



HUNTERTOWN TOWN COUNCIL MEETING AGENDA

Monday, October 20, 2025, 6:00 p.m.

Huntertown Town Hall, 15617 Lima Road, Huntertown, IN 46748

Call meeting to order with the Pledge of Allegiance

Approval of Meeting Minutes

- October 6, 2025

Approval of Claims (General, Water, Sewer) & Payroll

- October 20, 2025

NEW BUSINESS

- Community Crossings 2025-2 Application and financial commitment letter
- Huntertown Street Department fence quotes
- Huntertown Family Park – Halloween Candy donation

OLD BUSINESS

- Access requirements for 1673 W. Gump Road – Steppin' Up Physical Therapy
- Huntertown Family Park transition committee appointment

REPORTS:

- Council Members
- Resource Officer(s)
- Clerk-Treasurer
- Town Manager
- Engineer
- Attorney

PUBLIC COMMENTS – Please keep comments to three (3) minutes.

ADJOURNMENT - Next Town Council Meeting is Monday, November 3, 2025

Meeting can be streamed online at www.youtube.com/@TownofHuntertownIndiana

Please Note: Agenda items listed are those reasonably anticipated and may be discussed at the meeting. Not all items listed may necessarily be discussed and there may be other items not listed that may be brought up for discussion.

Meeting of the Town Council of Huntertown, Indiana
Monday, October 6, 2025, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, October 6, 2025, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were town council members Patricia Freck, Brad Hite (P); Tina McDonald and Brandon Seifert; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Resource Officer Pedro Yaruchy; Steven Cardenas and Derek Frederickson of Engineering Resources Inc.; Mike Hawk of Hawk Haynie Kammeyer & Smith; thirteen (13) members of the public and zero (0) members of the media. Council member Michael Aker attended the meeting electronically viz Microsoft Teams. The meeting was streamed on the Town's YouTube Channel.

Brad Hite called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes of September 15, 2025, regular meeting. Tina McDonald seconded. Motion carried 5-0.

Patricia Freck made a motion to approve the minutes of October 2, 2025, special meeting. Brandon Seifert seconded. Motion carried 5-0.

Tina McDonald made a motion to approve the general, water, and sewer claims dated October 6, 2025, in the amount of \$491,175.73. Patricia Freck seconded. Motion carried 5-0.

Patricia Freck made a motion to approve Pay-Application No. 2 in the amount of \$613,325.60 to Pulver Asphalt Paving Co. for work complete on the CCMG 2024-2 street improvements project. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to introduce Huntertown Ordinance 2025-014, an Ordinance establishing No Parking on Brownstone Run and Rittenhouse Place in the Town of Huntertown, Indiana. Patricia Freck seconded. Motion carried 5-0.

Brandon Seifert made a motion to consider Huntertown Ordinance 2025-014, an Ordinance establishing No Parking on Brownstone Run and Rittenhouse Place in the Town of Huntertown, Indiana. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to adopt Huntertown Ordinance 2025-014, an Ordinance establishing No Parking on Brownstone Run and Rittenhouse Place in the Town of Huntertown, Indiana. Patricia Freck seconded. Motion carried 5-0.

NOTE: Michael Aker had to leave the meeting and did not participate in the remaining votes.

Brad Hite made a motion to submit requests for proposals for a 3-year Town Attorney contract. Brandon Seifert seconded. The motion carried 3-1 (Seifert – Aye, Freck – Nay; McDonald – Aye; Hite – Aye).

Brad Hite made a motion to submit requests for proposals for a 3-year Town Engineer contract. Brandon Seifert seconded. Council members discussed the merits of continuing on with a town engineering firm

for all engineering needs versus hiring an engineer to work in house. Derek Frederickson said there is enough engineering work to warrant an in-house engineer. He presented the council with a summary of hours and noted that it would take about four employees to cover all of the tasks his firm currently undertakes for the town. After no further discussion, the motion carried 3-1 (Freck – Nay, McDonald – Aye, Seifert – Aye, Hite – Aye).

Brandon Seifert made a motion to approve the Town of Huntertown ADA Transition Plan and Town of Huntertown Title VI program and implementation plan as presented. Tina McDonald seconded. Motion carried 4-0.

Tina McDonald made a motion to approve a quote from Fort Wayne IT Solutions for six (6) new laptops at a cost of \$999.00 each. Patricia Freck seconded. Motion carried 4-0.

Brandon Seifert made a motion to designate the Shops at Copper Creek as an Economic Development Target Area. There was not a second. The motion was defeated.

