

**Town of Huntertown Utility Service Board Meeting Minutes for Monday, March 4, 2024**  
**Huntertown Town Hall, 15617 Lima Road**

A public meeting of the Huntertown Utility Service Board was held on Monday, March 4, 2024. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Zachary Kerley, Anthony Ramey and Michael Stamets; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Water Plant Operator Gabriel Brindle; Derek Frederickson of Engineering Resources Inc.; five (5) members of the public and zero (0) members of the media.

Anthony Ramey called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**BOARD ACTION**

Michael Stamets made a motion to approve the minutes from the February 5, 2024, meeting as presented. Zachary Kerley seconded. Motion carried 3-0.

Michael Stamets made a motion to recommend to the Huntertown Town Council the approval of Huntertown Ordinance 2024-004, an ordinance to amend Huntertown Ordinance 05-015 to establish rates and charges and rules for the use and services of the municipal water system of the Town of Huntertown, Indiana. Zachary Kerley seconded. Derek Frederickson provided an updated handout detailing the approximately \$21 million water capital project plan and the need for raising water rates 10-percent. He said that town has an exclusive service territory as enacted by the Indiana Utility Regulatory Commission. The need to raise rates, coupled with a new \$2,500 system development charge, would support the growth within that service territory. Without the rate increase and system development charge, the town would be looking at a larger rate increase or a potential stop in growth. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to recommend to the Huntertown Town Council the approval of Huntertown Ordinance 2024-005, an ordinance to amend Huntertown Ordinance 05-015, to establish a system development charge for new water connections to the municipal water system of the Town of Huntertown, Indiana. Zachary Kerley seconded. Derek Frederickson provided an overview of the ordinance, which would establish a \$2,500 system development charge for all new connections to the water utility. This charge, coupled with a 10-percent rate increase proposed in Huntertown Ordinance 2024-004, would help the town support the approximately \$21 million water capital project plan. After no further discussion, the motion carried 3-0.

Zachary Kerley made a motion to provide conditional approval of a new water and sewer service application from Oakmont Development Co. II, LLC, for the Marcella Section III subdivision (40 lots), pending technical review from the engineer and a construction start date within two years. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a quote from Geiger Excavating in the amount of \$97,974.00 to install an 8-inch water main at Pine Hills Church, noting that the town and the church would split the cost of the installation 50-50. Zachary Kerley seconded. Derek Frederickson provided an overview of the project, which would install 780 linear feet of 8-inch main on the property at 4704 Carroll Road as part of its expansion project. Frederickson said there is currently a 12-inch main on the property, but no recorded easement for it. The church wishes to relocate and downsize the line. The town would be able to loop into the line and help service the new subdivisions to the west along Hand Road. After no further discussion, the motion carried 3-0.

Zachary Kerley made a motion to approve a new water service application from SJP LLC for an irrigation meter for the Pine subdivision. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a quote from J M Ballard Company in the amount of \$25,642.50 for the painting of three steel filter tanks at the water treatment plant. Zachary Kerley seconded. Motion carried 3-0.

## NEW BUSINESS

Outside of the items listed under Board Action, the following new business was brought forth:

- Derek Frederickson asked the board to check its availability for a special joint meeting with the Huntertown Town Council to discuss future planning. The dates of Tuesday, March 19, 2024, and Thursday, March 21, 2024, are being discussed for a meeting. Board members had no issue with meeting on either date.

## OLD BUSINESS

Outside of the items listed under Board Action, no other old business was brought forth.

## REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Outside of items listed under Board Action, Derek Frederickson of Engineering Resources Inc. had the following report:

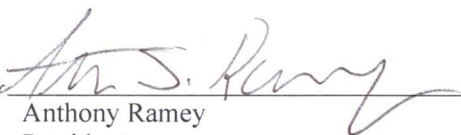
- His firm continues to work on the water tower design.
- His firm is preparing to work with water plant operator Gabriel Brindle and town staff on the water loss validation report.
- His firm is getting ready to submit to IDEM for the Serene Shores and Willow Ridge lift station improvement project.
- Work also continues on the high service pump work at the water treatment plant.


## PUBLIC COMMENT

None were brought forth.

Michael Stamets made a motion to adjourn. Zachary Kerley seconded. Motion passed with a voice vote and the meeting adjourned at 5:32 p.m.

Attest:

  
Anthony Ramey  
President

  
Ryan Schwab  
Clerk Treasurer