

Town of Huntertown Utility Service Board Meeting Minutes for Monday, June 2, 2025
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, June 2, 2025. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Tony Ramey, Dan Roy and Michael Stamets; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Jim Breckler, Steven Cardenas, Jessica Hile and Derek Frederickson of Engineering Resources Inc, Michael Hawk of Hawk Haynie Kammeyer & Smith; two (2) members of the public and zero (0) members of the media.

Tony Ramey called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Michael Stamets made a motion to approve the minutes of the May 5, 2025, meeting as presented. Dan Roy seconded. Motion carried 3-0.

Michael Stamets made a motion to approve Allowance Authorization No. 2 from Krafft Water Solutions in the amount of \$3,332.50 for the Carroll Road Septic Relief project. Dan Roy seconded. Jessica Hile provided an overview of the allowance authorization, the description for which stated: materials, labor and equipment required to demo and restore two (2) drive entries with concrete due to timing of drive restoration. The contingency allowance for the project is now \$334.33. She said a deduct change order and final pay application would be submitted at the next meeting. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to approve Pay Application No 7, in the amount of \$45,850.00 to Krafft Water Solutions for work on the Carroll Road Septic Relief project. Dan Roy seconded. Motion carried 3-0.

Michael Stamets made a motion to approve the Water Distribution System Improvements engineering agreement with Engineering Resources as presented. Dan Roy seconded. Steven Cardenas provided an overview of the agreement, noting the not-to-exceed amount of \$74,700. After no further discussion, the motion carried 3-0.

Michael Stamets made a motion to increase the 2025 not-to-exceed amount for Engineering Resources contract amount by \$200,000.00. Dan Roy seconded. Motion carried 3-0.

Mike Stamets made a motion to approve the pay raise and apprentice program advancement for employee Dillon Shellman. Dan Roy seconded. Motion carried 3-0.

Dan Roy made a motion to approve the promotion of employee Leslie Thews from Utility Clerk #3 to Utility Clerk #2. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve a quote from J&S Liquid Waste Service in the not-to-exceed amount of \$10,000 for root cutting, cleaning and televising of sanitary sewers in the Hunters Park neighborhood. Dan Roy seconded. Motion carried 3-0.

Dan Roy made a motion to enter into a contract with 120 Water to spend the remaining \$5,750 of grant money for lead and copper compliance. Michael Stamets seconded. Motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, the following New Business was brought forth:

- Jim Breckler presented the board Pay Application No. 1, from Fox Contractors for the Shoaff Road Water Main Extension project. The pay application is in the amount of \$699,104.02. Breckler said the town received ARPA money from Allen County for this project and this pay-app would be presented to Council for approval to use those funds first. Ryan Schwab said the town received \$1,732,298 from the county. Those funds are to be split evenly at \$866,149.00 between the main extension project and the tower project. Once the ARPA funds for each project are exhausted, future pay application will come to the utility board for approval.

OLD BUSINESS

Outside of items listed under Old Business, no other Old Business was brought forth.

REPORTS

Outside of items listed under Council Action, Town Manager Hannah Walker had the following report:

- She, along with staff from Engineering Resources Inc., held a meeting with officials from IDEM to inform them on ongoing utility projects.

Clerk-Treasurer Ryan Schwab had the following report:

- He asked the board to consider moving its July 7, 2025, meeting to June 30, 2025, to accommodate staff vacation time. Board members gave verbal approval.

Derek Frederickson of Engineering Resources had no report.

- Tony Ramey asked for an update on the water well fields. Frederickson said the town is looking at a property on the east side of State Road 3. The town also had three test wells drilled near the current water plant. One of those test wells was viable. Frederickson said he will come back with more information at a future meeting.

Michael Hawk had no report.

PUBLIC COMMENT

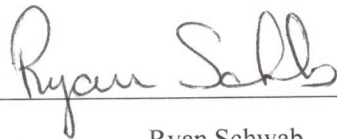
None were brought forth.

Michael Stamets made a motion to adjourn. Dan Roy seconded. Motion passed with a voice vote, and the meeting was adjourned at 5:32 p.m.

Attest:



Anthony Ramey
President



Ryan Schwab
Clerk Treasurer