Patricia Freck made a motion to approve plans for the entrance of the Flat Rock subdivision. Brandon Seifert seconded. Hannah Walker provided the details of the proposed entrance, which is for a subdivision located within the Fort Wayne city limits but utilizes an entrance off of a Huntertown street. The construction will include 75 feet of tapers and a 12-foot lane of traffic to turn off Carroll Road. After no further discussion, the motion carried 4-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Patricia Freck shared her opinion on continuing to use Allen County for building permits in Huntertown. She said that the town would no longer be able to use Allen County for inspections if it permitted on its own; the town would have to do both. The costs associated with this change would not be worth the revenue associated with permitting. She said that Joe Hudder of the Allen County Building Department was in the crowd to answer any questions. She said she would like to put this discussion to bed and if anyone had a reason to continue having the discussion, tell the council why they felt that way. There were no council comments. No action was taken.
- Hannah Walker opened discussion on access to a property under construction at 1673 W. Gump Road. Steppin' Up Physical Therapy is currently under construction at the site, located at the southeast corner of the intersection of State Road 3 and Gump Road. Due to its location, the Allen County Highway Department is requiring a non-mountable median down the middle of Gump Road to allow for right-in and right-out access to the site. Walker was asking the council to consider a concrete median or a rubber median with flags. Jason Hazelett of Hazelett Enterprises, owners of the property, is asking the council to consider no barrier for a trial period to see exactly how traffic flows at the intersection before installing a permanent median. He said the residents on the west side of Gump Road will see numerous vehicles turning around in their driveways, which will create traffic hazards. He also said he purchased the property with the understanding that Parkview was going to build a roundabout to the east, which was supposed to aid traffic flow. However, those plans have now stalled. Council members would like more time to discuss roundabout plans with Parkview before deciding. Council members also said that for public safety, it would not entertain a scenario where there is no barrier. Hazelett shared some emails from residents in support of his proposal. Crag Fosnough, a resident of 1935 Gump Road, addressed the council with his concerns, noting that a barrier will create its own hazard for the

residents on the west side of Gump Road, which he described as a race track already. After no further discussion, no action was taken.

- Ryan Schwab presented the council with a quote from BS&A Software for Boyce Cloud software and services for the town utility office to manage utility payments, payrolls, budget software and assets. The start-up cost total is \$80,105.00 with an annual renewal fee of \$38,930. They town currently pays Boyce Systems \$14,800 for its four programs. The new program would have all its programs under one sign-in, instead of having four different programs. Town Manager Hannah Walker said she would get Utility Office Manager Martha Sprague to write up a report on the benefits of the new program for the utility office. Schwab had concerns about certain employee information being available for all employees to see. A presentation from BS&A could be arranged for a future meeting. After no further discussion, no action was taken.

OLD BUSINESS

No Old Business was brought forth.

REPORTS

Resource Officer Pedro Yaruchy had no report.

Clerk-Treasurer Ryan Schwab had the following report:

- An employee is requesting an extra paid holiday for 2025, asking for Friday, December 26, to be added to the holiday schedule. In 2024, the council approved adding July 5, 2024, as an additional holiday as the Independence Day holiday fell on a Thursday. Schwab noted that another holiday, the Juneteenth holiday, fell on a Thursday in 2025 and the town did not give an additional holiday. Council members requested time to consider the request. No action was taken.

Town Manager Hannah Walker had the following report:

- Old Lima Road, from Woods Road to the south, would be open to northbound traffic only while de-watering work takes place at the site. The council originally voted to open the southbound lane, however, the cost to move equipment out of the southbound lane would be high. Additionally, the northbound lane needs to be clear during the entire construction phase. The de-watering work will take 2-4 weeks and then the road will be closed fully while the stormwater pipe is installed. The substantial completion date for the project is December 19, 2025.
- The town is waiting for a legal description and a survey letter to submit to IDEM to get the compost site at 1640 W. Cedar Canyon Road permitted.
- The City of Fort Wayne has submitted its contract for emergency utility connections. The town's legal team is reviewing the document, and a report will be sent to council once the review is complete.
- The Friends of Huntertown Parks Inc. Board has voted to transition ownership of the park back to the Town. They would like to have two volunteers from the council join the board in this transition. Council members want to discuss this when all five council members are present.

Derek Frederickson of Engineering Resources had no further report.

Mike Hawk of Hawk Haynie Kammeyer & Smith had the following report:

- He is working on annexation ordinance for properties on Dunton Road.
- He is finalizing a special contract for the Fens subdivision.

- He will continue to work on an access easement for the Steppin' Up Physical Therapy site.

