



HUNTERTOWN TOWN COUNCIL MEETING AGENDA

Thursday October 2, 2025, 5:00pm

Huntertown Town Hall, 15617 Lima Road, Huntertown, IN, 46748

Call meeting to order with the Pledge of Allegiance

Approval of Meeting Minutes

- September 15, 2025

NEW BUSINESS

- Update on Huntertown Stormwater Project & Old Lima Road Traffic Control Options

OLD BUSINESS

REPORTS:

- Council Members
- Resource Officer(s)
- Clerk-Treasurer
- Town Manager
- Engineer
- Attorney

PUBLIC COMMENTS – Please keep comments to three (3) minutes.

ADJOURNMENT – Next Town Council Meeting is Monday October 6, 2025

Meeting can be streamed online at www.youtube.com/@TownofHuntertownIndiana

Please note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.

Shambaugh			
Automatic Signaling Devices			
	4 signal units	\$4,000	per week
	Drum Rental	\$375	per week
	Temp Tape for Stop Bars	\$1,000	lump sum
	TOTAL;	\$5,375	
	TOTAL FOR 4 WEEKS:	\$18,500	

note: \$500 each to move signs for traffic changes

note: \$1,000 per each additional unit

note: 1 week to mobilize

AWP Safety			
Standard Flaggers - 8 hours daily rate			
	2 flaggers = necessary signage	\$1,132.80	daily
	TOTAL FOR 4 WEEKS:	\$31,718.40	
Standard Flaggers - 10 hours daily rate			
	2 flaggers = necessary signage	\$1,371.78	daily
	TOTAL FOR 4 WEEKS:	\$38,409.84	
Standard Flaggers - 12 hours daily rate			
	2 flaggers = necessary signage	\$2,327.74	daily
	TOTAL FOR 4 WEEKS:	\$65,176.72	
Automatic Signaling Devices			
	2 Signal Units	\$436.80	Daily
	TOTAL FOR 4 WEEKS:	\$12,230.40	

note: each ASD would need a protector, cost not shared

note: 2-3 days to mobilize

Traffic Management			
Standard Flaggers - 12 hour daily rate			
	3 flaggers = necessary signage	\$483	per hour
	TOTAL FOR 4 WEEKS:	\$53,536	

note: 24 hours to mobilize

High Star			
Automatic Signaling Devices			
	3 signal units	\$14,993	28 days
	Driveway Assistance Device (7)	\$3,000	Per driveway
	TOTAL FOR 4 WEEKS:	\$35,993	
Standard Flaggers - Over 8 Hours + Saturday			
	2 Flaggers + signage	\$284	per hour
	TOTAL FOR 4 WEEKS:	\$68,160	
Maintenance of Traffic to One-Way			
	Labor to move signs	\$98	hour
	Sign Rental	\$3	Per sign/per day
	TOTAL FOR 4 WEEKS:	Unknown	

Shambaugh Updated Quote

Randy,

See attached hand sketched drawing.
This will cover main drag Lima Rd and 2 side entrances.
Factory exit barricaded off by the City of Huntertown.
4 Signal units \$4,000.00 Per week.
Drum Rental \$375.00 Per Week
Temp Tape for Stop Bars \$1,000.00 Lump Sum
Additional set up \$500.00
Additional Signal units \$1,000.00 Per Week

Please review and lets us know. Scheduling is a week or so out.

Thanks

Mike Morgan
Division Manager . UTILITY DIVISION
Shambaugh & Son, LP an EMCOR Company
7720 Opportunity Drive . Fort Wayne, IN . 46825 direct 260.497.1598 / cell 260.410.4193 / fax 260.484.9036 email mmorgan@shambaugh.com

-----Original Message-----

From: Toshiba Utility <Warehousescaner@shambaugh.com>
Sent: Friday, September 26, 2025 1:52 PM
To: Mike Morgan <mmorgan@shambaugh.com>
Subject: Send data from MFP14396349 09/26/2025 10:51



Quotation

Quote #:
Date:
Expires On:

