motion carried 5-0.

Patricia Freck made a motion to approve Huntertown Resolution 2023-017, a resolution approving 2023 pay 2024 real and personal property compliance with statement of benefits (CF-1) forms. Tina McDonald seconded. Elissa McGaulley, Director of Redevelopment for Allen County, provided the council with information on the resolution and the companies impacted. After no further discussion, the motion carried 5-0.

Michael Aker made a motion to approve Huntertown Resolution 2023-018, a resolution approving purchase agreement. Patricia Freck seconded. Beth Shellman covered the details of the resolution noting that the town's offer of \$155,000 was accepted for the purchase of the home located at 15607 Lima Road, Huntertown, IN 46748. She is getting a quote for work on demolishing the home. Michael Aker said the Allen County Sheriffs Department and the Huntertown Fire Department would like the opportunity to do some training in the home prior to its demolition. After no further discussion, the motion carried 5-0.

Tina McDonald made a motion to approve Huntertown Resolution 2023-019, a resolution regarding extension of water and sanitary sewer services for a new residential home at 390 Shoaff Road. Patricia Freck seconded. The motion carried 5-0.

Michael Aker made a motion to approve an interlocal cooperation agreement for the exchange of services related to traffic signal maintenance with the City of Fort Wayne as presented. Brad Hite seconded. Motion carried 5-0.

Tina McDonald made a motion to approve a quote from Lawns Plus Landscaping Services Inc. for construction of concrete pipe bollards and landscaping south of the intersection of Windwood Court and Ashville Drive in the amount of \$12,237.00. Michael Aker seconded. Motion carried 5-0.

Patricia Freck made a motion to approve a quote from Sternberg Lighting in the amount of \$62,579.00 for eleven (11) ornamental lights in the “Omega” design for the Woods Road reconstruction project. Tina McDonald seconded. Beth Shellman provided the council with two quotes for two different style lights. The same company provided a quote for “Acorn” design lights of the same quantity in the amount of \$38,353.70. Brad Hite said the “Acorn” design was more consistent with some of the other street light designs in town. Michael Aker said he liked the “Omega” design as he wants the lights to shine down toward the sidewalk/trail along the road, but he couldn’t justify the difference in cost. Beth Shellman noted that bases for the lights are being poured as part of the ongoing project and the lights can be attached once purchased. After no further discussion, the motion carried 3-2 (Aker – Nay, Freck – Aye, Hite – Nay, McDonald Aye, Seifert – Aye).

Tina McDonald made a motion to approve a quote from Krafft Water Solutions, LLC in the amount of \$12,840.00 to install storm sewer at Kell Road to connect to the Marcella Subdivision. Patricia Freck seconded. Motion carried 5-0.

Michael Aker made a motion to approve closing the Utility Office and Monday, July 3 and give the day as an extra paid holiday for all employees. Tina McDonald seconded. Motion carried 5-0.

Tina McDonald made a motion to use town funds to pay for council members to attend the Huntertown Rotary Club Charter Celebration event. Brad Hite seconded. Motion carried 5-0.

NEW BUSINESS

Outside of items listed under Council Action, the following new business was brought forth:

- Derek Frederickson reported that some progress has been made with Sturges Property Group about the demolition of the tunnel system on the site of the Byron Health Center. The initial budget of \$140,248 is still appropriate. Allen County will be handling the contract and will seek reimbursement from the town. He will provide more information at the next council meeting.
- An Easement agreement between Ringenberg Group Limited Partnership and the Town of Huntertown was presented. The agreement would grant a storm sewer easement for the Lutheran Medical Office at Lima Crossing Drive. Derek Frederickson said the agreement had not been reviewed by Town Attorney David Hawk. He would wait to have the council approve the agreement until Hawk had a chance to review the documents.
- Randy Bailey presented the council with information on a Total Patcher Model T-7500 he would like to purchase. He covered the need for the machine and the various uses of the machine. Beth Shellman provided details on the quotes provided, including the lease-to-own options. She noted that the Utility Board at its meeting earlier in that same night, voted to purchase a Total Patcher Model T-7500 from Equipment Marketing Company through a 3-year lease-to-own program at a cost of \$11,076 from both the water and sewer utility, with an option to purchase the machine outright if funding is available. The council would be responsible for the other one-third of the cost. Ryan Schwab said he would like the town to pay for the machine outright to avoid paying interest on the lease program and would look over the budget to see if funding was available to do so.
- Beth Shellman reported that the Allen County Department of Planning Services is hosting a Public Hearing on Thursday, June 15, 2023, at 1 p.m. to discuss an application from Parkview Health Systems Inc. who is requesting an amended primary development plan for its property at the northeast corner of Gump Road and State Road 3. The amended plan would parcel out the property to include the medical building and 11 other parcels. INDOT/NIRCC/Allen County Highway is requiring a Traffic Impact Study (TIS) to be updated, and the results of the study may require intersection improvements such as traffic light at Hunter’s Ridge Lane and/or non-mountable median on Gump Rd unless Parkview moves their driveway in excess of 1,000-feet from SR 3. Shellman said she has made it very clear that agencies can recommend to Parkview, but the town owns the road and is the final

