

Town of Huntertown Utility Service Board Meeting Minutes for Monday, July 17, 2023
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, July 17, 2023. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Kerri Garvin (P), Anthony Ramey, and Michael Stamets; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Jessica Hile of Engineering Resources Inc.; three (3) members of the public and one (1) member of the media.

Kerri Garvin called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Anthony Ramey made a motion to approve the minutes from the June 5, 2023, meeting. Michael Stamets seconded. Motion carried 3-0.

Anthony Ramey made a motion to approve quote from Fox Contractors in the amount of \$106,493.72 for water main upsizing in the Silverstone development. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to conditionally approve a quote from Fleming Excavating Inc. for water main (\$53,773.70) and sanitary sewer main (\$12,548.00) upsizing for the Tever Cay Development pending review of the pricing by the contractor. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to recommend to the Huntertown Town Council that town attorney David Hawk update the current Northeast Regional Force Main agreement with Oakmont Development to include an additional \$200,000 to reimburse Oakmont for its expenses on the Rolling Oaks lift station serving the area. Anthony Ramey seconded. Derek Frederickson provided the council with an expense analysis for the lift station and noted that the \$200,000.00 proposed addition represents the non-Oakmont related lots that are served by the lift station. The remaining cost of the construction of the lift station was paid for by Oakmont Development and did not need to be included in the agreement. After no further discussion, the motion carried 3-0.

Anthony Ramey made a motion to approve utility easement agreements for parcel numbers 02-01-24-400-002.000-044 and 02-01-24-400.001-004, both located along Hathaway Road near Bethel Road and related to the Silverstone development, as presented. Kerri Garvin seconded. Motion carried 3-0.

Kerri Garvin made a motion to provide conditional approval for a new water and sewer service application from Creekside Crossing, LLC for 35-new connections for the Creekside Crossing development, pending technical review by the engineer, approval of a special contract, voluntary annexation by the applicant and Huntertown Town Council approval to service the area since it is outside of the town's corporate limits. Anthony Ramey seconded. Motion carried 3-0.

Anthony Ramey made a motion to provide conditional approval for a new water and sewer service application from Charles and Julie Paduano, 15137 Dunton Road, pending consent for annexation and Huntertown Town Council approval to service the property since it is outside of the town's corporate limits. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to approve Pay Application No. 2 from Richard Rider Electric in the amount of \$33,250.00 for work completed on the Huntertown Wellfield Expansion project. Kerri Garvin seconded. Motion carried 3-0.

Anthony Ramey made a motion to request payment from Oakmont Development in the amount of \$1,357.54 for upgrades to the Serene Shores lift station in 2024. Kerri Garvin seconded. Jeff Thomas of Oakmont Development took part in the discussion and was agreeable to paying the amount above. Derek Frederickson

said he would like the remaining estimated cost of \$343,000 for lift station improvements to be budgeted under capital improvements for the wastewater utility in 2024. After no further discussion, the motion carried 3-0.

Anthony Ramey made a motion to recommend to the Huntertown Town Council approving an Interlocal Agreement between the town and Allen County for the for remediations to the former Irene Byron property. Kerri Garvin seconded. Motion carried 3-0.

Michael Stamets made a motion to approve an offer from Centrysis for trade-in value of the old centrifuge at the wastewater treatment plant in the amount of \$50,000, and two additional years of warranty service on the new centrifuge. Anthony Ramey seconded. Motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, the following New Business was brought forth:

- Derek Frederickson provided the board with a cost analysis for Willow Ridge lift station repairs in the estimated amount of \$392,315. He would like to see this amount budgeted under capital improvements for the wastewater utility in 2024.
- Jessica Hile said she attended a meeting with the homeowners along Hathaway Road that are impacted by a septic relief project in the area. The town is paying for the entirety of the estimated \$275,000.00 project instead of spreading the cost to the 12 homeowners impacted. The homeowners have also requested the waiving of connection fees (\$575 for water and \$3,775 for sewer) to the town. The project will also require voluntary annexation from the homeowners. While no vote was taken, board members opted not to waive the connection fees.
- Derek Frederickson provided the board with a handout detailing capital project needs of the town's water utility. He asked the board if it would entertain an engagement letter from Krohn & Associates to produce a funding plan for said projects. No formal vote was taken, but the board gave Frederickson approval to reach out to Krohn & Associates on its behalf.
- Derek Frederickson provided the board with a handout detailing the scores assigned to projects submitted to the Indiana Clean Water State Revolving Fund (CWSRF) loan program. The top six scored projects were awarded funding. The town's application for wastewater treatment plant improvements was scored outside of the top six.

REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman had no report.

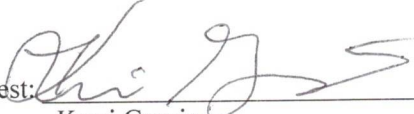
Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had no further report.

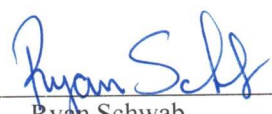
PUBLIC COMMENT

None were brought forth.

Michael Stamets made a motion to adjourn. Anthony Ramey seconded. Motion passed with a voice vote and the meeting adjourned at 6:04 p.m.

Attest:


Kerri Garvin
President


Ryan Schwab
Clerk Treasurer