Q-177129-1
9/30/2025 3:26 PM
10/30/2025

4244 Mt. Pleasant St NW
North Canton, OH 44720

Town of Huntertown
15617 Lima Road
Huntertown, Indiana 46748

Attention: Hannah Walker
Phone: 2603382707
Email: hannah.walker@huntertown.in.gov

Quote Name: 14730 Lima Road, Fort Wayne, IN - Flagging
GPS Location : 41°13'12.6"N 85°10'19.1"W

PREPARED BY	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Matt Walker		matt.walker@awpsafety.com	AWP Delivery	Pending

Notes & Details:

Notwithstanding contrary terms contained in the Service Terms & Conditions, and the Supplemental Pricing Guide, the terms contained in the Notes & Details, terms, pricing, and the Description of services shall apply to this Quotation.

Weekday, daytime rate for a 2 Person Crew, 8 Hours On Site.

Standard Flagging -8 Hour Daily Rate

Same Day Call-out / Weeknight / Weekend daily rate for a 2 Person Crew, 8 Hours On Site will be billed at \$1,610.77

Each additional traffic control technician (if needed or required) will be billed at \$552.65 for 8 hours on site (weekday) or \$791.64 (same day call out / weeknight / weekend).

DESCRIPTION	QTY
Standard Traffic Control Sign	8.00
Standard Sign Stand for Small and Medium Signs	8.00
Standard 36" Traffic Cone	30.00
Daily Rate for Light Duty Vehicles used for Traffic Control Services	1.00
Traffic Control Employees	2.00
0-5 Hours on site will be billed at 75% of the Applicable Daily Rate.	
5-8 Hours on site will be billed at 100% of the Applicable Daily Rate.	
Overtime rate will be billed at \$89.62 per man hour after 8 hours on site.	
Standard Flagging -8 Hour Daily Rate TOTAL:	\$1,132.80

Weekday, daytime rate for a 2 Person Crew, 10 Hours On Site.

Standard Flagging - 10 Hour Daily Rate

Same Day Call-out / Weeknight / Weekend daily rate for a 2 Person Crew, 10 Hours On Site will be billed at \$1,969.54
Each additional traffic control technician (if needed or required) will be billed at \$672.14 for 10 hours on site (weekday) or \$970.87 (same day call out / weeknight / weekend).

DESCRIPTION	QTY
Standard Traffic Control Sign	8.00
Standard Sign Stand for Small and Medium Signs	8.00
Standard 36" Traffic Cone	30.00
Daily Rate for Light Duty Vehicles used for Traffic Control Services	1.00
Traffic Control Employees	2.00
0-5 Hours on site will be billed at 75% of the Applicable Daily Rate.	
5-8 Hours on site will be billed at 100% of the Applicable Daily Rate.	
Overtime rate will be billed at \$89.62 per man hour after 10 hours on site.	
Standard Flagging - 10 Hour Daily Rate TOTAL:	\$1,371.78

Weekday, daytime rate for a 2 Person Crew, 12 Hours On Site.

Standard Flagging - 12 Hour Daily Rate

Same Day Call-out / Weeknight / Weekend daily rate for a 2 Person Crew, 12 Hours On Site will be billed at \$2,327.74
Each additional traffic control technician (if needed or required) will be billed at \$791.64 for 12 hours on site (weekday, same day call out / weeknight / weekend).

DESCRIPTION	QTY
Standard Traffic Control Sign	8.00
Standard Sign Stand for Small and Medium Signs	8.00
Standard 36" Traffic Cone	30.00
Daily Rate for Light Duty Vehicles used for Traffic Control Services	1.00
2 - Traffic Control Employees	24.00
0-5 Hours on site will be billed at 75% of the Applicable Daily Rate.	
5-12 Hours on site will be billed at 100% of the Applicable Daily Rate.	
Overtime rate will be billed at \$89.62 per man hour after 12 hours on site.	
Standard Flagging - 12 Hour Daily Rate TOTAL:	\$2,327.74

Automated Flagger Assistance Devices
(AFADS)

AFADs may be used in place of one or more traffic control technicians at AWP's
discretion