PUBLIC COMMENT

William Klege, a resident at 1617 Pheasant Run, said he has some land available for purchase near the Steppin' Up Physical Therapy site that would help with the access issue.'

Ryan Miller and Megan Rogers, residents at 1535 Fairway Court, asked for more information about the compost site, which sits adjacent to their residence. They requested information on the installation of a fence that separated the two properties, a fence they would like to see 10-foot tall. Hannah Walker said that quotes have been solicited but not submitted. Miller questioned why the site can continue to be used without a permit. Walker said IDEM has reviewed the site for another purpose and has not put any restrictions on it. Rogers said that the site is clearly violating State code and nothing at the property is being picked up. They would like to see some sort of action at the site. Walker said they will act fast on the fence once quotes are received and she will work with the Superintendent of Streets Randy Bailey to get the trash at the site cleaned up.

After no further public comment was brought forth, Tina McDonald made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 7:42 p.m.

Attest: _____

Brad Hite
President

Ryan Schwab
Clerk Treasurer

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

October 20, 2025

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF HUNTERTOWN

OCTOBER 20, 2025

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 5 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 1,556,073.77.

Dated this 20th day of October 2025.

MICHAEL AKER

PATRICIA FRECK

BRADLEY HITE (PRESIDENT)

TINA MCDONALD

BRANDON SEIFERT

Signatures of Governing Board

Accounts Payable Register

Date: 10/17/2025 10:25:48 AM

APV Register Batch - OCTOBER 20, 2025

APVREGISTER.FRX

All History

Ordered By APV Number

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #	DATE	MEMORANDUM
10/06/2025	48647	COMCAST		1101001312.000	GEN - TELEPHONE	CC SHOP INTERNET	98.65	48647M	10/06/2025	
10/08/2025	48648	INVOICE CLOUD INC.		1101001201.000	GEN - OFFICE SUPPLIES/POSTAGE	PORTAL FEE (SEPT)	25.00	48648M	10/08/2025	
10/09/2025	48649	NEC CLOUD COMMUNICATIONS AMERICA, INC.		1101001312.000	GEN - TELEPHONE	TOWN HALL PHONES	191.14	48649M	10/09/2025	
10/10/2025	48650	REPUBLIC SERVICES #091		6601001360.000	SANITATION CONTRACTURAL SERVICES	TRASH/RECYCLING (SEPT)	89608.24	11488	10/10/2025	
10/10/2025	48651	REPUBLIC SERVICES #091		6201001220.000	SEWER - CHEMICALS	SLUDGE REMOVAL AT WWTP 9/16, 9/22, 9/25	3791.69	12093	10/10/2025	
10/10/2025	48652	PHYSICIANS HEALTH PLAN		8901001930.000	PAYROLL-INSURANCE DEDUCTION	HEALTH INSURANCE (NOV)	2536.92	11489	10/10/2025	
10/10/2025	48652	PHYSICIANS HEALTH PLAN		2201001104.000	MVH - INSURANCE	HEALTH INSURANCE (NOV)	1067.18	11489	10/10/2025	
10/10/2025	48653	PHYSICIANS HEALTH PLAN		6101001341.000	WATER - HEALTH INSURANCE	HEALTH INSURANCE (NOV)	3143.83	20074	10/10/2025	
10/10/2025	48654	PHYSICIANS HEALTH PLAN		6201001341.000	SEWER - HEALTH INSURANCE	HEALTH INSURANCE (NOV)	3080.35	12094	10/10/2025	
10/10/2025	48655	INDIANA MICHIGAN POWER		2201001351.000	MVH - ELECTRIC	STREET LIGHT ACCT 043-465-857-0-8	1034.17	11490	10/10/2025	
10/10/2025	48656	PULVER ASPHALT PAVING INC		2401001590.000	LOCAL ROAD AND BRIDGE MATCHING - MISC EXPENSE	PAY APP 2 CCMG 2024-2	583325.60	11491	10/10/2025	
10/10/2025	48657	PULVER ASPHALT PAVING INC		6201001430.000	SEWER - IMPROVEMENTS & ADDITIONS	PAY APP 2 CCMG 2024-2	30000.00	12095	10/10/2025	
10/10/2025	48658	R. YODER CONSTRUCTION		6204001590.000	Sewage - Construction in Progress - Miscellaneous	PAY APP 2 - WWTP PHASE 3 EXPANSION	520912.19	12096	10/10/2025	
10/10/2025	48659	NORTHEASTERN REMC		6201001353.000	SEWER - UTILITY BILLS	WWTP #1	8728.26	12097	10/10/2025	
10/10/2025	48659	NORTHEASTERN REMC		6201001353.000	SEWER - UTILITY BILLS	WWTP #2	2843.52	12097	10/10/2025	
10/10/2025	48660	JUAN MENDOZA		6601001590.000	SANITATION MISCELLANEOUS EXP.	REFUND FOR OVERPAY	5.26	11492	10/10/2025	
10/10/2025	48661	JENNIFER MCCARTHY		6601001590.000	SANITATION MISCELLANEOUS EXP.	REFUND FOR OVERPAY	13.87	11493	10/10/2025	
10/10/2025	48662	LARRY AND DONNA SMITH		6101001590.000	WATER - MISCELLANEOUS EXPENSE	REFUND FOR OVERPAY	76.12	20075	10/10/2025	
10/14/2025	48664	FRONTIER		2240001311.000	LOIT PUBLIC SAFETY - MISC SERVICES	RESOURCE OFFICER PHONE LINE	120.29	11494	10/14/2025	

