

**Town of Huntertown Utility Service Board Special Meeting Minutes for Thursday, October 15, 2020**  
**Huntertown Town Hall, 15617 Lima Road**

A special meeting of the Huntertown Utility Service Board was held on Thursday, October 15, 2020, at Huntertown Town Hall, 15617 Lima Road. Board members present include: Mark Burnworth, Kerri Garvin and Brad Hite (P). Also present were Town Manager Beth Shellman, Clerk-Treasurer Ryan Schwab, Derek Frederickson of Engineering Resources Inc.; David Hawk of Hawk Haynie Kammeyer & Smith; three (3) members of the public and zero (0) member of the media.

Brad Hite called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

**BOARD ACTION**

Kerri Garvin made a motion for the Town to fully fund the Northeast Regional Lift Station Force Main Extension project under the scenario 1 provided by Engineering Resources. Mark Burnworth seconded. Derek Frederickson provided the board with an overview of two scenarios for the project. Scenario 1 called for the town to control the entire project, including funding. The developers involved would enter into a 10-year reimbursement agreement with the town and pay the required deposit for the project up front. The town would bid the project under the requirements of Indiana Code 36-1-12. The town would also implement a special wastewater connection fee to recover its investment as well as subsequent connector and immediate revenue allowance payable to the developer. Scenario 2 called for the developer to fund and manage the project with the town entering a 10-year agreement with the developer subject to terms and conditions. The town would be responsible for no more than 50 percent of the total project cost. The town would also implement a special wastewater connection fee to recover its investment as well as subsequent connector and immediate revenue allowance payable to the developers. Discussion topics included the amount for the deposit each developer owed and how it was calculated; the cost per connection as a result of the deposit; coming up with an amount for the special wastewater connection fee; acquiring easements for the project and the impact it could have on the route of the lines; having another meeting with the developer to hammer out more details. After no further discussion, the motion passed, 3-0.

Kerri Garvin made a motion to approve a quote from Apex Consulting & Surveying in the amount of \$4,100 for easement review and T&E reporting. Mark Burnworth seconded. Motion passed, 3-0.

**REPORTS**

Derek Frederickson reported that current sanitary sewer line along Woods Road has no tracker wire in it to help locate it. He presented the council with two quotes for work on staking out 20 locations to verify the existing force main. Each quote was based on staking out every 300 feet. He suggested staking out at further distances to lower the cost, but noted that more staking would provide a better view of where the line is located. He asked board members to consider all options and he would ask for approval at the November 2, 2020 meeting. After no further discussion, no action was taken.

**PUBLIC COMMENT**

None were brought forth

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. The motion passed with a voice vote and the meeting adjourned at 6:40 p.m.

Attest:    
Brad Hite  
President  
Ryan Schwab  
Clerk Treasurer