

Town of Huntertown Utility Service Board Meeting Minutes for March 2, 2020

A meeting of the Huntertown Utility Service Board was held on Monday, March 2, 2020 at approximately 5:00 p.m. Attendees included board members Mark Burnworth and Brad Hite (P); Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Superintendent of Streets Randy Bailey, and Derek Frederickson of Engineering Resources. Also present were two (2) members of the public and no (0) reporters. Absent was board member Kerri Garvin.

Brad Hite called the meeting to order at 5 p.m. the Pledge of Allegiance.

Board Actions

Mark Burnworth made a motion to approve the minutes from the February 3, 2020 meeting. Brad Hite seconded. Motion passed, 2-0.

Mark Burnworth made a motion for conditional approval for a water and sewer connection for The Rapids at Copper Creek Section 2 pending technical review from Engineering Resources. Brad Hite seconded. Motion passed, 2-0.

Mark Burnworth made a motion to approve a smoke-testing agreement with Engineering Resources in the amount of \$16,500 for work in the Carroll Creek, Lakes of Carroll Creek, Villas of Carroll Creek and Preserves of Carroll Creek. Brad Hite seconded. Superintendent of Streets Randy Bailey presented the board with an overview of the three quotes, noting that the manhole work at an estimated cost of \$5,400 would be done by town employees to save money. Mark Burnworth asked about using the bid from R&R Visual since its estimated cost (\$15,372) for just the smoke-testing phase was lower. Bailey noted that Engineering Resources' bid included advertising for the project which the town would have to do if another bid was accepted. Beth Shellman said that the bid from Engineering Resources included more linear feet of work than the bid from R&R Visuals. After no further discussion, the motion passed, 2-0.

New Business

Outside of items listed under Board Action, no New Business was brought forth.

Old Business

- No Old Business was brought forth

Reports

Clerk Treasurer Ryan Schwab had no report.

Outside of items listed under Board Action, Town Manager Beth Shellman provided the board members with a handout and addressed the following items:

- The town has already received applications for 30 Hometown Hero banners. Banners will be ready for hanging around Memorial Day.
- Hydrophase Inc. will soon be working on Phase 2 of the Wellhead Protection Plan. The deadline to submit to IDEM is December 27, 2020.
- She would like to get quotes for a brick sign at the Wastewater Treatment Plant. The plant has enough brick left over from the project to build a sign. She wants to sign to have a similar look to the brick sign in front of Huntertown Town Hall.

Outside of items under Board Action, Derek Frederickson of Engineering Resources had the following report:


- He is working with Water Plant Operator Gabe Brindle and utility employee AJ Arnett on GIS mapping.
- His firm continues to work on plan reviews for new developments.


Public Comment

None were brought forth.

Mark Burnworth made a motion to adjourn. Brad Hite seconded. Motion passed with a voice vote and the meeting adjourned at 6:12 p.m.

Attest.


Brad Hite
President


Ryan Schwab
Clerk Treasurer