DESCRIPTION	QTY
AFAD - Billed Daily at 8 hours Per Day 1 Set = 2 AFADS	2.00
Automated Flagger Assistance Devices (AFADS) TOTAL:	\$436.80



Office: Fort Wayne
Phone: 800-763-3899
Fax:
Address: 2401 Forrest Park Dr
Garrett, IN 46738
www.trafficmanagement.com

9/30/2025
Quote #118859

Customer

Customer: Town of Huntertown

Phone:

Fax:

Address: 15617 Lima Rd, Huntertown, IN 46748

Billing Address:

Customer Job/Ref #: Dewatering

Contact Name: Hannah Walker

Direct Phone: (260) 338-2707

Cell:

Email: townmanager@huntertown.in.gov

Job

Job #: N/A

Project Name: Huntertown Stormwater Traffic Control

Location: 15617 Lima Rd, Huntertown, IN 46748

Start Date: 10/6/2025 8:00 AM

Duration: 4 Weeks

Scope: will be performing de-watering through the Willow Creek Ditch. They require the east lane of the road to be shut down for equipment/personnel.

☐ Prevailing Wage
☐ Union
☐ Public Works
☐ Weekday Work
☐ Project Labor Agreement

Office Name: Fort Wayne

#	Item Details	Qty	Unit Price	FSC	Tax	Total
1	Traffic Control Operation, 2-TCs, 1 Truck, Hourly	20.00(dy)	\$124.00 hr	<input type="checkbox"/>	<input type="checkbox"/>	\$19,840.00
	Rate On-site, Weekday	1.00(ea)				
	TS5120-HOS-NW-NT	8.00(hr)				

Additional rates:

\$198.00/hr - Saturday/OT

\$248.00/hr - Sunday/DT

Onsite hourly rate includes a mobilization (up to 40 miles) of one (1) traffic control truck (equipped to service typical closures per MUTCD that do not require a trailer mounted FAS) and two (2) Traffic Controller/Flaggers for traffic control operations (installation, maintenance, & removal). This is based on a Normal Wage, Normal Time/ Weekday (M-F) Rate.

A four (4) hour minimum will be applied to all jobs. This includes jobs canceled within four (4) hours of the scheduled "on job" or start time or after crews are dispatched. Overtime rates apply after eight (8) hours and on Saturdays. Double time rates apply after twelve (12) hours, on Sundays and Holidays

2	Traffic Control Operation, 2-TCs, 1 Truck, Hourly	20.00(dy)	\$198.00 hr	<input type="checkbox"/>	<input type="checkbox"/>	\$15,840.00
	Rate On-site, OT	1.00(ea)				
	TS5120-HOS-NW-OT	4.00(hr)				

Onsite hourly rate includes a mobilization (up to 40 miles) of one (1) traffic control truck (equipped to service typical closures per MUTCD that do not require a trailer mounted FAS) and two (2) Traffic Controller/Flaggers for traffic control operations (installation, maintenance, & removal). This is based on a Normal Wage, Overtime/ Saturday Rate.

A four (4) hour minimum will be applied to all jobs. This includes jobs canceled within four (4) hours of the scheduled "on job" or start time or after crews are dispatched. Overtime rates apply after eight (8) hours and on Saturdays. Double time rates apply after twelve (12) hours, on Sundays and Holidays

3	Traffic Control Operation, 1-TC, 1 Truck, Hourly	20.00(dy)	\$62.00 hr	<input type="checkbox"/>	<input type="checkbox"/>	\$9,920.00
	Rate On-site, Weekday	1.00(ea)				

# Item Details	Qty	Unit Price	FSC	Tax	Total
TS5110-HOS-NW-NT	8.00(hr)				
Additional rates: \$99.20/hr - Saturday/OT \$124.00/hr - Sunday/DT					
Onsite hourly rate includes a mobilization (up to 40 miles) of one (1) traffic control truck (equipped to service typical closures per MUTCD that do not require a trailer mounted FAS) and one (1) Traffic Controller/Flagger for traffic control operations (installation, maintenance, & removal). This is based on a Normal Wage, Normal Time/ Weekday (M-F) Rate.					
A four (4) hour minimum will be applied to all jobs. This includes jobs canceled within four (4) hours of the scheduled "on job" or start time or after crews are dispatched. Overtime rates apply after eight (8) hours and on Saturdays. Double time rates apply after twelve (12) hours, on Sundays and Holidays					
4 Traffic Control Operation, 1-TC, 1 Truck, Hourly	20.00(dy)	\$99.20 hr	<input type="checkbox"/>	<input type="checkbox"/>	\$7,936.00
Rate On-site, OT	1.00(ea)				
TS5110-HOS-NW-OT	4.00(hr)				