Accounts Payable Register

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DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
10/17/2025	48667	PAYROLL FUND		6101001111.000	WATER - SALARIES AND WAGES - OFFICE	WAT - Plant Salaries	14062.05	20077	10/14/2025	
10/17/2025	48667	PAYROLL FUND		6101001131.000	WATER - EMP. FICA, UNEMPLOYMENT INS	Empr Liability Medicare	188.96	20077	10/14/2025	
10/17/2025	48667	PAYROLL FUND		6101001131.000	WATER - EMP. FICA, UNEMPLOYMENT INS	Empr Liability FICA	807.95	20077	10/14/2025	
10/17/2025	48668	PAYROLL FUND		6201001111.000	SEWER - SALARIES & HOURLY WAGES OFFICE	SEW - Plant Salaries	14247.08	12098	10/14/2025	
10/17/2025	48668	PAYROLL FUND		6201001131.000	SEWER - FICA	Empr Liability FICA	833.91	12098	10/14/2025	
10/17/2025	48668	PAYROLL FUND		6201001131.000	SEWER - FICA	Empr Liability Medicare	195.02	12098	10/14/2025	
10/14/2025	48669	INTERNAL REVENUE SERVICE		8901001921.000	PAYROLL - 941 PAYMENTS	FEDERAL	2631.66	48669M	10/17/2025	
10/14/2025	48669	INTERNAL REVENUE SERVICE		8901001922.000	PAYROLL - FICA WITHHELD	FICA	3967.08	48669M	10/17/2025	
10/14/2025	48669	INTERNAL REVENUE SERVICE		8901001923.000	PAYROLL - MEDICARE WITHHELD	MEDICARE	927.78	48669M	10/17/2025	
10/14/2025	48670	PERF		8901001926.000	PAYROLL - PERF	10/17 PAYROLL	5540.68	48670M	10/17/2025	
10/14/2025	48671	PAYROLL FUND		1101001104.000	GEN - PERF	CLERK/TM 10/17 PAYROLL	202.63	11496	10/14/2025	
10/14/2025	48671	PAYROLL FUND		2201001102.000	MVH - PERF	10/17 PAYROLL	446.78	11496	10/14/2025	
10/14/2025	48672	PAYROLL FUND		6101001130.000	WATER - PERF	10/17 PAYROLL	1574.95	20078	10/14/2025	
10/14/2025	48673	PAYROLL FUND		6201001130.000	SEWER - PERF	10/17 PAYROLL	1595.69	12099	10/14/2025	
10/14/2025	48674	COMMUNITY STATE BANK		8901001590.000	PAYROLL MISCELLANEOUS	10/17 HSA PULL	619.41	48674M	10/17/2025	
10/14/2025	48675	INDIANA STATE CENTRAL COLLECTION UNIT		8901001591.000	PAYROLL GARNISHMENT	CHILD SUPPORT	244.00	48675M	10/14/2025	
10/15/2025	48676	SHERIFF OF ALLEN COUNTY		1101001304.000	GEN - POLICE PROTECTION	RESOURCE OFFICER CONTRACT (SEPT)	19457.36		/ /	
10/15/2025	48677	ILMCT		1101001305.000	GEN - TRAVEL EXPENSES/EDUCATION	ILMCT VIRTUAL DISTRICT MEETING	150.00		/ /	
10/15/2025	48678	WM IMAGING SOLUTIONS, INC		1101001201.000	GEN - OFFICE SUPPLIES/POSTAGE	MONTHLY COPIER CONTRACT	50.34		/ /	
10/15/2025	48679	ES DE-ICING, INC.		2202001401.000	LRS - CONSTRUCTION & REPAIR	6900 GALLON STORAGE TANK	8500.00		/ /	
10/15/2025	48680	BROWN & SONS FUEL CO. INC		2201001201.000	MVH - GARAGE & MOTOR	UNLEADED/DIESEL (SEPT)	971.01		/ /	
10/15/2025	48681	BROWN & SONS FUEL CO. INC		6101001320.000	WATER - FUEL/GASOLINE	UNLEADED/DIESEL (SEPT)	971.02		/ /	
10/15/2025	48682	BROWN & SONS FUEL CO. INC		6201001320.000	SEWER - FUEL/GASOLINE	UNLEADED/DIESEL (SEPT)	971.02		/ /	
10/15/2025	48683	FORT WAYNE NEWSPAPERS		1101001201.000	GEN - OFFICE	BUSINESS CARDS (TOWN	69.00		/ /	

