

Town of Huntertown Utility Service Board Meeting Minutes for Monday, November 2, 2020
Huntertown Town Hall, 15617 Lima Road

A meeting of the Huntertown Utility Service Board was held on Monday, November 2, 2020. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance include Mark Burnworth and Brad Hite (P). Also present were Town Manager Beth Shellman, Clerk-Treasurer Ryan Schwab; Derek Frederickson of Engineering Resources Inc.; one (1) member of the public and zero (0) members of the media. Absent was board member Kerri Garvin.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Mark Burnworth made a motion to approve the minutes for the October 5 regular meeting minutes and the October 15, 2020 special meeting. Brad Hite seconded. Motion passed, 2-0.

Brad Hite made a motion to approve a License Agreement with NIPSCO. Mark Burnworth seconded. Beth Shellman covered the changes from this agreement to an agreement that was approved at a prior USB meeting. She noted that attorneys from both entities have reviewed the document and are comfortable moving forward. The main issue was liability. After no further discussion, the motion passed, 2-0.

Mark Burnworth made a motion to approve a quote from Service Electric in the not-to-exceed amount of \$9,000 to install a Scadata System at the town's north utility shop. Brad Hite seconded. Beth Shellman reported that the reason for the move is to continue social distance employees and have a second location for the Scadata system. Town employees will no longer have to check in at the Wastewater Plant in the event the system sends out an alarm. After no further discussion, the motion passed, 2-0.

Mark Burnworth made a motion to approve the 2021 Utility Service Board Budget as presented. Brad Hite seconded. Mark Burnworth asked about the amount on the Sewer PERF line. Ryan Schwab noted it was a typo. Schwab also covered some information on debt funds and overall differences between 2020 and 2021.

Brad Hite made a motion to approve a quote from Geiger Trenchless Solution in the amount of \$ \$7,500 for potholing six spots between Hunter Street and Cedar Canyons Road as well as approving a quote from Apex Consulting & Surveying in the amount of \$800.00 for survey work after the potholing is concluded. Mark Burnworth seconded. Motion passed, 2-0.

Mark Burnworth made a motion to approve an increase of \$15,000 in the Town Attorney's not-to-exceed amount in his contract. Brad Hite seconded. Ryan Schwab said he is currently over his not-to-exceed amount of \$25,000 and required work on the NE Regional Force Main project he is undertaking, updating his agreement would be necessary. After no further discussion, the motion passed 2-0.

NEW BUSINESS

Outside of items listed under Board Action, no other New Business was brought forth.

OLD BUSINESS

Brad Hite provided an update on a recent meeting regarding the NE Regional Force Main project. Two members of the council, one member of the utility board, Clerk-Treasurer Ryan Schwab, Derek Frederickson and Scott Karst of Engineering Resources, David Hawk of Hawk Haynie Kammeyer & Smith, Stephen Carter of Krohn & Associates and developer Jeff Thomas joined her at the meeting. It was determined that the town's staff is working on a financial plan to meet the IURC guidelines for funding the project. Dave Hawk has still not contacted the IURC.

Water and sewer applications for Preserves at the Quarry (88 lots), Preserves at the Quarry (28 lots) and Keltic Pines (62 lots) were tabled.

REPORTS

Outside of items listed under Board action, Clerk-Treasurer Ryan Schwab had no further report.

Town Manager Beth Shellman has the following report

- Sprinkler Credit. More people use the water in August than in May, based on their bills. Extending it to four months is also an option. No Action was taken.
- If you have received and phone calls from Mercury/Gemini residents. There is a water leak that is combined with ground water. It comes up both sides of Mercury and pooling where Mercury and Gemini meet. We have had multiple companies come in and listen. Chlorine is in the water, so we know there is a leak somewhere. No idea where to find it. No one is complaining about low pressure or high water bills. We have no service where a resident believes the leak is. Brad Hite asked if dewatering would work? Derek Frederickson said you could, but it still might not tell you anything. Looking for some direction on how to proceed. Water is coming across the roadway and causing damage/ice conditions in the winter. Continue to have the guys work on it. Combo of ground water and town water. Nothing abnormal in the water usage in the area. Water Plant Operator believes its ground water, but tests indicate chlorine.

Derek Frederickson had no report.

PUBLIC COMMENT

None were brought forth.

Mark Burnworth made a motion to adjourn. Brad Hite seconded. Motion passed with a voice vote. Meeting adjourned at 5:43 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer