

Town of Huntertown Utility Service Board Meeting Minutes for Tuesday, September 2, 2025
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Tuesday, September 2, 2025. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Tony Ramey, Dan Roy and Michael Stamets; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Steven Cardenas, Jessica Hile and Derek Frederickson of Engineering Resources Inc, Michael Hawk of Hawk Haynie Kammeyer & Smith; one (1) member of the public and zero (0) members of the media. Due to technical difficulties, the meeting was unable to be streamed on the Town's YouTube Channel.

Tony Ramey called the meeting to order at 5:15 p.m. with the Pledge of Allegiance.

BOARD ACTION

Michael Stamets made a motion to approve the minutes of the August 18, 2025, meeting as presented. Dan Roy seconded. Motion carried 3-0.

Dan Roy made a motion to Conditionally approve a new water and sewer service application for a property at 1801 Hathaway Road, pending technical review, voluntary annexation and a 2-year start to construction. Michael Stamets seconded. Motion carried 3-0.

Dan Roy made a motion to approve Pay Application No. 5 to RG Zachrich in the amount of \$259,914.35 for lift station improvements. Michael Stamets seconded. Motion carried 3-0.

Michael Stamets made a motion to approve Pay Application No. 1 from R. Yoder Construction in the amount of \$754,729.23 for work complete on the Wastewater Treatment Plant Phase 3 project. Dan Roy seconded. Motion carried 3-0.

Dan Roy made a motion to approve Change Order No. 1 to Pulver Asphalt Inc. in the amount of \$30,000 for the Huntertown CCMG 2004-2 project. Michael Stamets seconded. Steven Cardenas of Engineering Resources covered the details of the change order, noting that while this is for a road project, some old sewer lines in need of repair were found while removing pavement. The cost is to repair the lines and add two manhole structures in the area. After no further discussion, the motion carried 3-0.

Dan Roy made a motion to approve a quote from Delta T Mechanical in the amount of \$33,268.16 for new heaters in the headworks building at the Wastewater Treatment Plant. Michael Stamets seconded. Motion carried 3-0.

Tony Ramey made a motion to approve a not-to-exceed amount of \$25,000 for the drilling of additional water test wells and to engage the town's legal team to prepare legal documents for the potential purchase of land. Dan Roy seconded. Derek Frederickson provided the board with an overview of the water and wastewater capital project plans. He noted that the town is exploring more sites for possible water wells. The work is on a strict timeline as a new water treatment plant would need to be permitted in 2026, thus the sources of water would need to be solidified by the end of 2025. The floor was opened to the public and Huntertown Town Council Vice-President Brandon Seifert asked if the land for these wells was within the State Road 3 corridor that the council has designated for commercial use. Mike Hawk suggested that the details of the well locations should be discussed in an Executive Session for the privacy of the land owners. Frederickson added that the town is still waiting to get detailed information from Fort Wayne City Utilities on a potential agreement for emergency connection to the city's utility. Ramey said that the town has waited long enough for the City to get the town a detailed proposal and the town should keep its capital project timeline on schedule. After no further discussion, the motion carried 3-0.

Dan Roy made a motion to increase the not-to-exceed amount for the 2025 attorney contract by \$25,000. Michael Stamets seconded. Motion carried 3-0.

NEW BUSINESS

Outside of the items listed under Board Action, no other New Business was brought forth.

OLD BUSINESS

Outside of items listed under Old Business, no other Old Business was brought forth.

REPORTS

Town Manager Hannah Walker had the following report:

- She was seeking input from the board in regard to its contracts with its engineer and attorney which are set to expire at the end of the year. Tony Ramey said he would be interested in hiring an employee to provide engineering services for the town. Derek Frederickson said there are some duties that his office does for the town that an individual employee could handle, but not likely the entire workload. His firm would be committed to working with the town and helping a new employee with engineering tasks but warned about the amount of engineering experience the town would lose if it decided to take on all of its engineering needs in-house.

Outside of items listed under Board Action, Clerk-Treasurer Ryan Schwab had no further report.

Outside of items listed under Board Action, Derek Frederickson of Engineering Resources had no further report.

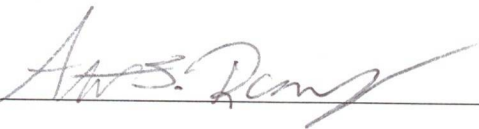
Michael Hawk had no report.

PUBLIC COMMENT

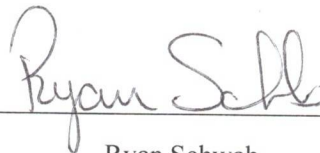
None were brought forth.

Dan Roy made a motion to adjourn. Michael Stamets seconded. Motion passed with a voice vote, and the meeting was adjourned at 5:56 p.m.

Attest:



Anthony Ramey
President



Ryan Schwab
Clerk Treasurer