Accounts Payable Register

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					SUPPLIES/POSTAGE	MANAGER)				
10/15/2025	48683	FORT WAYNE NEWSPAPERS		2240001311.000	LOIT PUBLIC SAFETY - MISC SERVICES	BUSINESS CARDS (OFFICERS)	69.00		/ /	
10/15/2025	48684	FORT WAYNE NEWSPAPERS		6101001210.000	WATER - OFFICE SUPPLIES	BUSINESS CARDS (TIM)	69.00		/ /	
10/15/2025	48685	FORT WAYNE NEWSPAPERS		6201001210.000	SEWER - OFFICE SUPPLIES	BUSINESS CARDS (UTILITY OFFICE)	69.00		/ /	
10/15/2025	48686	JETTA CORPORATION		6201001360.000	SEWER - REPAIRS & MAINTENANCE	ROLLING OAKS LIFT SERVICE CALL	995.79		/ /	
10/15/2025	48686	JETTA CORPORATION		6201001360.000	SEWER - REPAIRS & MAINTENANCE	LIFT STATION GENERATOR MAINTENANCE	3375.45		/ /	
10/15/2025	48687	OUTCOME, LLC		1101001311.000	GEN - MISC SERVICES	DRUG SCREEN FOR NEW EMPLOYEE	60.00		/ /	
10/15/2025	48688	PULVER ASPHALT PAVING INC		2201001401.000	MVH - IMPROVEMENTS OF STREETS	COLD PATCH	741.00		/ /	
10/15/2025	48689	NALCO US 2 INC		6201001360.000	SEWER - REPAIRS & MAINTENANCE	DI TANK EXCHANGE	432.64		/ /	
10/15/2025	48690	OUTDOOR DETAIL, INC.		1101001204.000	GEN - BUILDING EQUIPMENT & REPAIR	PREP IRRIGATION SYSTEM FOR WINTER	145.00		/ /	
10/15/2025	48691	MIDWEST MOTOR SUPPLY COMPANY, INC		2201001361.000	MVH - REPAIRS AND MAINTENANCE	CLEANER/TAPE	160.78		/ /	
10/15/2025	48692	IDEAL OFFICE SOURCE		6601001590.000	SANITATION MISCELLANEOUS EXP.	(1/3) VARIOUS UTILITY OFFICE SUPPLIES	96.27		/ /	
10/15/2025	48693	IDEAL OFFICE SOURCE		6101001210.000	WATER - OFFICE SUPPLIES	(1/3) VARIOUS UTILITY OFFICE SUPPLIES	96.26		/ /	
10/15/2025	48694	IDEAL OFFICE SOURCE		6201001210.000	SEWER - OFFICE SUPPLIES	(1/3) VARIOUS UTILITY OFFICE SUPPLIES	96.26		/ /	
10/15/2025	48695	WATER SOLUTIONS UNLIMITED		6101001220.000	WATER - CHEMICALS	CHLORINE/OTHER CHEMICALS	7025.50		/ /	
10/15/2025	48696	INDIANA UNDERGROUND PLANT PROTECTION SERVICE INC.		6101001232.000	WATER - LOCATES	LOCATES (SEPT)	205.20		/ /	
10/15/2025	48697	INDIANA UNDERGROUND PLANT PROTECTION SERVICE INC.		6201001232.000	SEWER - LOCATES	LOCATES (SEPT)	205.20		/ /	
10/15/2025	48698	CITY OF FORT WAYNE		2201001315.000	MVH - CONTRACT SERVICES	MMU INSPECTIONS	1151.80		/ /	
10/15/2025	48698	CITY OF FORT WAYNE		2201001315.000	MVH - CONTRACT SERVICES	TRAFFIC SIGNAL MAINTENANCE JULY	536.00		/ /	