Onsite hourly rate includes a mobilization (up to 40 miles) of one (1) traffic control truck (equipped to service typical closures per MUTCD that do not require a trailer mounted FAS) and one (1) Traffic Controller/Flagger for traffic control operations (installation, maintenance, & removal). This is based on a Normal Wage, Overtime/ Saturday Rate.

A four (4) hour minimum will be applied to all jobs. This includes jobs canceled within four (4) hours of the scheduled "on job" or start time or after crews are dispatched. Overtime rates apply after eight (8) hours and on Saturdays. Double time rates apply after twelve (12) hours, on Sundays and Holidays

Sub Total	\$53,536.00
Tax (0.00%)	0
Total	\$53,536.00

Standard Terms & Conditions

1) Although TMI maintains standard general liability, workers compensation, and other insurance coverages, additional costs may be incurred for the issuance of insurance certificates that require special wording, endorsements, or additional coverages or policy changes. 2) Information provided herein should be relied on for estimating purposes only. 3) This estimate is based on information available and/or provided at the time of the estimate request, such as current permit rates and requirements from public agencies, and is subject to change without notice. 4) TMI reserves the right to modify this estimate should the scope of the project change or additional information is provided. 5) Unless otherwise specified, individual line items and rates are based on acceptance of the estimate as a whole. Significant changes in quantities, addition/deletion of line-items, or selection of single line-items may result in price changes. 6) Prices are valid for up to 60 days. 7) All orders for standard traffic control and equipment (without permit or posting requirements), will require at least three working days advance notice; additional time may be required for non-standard and/or large scale traffic control. General availability of traffic control is not guaranteed and is subject to availability and schedule of TMI crews and equipment. Allow up to 14 working days for traffic plan turn-around (from time of order to initial submittal.) Agency approval and turn-around time of traffic control plans may vary and cannot be guaranteed. 8) Permit approval and timeline often vary from Agency to Agency and no guarantee of approval or approval timeline is represented. 9) Compensation will be charged for jobs that require special safety training requirements and security clearance. 10) Unless stated otherwise, this estimate is based on work being performed during normal field working hours (7:00am to 3:30pm) Monday through Friday. Additional costs will be incurred and invoiced for after hours work, weekend and/or holidays. 11) ACCEPTANCE OF THIS ESTIMATE: Unless otherwise agreed in writing, acceptance of this estimate shall authorize TMI to perform all work as stated, and this document shall serve as the binding contract, subject to the terms and conditions herein. 12) FUEL SURCHARGE: A fuel surcharge may be applied to any services requiring travel, transportation or mobilization. 13) RENTAL PROTECTION PROGRAM: All rental orders will be automatically enrolled in Rental Protection Plan (RPP) unless opted out by customer. If customer opts out of RPP, customer assumes sole responsibility for damaged or lost equipment. RPP is not available for registered motor vehicles such as TMA's and traffic control trucks. RPP surcharge will only be applied to equipment rental charges, and not be applied to delivery, installation, removal, or other labor and service charges. RPP Coverage Exclusions: Lost, stolen, or missing equipment; damage resulting from customer misuse or negligence; damages of any kind to third parties.

Additional Terms & Conditions

Annual Labor Rate Escalation: The Quoted Labor Rates shall remain firm through December 31, 2025.

Effective January 1, 2026, and on each January 1st thereafter, the then-current Labor Rates shall be subject to a five percent (5%) annual increase.

Bidding With Out Plans: : This estimate based on description of scope of work as provided by Customer. Final estimated price to be determined when traffic control plans have been approved by Agency.