authority on Gump Rd. Council members were not interested in a traffic light, because of its proximity to the State Road 3 traffic light and would be interested in a roundabout being constructed at the site of the entrance connecting to Hunters Ridge Lane across the street. Shellman said she would share the town's interest at the Public Hearing.

OLD BUSINESS

Outside of items listed under Council Action, the following Old Business was brought forth:

- Patricia Freck asked Elissa McGaulley to address the council on how the County's Economic Development Commission would work with the town to create Economic Development Target Areas. McGaulley said the board is only an advisory board and can only make recommendations to the town council for approval. The County EDC would do all the paperwork required for the town and there is no cost. Beth Shellman said that attorney Tom Pittman of Barnes and Thornburg would be attending the June 19, 2023, meeting to discuss how the town would go about creating its own Economic Development Commission.
- Derek Frederickson reported that the Utility Service Board approved an agreement for engineering services for the Carroll Road Septic Relief project.

REPORTS

Michael Aker had the following report:

- Resident Jim Fortman asked him about who the Huntertown Community Park needed to alert when it begins connecting its storm water drains to the town's system at Woods Road. Beth Shellman said the park simply needs to notify the town.

Brad Hite had the following report:

- He has been asked by a resident if a development at the corner of Hand Road and Hathaway Road is de-watering a wetland in the area. Randy Bailey and Beth Shellman each confirmed that no de-watering is occurring at the site.

Resource Officer Brandon Reichert had the following report:

- Residents in Towne Square have been causing issues with the construction crews during the Woods Road reconstruction project. They are moving barriers and driving through closed sections of the roadway while construction is in progress. He remains vigilant on dealing with any violators.
- He has moved one of the speed limit signs into the Rolling Oaks subdivision to help reduce some speeding in that subdivision.
- He is continuing to enforce curfew in the subdivisions in the evening/late at night.
- He still wants to work on the noise ordinance with council member Michael Aker.

Clerk-Treasurer Ryan Schwab had the following report:

- He asked the council to consider moving its scheduled meeting for July 3, 2023, to avoid any interruption in the July 4 Holiday. Council members discussed the idea of a meeting on July 5, 2023, or July 10, 2023. Schwab said he would be on vacation leading into that week and putting together a meeting packet could be tough. Brandon Seifert said he would like to see that volume of agenda items in order to determine if the meeting needs to take place.

Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- The contractor working on the Orthodontist and Dentist offices at Lima Crossing Drive has a conflict with putting in a sidewalk or trail on the State Road 3 side of their property. She and Mike Aker met with the contractor and asked him to make a waiver request to the town for consideration.

- The Indiana Finance Authority held a meeting on June 1, and the IFA is working on two new programs it is asking the town to support. The first is a Work One state funded CDL class to offer CDL training to utility employees. The second is a pilot program that would offer high school students an accredited training program to obtain water and wastewater licenses. She would like to meet with Carroll High School officials and the program coordinators about getting these classes set up at Carroll.
- Three new summer interns have begun work.


Derek Frederickson had no further report.

PUBLIC COMMENT

None were brought forth.

Tina McDonald made a motion to adjourn. Michael Aker seconded. The motion passed with a voice vote and the meeting adjourned at 7:45 p.m.

Attest:


Brandon Seifert
President


Ryan Schwab
Clerk Treasurer