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10/15/2025	48698	CITY OF FORT WAYNE		2201001315.000	MVH - CONTRACT SERVICES	TRAFFIC SIGNAL MAINTENANCE AUGUST	536.00	//	
10/15/2025	48699	AMERICAN LEGAL PUBLISHING		1101001311.000	GEN - MISC SERVICES	(1/3) INTERNET RENEWAL	183.34	//	
10/15/2025	48700	AMERICAN LEGAL PUBLISHING		6101001210.000	WATER - OFFICE SUPPLIES	(1/3) INTERNET RENEWAL	183.33	//	
10/15/2025	48701	AMERICAN LEGAL PUBLISHING		6201001210.000	SEWER - OFFICE SUPPLIES	(1/3) INTERNET RENEWAL	183.33	//	
10/15/2025	48702	THE C.I. THORNBURG CO. INC		6201001220.000	SEWER - CHEMICALS	BIOFLOC FOR WWTP	4359.55	//	
10/15/2025	48703	GAI CONSULTANTS INC.		2209001316.000	CEDIT - MISC CONTRACTUAL	PORTION OF 3/4 PAYMENT FOR CARROLL ROAD ROUNDABOUT	240.00	48703M 10/15/2025	
10/15/2025	48704	BATTERIES PLUS BULBS		1101001201.000	GEN - OFFICE SUPPLIES/POSTAGE	4-PACK LED LIGHTTS	39.59	//	
10/15/2025	48704	BATTERIES PLUS BULBS		1101001201.000	GEN - OFFICE SUPPLIES/POSTAGE	VARIOUS LIGHT BULBS FOR TOWN HALL	28.77	//	
10/15/2025	48705	USI CONSULTANTS INC		2201001306.000	MVH - LEGAL/ENGINEER SERVICES	CARROLL ROAD ENGINEERING 20-PERCENT	1028.55	//	
10/15/2025	48705	USI CONSULTANTS INC		2406001302.000	CARROLL ROAD GRANT - ENGINEERING	CARROLL ROAD ENGINEERING 80-PERCENT	4114.19	//	
10/15/2025	48706	GAI CONSULTANTS INC.		2201001306.000	MVH - LEGAL/ENGINEER SERVICES	KELL ROAD BRIDGE 20-PERCENT	2942.72	//	
10/15/2025	48706	GAI CONSULTANTS INC.		2506001401.000	KELL ROAD BRIDGE IMPROVEMENT	KELL ROAD BRIDGE 80-PERCENT	11770.86	//	
10/15/2025	48707	GAI CONSULTANTS INC.		2506001401.000	KELL ROAD BRIDGE IMPROVEMENT	KELL ROAD BRIDGE 20-PERCENT	91.64	//	
10/15/2025	48707	GAI CONSULTANTS INC.		2506001401.000	KELL ROAD BRIDGE IMPROVEMENT	KELL ROAD BRIDGE 80-PERCENT	366.54	//	
10/15/2025	48708	GAI CONSULTANTS INC.		2201001306.000	MVH - LEGAL/ENGINEER SERVICES	CARROLL ROAD ROUNDABOUT ENG 20 PERCENT	83.58	//	
10/15/2025	48708	GAI CONSULTANTS INC.		2405001302.000	CARROLL ROAD ROUNDABOUT - ENGINEERING	CARROLL ROAD ROUNDABOUT ENG 80 PERCENT	334.30	//	
10/15/2025	48709	CINTAS CORP		6101001132.000	WATER - UNIFORMS	(1/2) UNIFORMS 10/8, 10/15	115.90	//	
10/15/2025	48710	CINTAS CORP		6201001132.000	SEWER - UNIFORMS	(1/2) UNIFORMS 10/8, 10/15	115.89	//	
10/15/2025	48711	DEPARTMENT OF TRANSPORTATION		2209001316.000	CEDIT - MISC CONTRACTUAL	CARROLL ROAD EXTRA/NON-PARTICIPATING	147692.60	//	
10/15/2025	48712	NIPSCO		1101001309.000	GEN - UTILITIES	(1/3) TOWN HALL	54.16	//	
10/15/2025	48713	NIPSCO		6101001351.000	WATER - UTILITIES BILLS	(1/3) TOWN HALL	54.15	//	