Bid Proposal

Letting Date	10/1/2025	Date Sent	10/1/2025
Project Location	Town of Huntertown, Lima Rd BT Wood St & Lima Plank Pkwy, Allen Co.		

REP		Quote Valid	Start Date	Completion Date	Intermediate Completion Date	Restriction Days		Calendar Days		
JDB		30 Days				28				
Line	Item Number	Description				Quantity		Unit Price		Total
		A Set of Three Portable Signals for 28 Days (Does Not Include Driveway Assistance Devices) Certificate of Insurance Required Per Unit								
1	801-12081	Landing Pad - If needed by Others				1	LS	\$14,993.00	LS	\$14,993.00
2	801-12482	Driveway Assistance Device				7	EA	\$3,000.00	EA	\$21,000.00
		Note: HST will need a signal timing plan provided by the Huntertown at least two weeks before installation of signals								
		Rates for Flagging Option Below								
	801-06775	Maintaining Traffic - Flagging Operation (Up to 8 hrs) (Includes: 2 Flaggers, Truck & Equipment)				\$227.70 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Over 8 hrs & SAT) (Includes: 2 Flaggers, Truck & Equipment)				\$284.10 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Holiday & SUN) (Includes: 2 Flaggers, Truck & Equipment)				\$334.23 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Up to 8 hrs) (Includes: 3 Flaggers, Truck & Equipment)				\$369.75 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Over 8 hrs & SAT) (Includes: 3 Flaggers, Truck & Equipment)				\$444.95 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Holiday & SUN) (Includes: 3 Flaggers, Truck & Equipment)				\$572.38 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Up to 8 hrs) (Includes: 4 Flaggers, Truck & Equipment)				\$455.40 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Over 8 hrs & SAT) (Includes: 4 Flaggers, Truck & Equipment)				\$560.89 Per Hr. Includes Travel				
	801-06775	Maintaining Traffic - Flagging Operation (Holiday & SUN) (Includes: 4 Flaggers, Truck & Equipment)				\$662.20 Per Hr. Includes Travel				
	801-06775	Each Additional Flagger - (Up to 8 hrs)				\$101.31/HR				
	801-06775	Each Additional Flagger - (Over 8 hrs & SAT)				\$150.93/HR				
	801-06775	Each Additional Flagger - (Holiday & SUN)				\$222.48/HR				
TOTAL										\$35,993.00

GENERAL NOTES:

- Above quote is based on plans and specifications at the time of bid. Calendar days may be adjusted upon request.
- Quote valid for 30 calendar days ONLY, contracts awarded after 30 days may require a requote.
- Contact TCS, LLC DBA High Star Traffic if the proposal is NOT ACCEPTED IN WHOLE.
- Items not paid by owner will be invoiced to the contractor at a daily rate, based on adjusted item unit price.
- Changes by Engineer/Contractor require approved and signed change order, PRIOR to commencing work.
- Retention will only be agreed to if Owner requires retention from Contractor.
- All quantities are estimates only and actual installed quantities will be billed.
- Proposal is subject to applicable state sales tax if a valid sales tax exemption certificate is not provided by the customer.
- TCS, LLC DBA High Star Traffic must have at least 7-days notice prior to scheduled work.
- Move-ins will be billed as quoted. All additional mobilizations will be billed.
- Any Mobilization performed outside the hours of 7:00 am to 5:00 pm, Monday through Thursday, will incur additional costs.
- If Daily Rental Rates are provided and accepted, Rental Rates will adjust to reflect the current years pricing until project completion.

Contacts:

For questions regarding the quote:

Estimating Manager: Rik Ritzler, Office 574-772-7001 Ext. 122 Cell: 574-806-7139

Estimating@highstarttraffic.com

To accept the quote, please contact Contract Administration:

Traffic Control Specialists, LLC DBA High Star Traffic

1810 W. Pacific Ave, Knox, IN 46534

contractadmin@highstarttraffic.com

574-772-7001 Office Ext. 129

574-772-7002 Fax

Approved By: Patrick Flaherty

Date:

Accepted By: Customer Signature Required

Date: