

Town of Huntertown Utility Service Board Meeting Minutes for February, 3 2020

A meeting of the Huntertown Utility Service Board was held on Monday, February 3, 2020 at approximately 5:00 p.m. Attendees included board members Mark Burnworth, Kerri Garvin and Brad Hite (P); Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Derek Frederickson and Scott Karst of Engineering Resources; and Dave Hawk of Hawk Hayne Kammeyer & Smith. Also present were nine (9) members of the public and one (1) reporter.

Brad Hite called the meeting to order at 5 p.m. the Pledge of Allegiance.

Board Actions

Mark Burnworth made a motion to approve the minutes from the January 6, 2020 meeting. Kerri Garvin seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve a settlement agreement with Geiger Excavating Inc. and American Contractors Indemnity Company to end litigation between the parties. Mark Burnworth seconded. Dave Hawk provided board members with an overview of the agreement and the timeline of events that led up to the settlement agreement. After no further discussion, the motion passed, 3-0.

Kerri Garvin made a motion to allow Brad Hite to sign the above mentioned settlement agreement on behalf of the Town of Huntertown. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to approve Change Order No. 3 for Phase 2B Effluent Force Main Project as part of the wastewater treatment plant construction project. Kerri Garvin seconded. The Change order reduced the contract price by \$78,400. After no further discussion, the motion passed, 3-0.

Kerri Garvin made a motion to approve Pay Application No. 22 to Geiger Excavating Inc. in the amount of \$29,101.25 for work complete on Phase 2B Effluent Force Main (Contract B). Mark Burnworth seconded. Motion passed, 3-0.

Kerri Garvin made a motion to approve Pay Application No. 6 to Geiger Excavating Inc. in the amount of (\$10,526.00) for work complete on Phase 2B Effluent Force Main (Outfall). Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to grant conditional approval for a water and sewer application from Brownstone Manor Development, LLC for the Brownstone Manor Section III development, pending technical review by Engineering Resources Inc. Kerri Garvin seconded. Scott Karst provided the board with details on the development and its impact on the town's utilities. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to grant conditional approval for a water and sewer application from Quarry Development, LLC. for the Quarry – Section II development, pending technical review by Engineering Resources Inc. Kerri Garvin seconded. Scott Karst provided the board with details on the development and its impact on the town's utilities. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to table discussion on a water and sewer application from Quarry Development, LLC for the Preserves at the Quarry development. Kerri Garvin seconded. Board members would like more information on potential sewer system upgrades and potential system development surcharges before making a final decision. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to approve the utilities' portion of payment for a John Deere 35G Compact Excavator at a total cost of \$19,400 (the water and sewer utility operating fund will each pay for one-third of the total cost); and the annual trade in cost of \$2,000 (the water and sewer utility operating fund will each pay for one-third of the total cost) for a Bobcat Compact Excavator. Kerri Garvin seconded. Street Superintendent Randy Bailey provided the board with an overview of quotes. After no further discussion, the motion passed, 3-0.

New Business

Outside of items listed under Board Action, no New Business was brought forth.

Old Business

Outside of items listed under board action, the following Old Business was brought forth:

- Derek Frederickson provided the board with a map and a handout detailing capacity and infrastructure needs for the town's sewer utility. On the map, four different project types and costs were covered. The handout detailed the various planned developments, the number of lots for each and the available capacity the town has to serve each development. Frederickson noted that the town cannot provide capacity in the sewer lines to serve all developments and that an upgrade of some kind was needed. He discussed an upgrade to lines on Woods Road at an estimated cost of \$190,000; an upgrade of lines from the Rolling Oaks lift station to Woods Road at a cost of \$2.1 million; and two other options upgrading lines from the Creekside lift station to the Wastewater Treatment plant ranging from \$3.1 million to \$4.7 million. The first option would add capacity for 168 connections, which would still not be able to serve all the planned developments. The latter three options would add 1,110 new connections which would be able to serve all planned developments and have capacity for approximately 594 more connections. Brad Hite said he would like to meet with the development community to see if an agreement can be made to share cost in a project to upgrade the system; notably the \$2.1 million improvement. Frederickson said that it would take about 6-months to begin construction once a decision is made. He also said that capacity allowance is part of the technical review the town undertakes before approving an application for connection. After no further discussion, no action was taken.

Reports

Clerk Treasurer Ryan Schwab had no report.

Outside of items listed under Board Action, Town Manager Beth Shellman provided the board members with a handout and addressed the following items:

- The town is still accepting applications for Hometown Hero Banners. A banner and bracket will cost \$100.
- Applications for the Utility #4 job posting have been received and will be reviewed by the interview committee. She hopes to begin interviews the week of Feb. 10-14.

Outside of items under Board Action, Derek Frederickson of Engineering Resources had no further report.

Public Comment

Dave Smith, a resident at 2729 Hunter Road, suggested that the town look into seeking federal funding for a walking trail along the old railroad track as it looks into sewer capacity upgrades.

No further public comment was brought forth.

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 6:53 p.m.

Attest:

Brad Hite
President

Ryan Schwab
Clerk Treasurer