Accounts Payable Register

Date: 10/17/2025 10:25:48 AM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #	DATE	MEMORANDUM
10/15/2025	48713	NIPSCO		6101001351.000	WATER - UTILITIES BILLS	2240 CARROLL ROAD	224.51	/ /		
10/15/2025	48713	NIPSCO		6101001351.000	WATER - UTILITIES BILLS	1707 W. GUMP	99.95	/ /		
10/15/2025	48714	NIPSCO		6201001353.000	SEWER - UTILITY BILLS	QUARRY LIFT	73.99	/ /		
10/15/2025	48714	NIPSCO		6201001353.000	SEWER - UTILITY BILLS	COPPER MINE LIFT	77.94	/ /		
10/15/2025	48714	NIPSCO		6201001353.000	SEWER - UTILITY BILLS	PRESERVES WEST LIFT	73.25	/ /		
10/15/2025	48714	NIPSCO		6201001353.000	SEWER - UTILITY BILLS	RADOMIRO PASSAGE LIFT	73.99	/ /		
10/15/2025	48714	NIPSCO		6201001353.000	SEWER - UTILITY BILLS	BROAD ACRES LIFT	81.95	/ /		
10/15/2025	48714	NIPSCO		6201001353.000	SEWER - UTILITY BILLS	(1/3) TOWN HALL	54.15	/ /		
10/15/2025	48715	DELTA T MECHANICAL, INC.		6201001360.000	SEWER - REPAIRS & MAINTENANCE	REPLACEMENT OF EXPLOSION PROOF HEATERS	33268.16	/ /		
10/17/2025	48716	ALLEN COUNTY HIGHWAY		2201001401.000	MVH - IMPROVEMENTS OF STREETS	BRIDGE WITHHOLDING (OCT)	2169.08	48716M	10/17/2025	
*** GRAND TOTAL ***							1556073.77			

Allowance Docket

For payfile ending 10/11/2025 12:00:00 AM

All Records

Ordered by Employee Name

Grouped By Location

Page : 1

Date: 10/17/2025 10:36:29 AM

EMPDOCK.FRX

User ID: RYAN

Pay Period	Employee Ending Number	Employee Name	Distribution Name	All Paytypes Except Overtime	Overtime Only
Location : Blank					
10/11/2025	318	Bailey, Randy C.	SEW - Plant Salaries	\$1000.00	\$74.99
10/11/2025	318	Bailey, Randy C.	Salaries - MVH	\$500.00	\$37.50
10/11/2025	318	Bailey, Randy C.	WAT - Plant Salaries	\$1000.00	\$74.99
10/11/2025	309	Brindle, Gabriel S.	SEW - Plant Salaries	\$250.00	\$4.69
10/11/2025	309	Brindle, Gabriel S.	Salaries - MVH	\$250.00	\$4.68
10/11/2025	309	Brindle, Gabriel S.	WAT - Plant Salaries	\$2000.00	\$37.50
10/11/2025	304	Chesney, Tyler J.	SEW - Plant Salaries	\$841.92	\$94.73
10/11/2025	304	Chesney, Tyler J.	Salaries - MVH	\$420.96	\$47.36
10/11/2025	304	Chesney, Tyler J.	WAT - Plant Salaries	\$841.92	\$94.73
10/11/2025	311	Dafforn, Darren W.	SEW - Plant Salaries	\$2167.68	\$81.30
10/11/2025	311	Dafforn, Darren W.	Salaries - MVH	\$270.96	\$10.16
10/11/2025	311	Dafforn, Darren W.	WAT - Plant Salaries	\$270.96	\$10.16
10/11/2025	324	Deisler, Drew K.	SEW - Plant Salaries	\$722.24	\$54.18
10/11/2025	324	Deisler, Drew K.	Salaries - MVH	\$361.12	\$27.08
10/11/2025	324	Deisler, Drew K.	WAT - Plant Salaries	\$722.24	\$54.18
10/11/2025	314	Marquart, Anthony K.	SEW - Plant Salaries	\$722.24	\$0.00
10/11/2025	314	Marquart, Anthony K.	Salaries - MVH	\$361.12	\$0.00
10/11/2025	314	Marquart, Anthony K.	WAT - Plant Salaries	\$722.24	\$0.00
10/11/2025	207	Payne, Sheridan L.	SEW - Plant Salaries	\$1052.00	\$14.80
10/11/2025	207	Payne, Sheridan L.	WAT - Plant Salaries	\$1052.00	\$14.80
10/11/2025	310	Roberson, Austin P.	SEW - Plant Salaries	\$841.92	\$31.58
10/11/2025	310	Roberson, Austin P.	Salaries - MVH	\$420.96	\$15.78
10/11/2025	310	Roberson, Austin P.	WAT - Plant Salaries	\$841.92	\$31.58
10/11/2025	317	Schobert, Timothy L.	SEW - Plant Salaries	\$915.84	\$85.86
10/11/2025	317	Schobert, Timothy L.	Salaries - MVH	\$457.92	\$42.93
10/11/2025	317	Schobert, Timothy L.	WAT - Plant Salaries	\$915.84	\$85.86
10/11/2025	105	Schwab, Ryan M.	Clerk-treasurer	\$1284.15	\$0.00
10/11/2025	105	Schwab, Ryan M.	SEW - Plant Salaries	\$642.07	\$0.00
10/11/2025	105	Schwab, Ryan M.	WAT - Plant Salaries	\$642.08	\$0.00
10/11/2025	306	Shellman, Dillon J.	SEW - Plant Salaries	\$770.80	\$28.20
10/11/2025	306	Shellman, Dillon J.	Salaries - MVH	\$385.40	\$14.10
10/11/2025	306	Shellman, Dillon J.	WAT - Plant Salaries	\$770.80	\$28.20
10/11/2025	208	Sprague, Martha	SEW - Plant Salaries	\$1176.40	\$38.60
10/11/2025	208	Sprague, Martha	WAT - Plant Salaries	\$1176.40	\$38.61
10/11/2025	209	Thews, Leslie M.	SEW - Plant Salaries	\$862.80	\$0.00
10/11/2025	209	Thews, Leslie M.	WAT - Plant Salaries	\$862.80	\$0.00
10/11/2025	115	Walker, Hannah C.	GEN - Town Manager	\$525.00	\$0.00
10/11/2025	115	Walker, Hannah C.	SEW - Plant Salaries	\$1050.00	\$0.00

