

Meeting of the Town Council of Huntertown, Indiana
Monday, January 8, 2024, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, January 8, 2024, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN.. Present were board members Patricia Freck, Tina McDonald, and Brandon Seifert; Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Resource Officer Brandon Reichert; Derek Frederickson, Jessica Hile and Stephen Cardenas of Engineering Resources Inc.; six (6) members of the public and zero (0) members of the media. Board members Michael Aker and Brad Hite participated via electronic means.

Brandon Seifert called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

ELECTION OF OFFICERS

Tina McDonald nominated Patricia Freck to serve as President of the Huntertown Town Council for fiscal year 2024. Brandon Seifert seconded the nomination. Patricia Freck accepted the nomination. No other nominations were brought forth. After no further discussion, the motion carried 5-0.

Patricia Freck nominated Brandon Seifert to serve as Vice-President of the Huntertown Town Council for fiscal year 2024. Brandon Seifer seconded the nomination. Brandon Seifer accepted the nomination. No other nominations were brought forth. After no further discussion, the motion carried 5-0.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes from the December 18, 2023, Regular Meeting. Tina McDonald seconded. Motion carried 5-0.

Tina McDonald made a motion to approve the minutes from the December 29, 2023, Executive Session. Brandon Seifert seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve the minutes from the December 29, 2023, Special Meeting. Tina McDonald seconded. Motion carried 5-0.

Michael Aker made a motion to approve the General, Water and Sewer claims dated January 8, 2024, in the amount of \$315,743.66. Tina McDonald seconded. Motion carried 5-0.

Michael Aker made a motion to approve Huntertown Resolution 2024-001, a resolution regarding extension of water and sewer services for Northwest Allen County Schools at 3550 W. Shoaff Road. Brandon Seifert seconded. Motion carried 5-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2024-001, an Ordinance regarding the vacating of a platted easement. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to consider Huntertown Ordinance 2024-001, an Ordinance regarding the vacating of a platted easement. Michael Aker seconded. Motion carried 5-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2024-001, an Ordinance regarding the vacating of a platted easement. Brandon Seifert seconded. Motion carried 5-0.

Tina McDonald made a motion to introduce Huntertown Ordinance 2024-002, an Ordinance regarding the rezoning of Ravenswood Extended. Michael Aker seconded. Motion carried 5-0.

Michael Aker made a motion to consider Huntertown Ordinance 2024-002, an Ordinance regarding the rezoning of Ravenswood Extended. Brandon Seifert seconded. Motion carried 5-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2024-002, an Ordinance regarding the rezoning of Ravenswood Extended. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve the infrastructure completion agreements, or the Silverstone, Silverstone Estates and Farmstead at Carroll Creek subdivisions as presented. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve the secondary plats for Silverstone, Silverstone Estates and Farmstead at Carroll Creek as presented. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve local permitting for sanitary sewer construction projects and to use Engineering Resources as the permitting agent. Brad Hite seconded. Derek Frederickson said that Engineering Resources could be the permitting agent for any project that is not designed by Engineering Resources. Projects that ERI design would require the town to go back to IDEM for permitting or use another local firm for permitting. After no further discussion, the motion carried 5-0.

Tina McDonald made a motion to hire Tyler Arrowsmith, effective January 22, 2024. Brandon Seifert seconded. Motion carried 5-0.

Tina McDonald made a motion to approve the receipt of the 2021 outstanding checks as presented, totaling \$1,682.16. Brandon Seifert seconded. Motion carried 5-0.

Brandon Seifert made a motion to hire David Bleke as a part-time employee to help in winter weather emergencies. Michael Aker seconded. Motion carried 5-0.

NEW BUSINESS

Outside of items listed under Council Action the following New Business was brought forth:

- Beth Shellman reported that Divine Mercy Funeral Home is requesting a pair of variances with the Allen County Department of Planning Services. The first is to permit the use of multiple roof signs. The second is to increase the number of free-standing signs on the property as well as increase height and square footage of said signs. Council members had no issue with the request. No formal vote was taken.

OLD BUSINESS

Outside of items listed under Council Action, no other Old Business was brought forth.

REPORTS

Resource Officer Brandon Reichert had the following report:

- He asked the town to consider changes to the intersection of Old Lima Road and Shoaff Road in Huntertown, as a fatal accident recently occurred at the intersection. He believes that a four-way stop

would have prevented the accident. Beth Shellman said that the intersection has already been investigated for upgrade and the County Highway Department did not deem it necessary.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had the following report:

- He handed out the annual Nepotism and Contracting policy forms for council members to sign and return.
- He is asking the council members to turn their iPads in to allow Fort Wayne IT Solutions to better manage and track them.

Outside of items listed under Council Action, Town Manager Beth Shellman had no further report.

In addition to items listed under Council Action, Derek Frederickson had the following report:

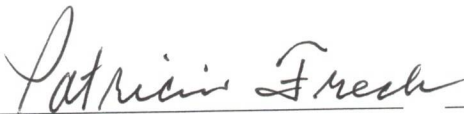
- The deadline for submitting projects for the first call of the Community Crossings Matching Grant Program is January 31, 2024. The current 5-year pavement asset management plan calls for improvements to Gemini Drive and Mercury Lane at an estimated cost of \$1.4 million. New in 2004, is an increase in the overall match from INDOT from \$1 million to \$1.5 million. If the town would meet the new max, it could submit \$2 million in total projects and only need to produce \$500,000. He asked the council to consider what other projects it may want to pursue to reach the full amount. The second round of projects is typically submitted in the summer and the town could wait for the second round as well. No action was taken.
- Northwest Allen County Schools has requested that the Carroll High School logo be removed from "Welcome to Huntertown" signs proposed for Carroll Road. Alternative designs were presented to the council.


PUBLIC COMMENT

None were brought forth.

Brandon Seifert made a motion to adjourn. Tina McDonald seconded. The motion passed with a voice vote and the meeting adjourned at 6:47 p.m.

Attest:


Patricia Freck
President


Ryan Schwab
Clerk Treasurer