User ID: RYAN

Signatures of Governing Board



TOWN OF HUNTERTOWN

15617 Lima Road ★ P.O. Box 95 ★ Huntertown, IN 46748
Phone: (260) 637-5058 ★ Fax: (260) 637-5891

October 20, 2025

Donya La Rue
Federal-Aid Program Director
Cc: Daniel Heflin
CCMG Program Director
Indiana Department of Transportation, Fort Wayne District
5333 Hatfield Road
Fort Wayne, IN 46808

Re: Funding Commitment Letter for Community Crossings Application for the Reconstruction of Apollo Drive.

Dear Ms. La Rue:

The Town of Huntertown is requesting Community Crossing funding to reconstruct approximately 0.216 miles of Apollo Drive. The project locations and scope are in the application. The total estimated construction cost for this project is \$1,199,053.00. Huntertown will utilize CEDIT, MVH, awarded American Rescue Plan monies, and/or Local Road & Street Funds to pay the local match of 20% equaling \$239,810.60 as well as CCMG ineligible items totaling \$81,458.00.

The Town of Huntertown hereby commits a total of \$321,268.60 in 2025 and 2026 for reconstructing approximately 0.216 miles of Apollo Drive, respectfully. The Town also commits to any non-CCMG-eligible expenses occurred during the project. These reconstruction projects will provide improvements for roadways that are in historic need of repair, as well as provide relief for residents impacted by aging infrastructure.

Thank you from our Town Council for this opportunity to submit this application for the residents of the Town of Huntertown, Indiana.

Respectfully submitted,

Bradley Hite, President

Mike Aker, Member

Brandon Seifert, Vice President

Patricia Freck, Member

Tina McDonald, Member



3326 Engle Road
Fort Wayne, IN 46809
(260)478-7667 Fax (260)747-7818

Proposal-Acceptance

www.randcfence.com

Submitted To: Town Of Huntertown		Date: 10/20/2025	Date of Plans:
Address: P.O. Box 95		Job Name: Huntertown Street Department East Property Line	
City, State & Zip Code: Huntertown, Indiana 46748		Job Location: 1640 W. Cedar Canyons Road	
Email: hannah.walker@huntertown.in.	Cell Number: 260-338-2707	Project Director: Hannah Walker	

Provide material, labor, and equipment to complete the following:

Option 1.) 8' White Vinyl Privacy Fence

- * Remove, haul away, and dispose of 400'+- of existing chain link fence on the East property line
- * Install 400'+- of new 8' white vinyl privacy fence in the same location as the old chain link fence

Total: \$37,200.00

Option 2.) 8' Tan Vinyl Privacy Fence

- * Remove, haul away, and dispose of 400'+- of existing chain link fence on the East property line
- * Install 400'+- of new 8' tan vinyl privacy fence in the same location as the old chain link fence

Total: \$42,600.00

Option 3.) 10' Black Vinyl Privacy Fence (* special order *)

- * Remove, haul away, and dispose of 400'+- of existing chain link fence on the East property line
- * Install 400'+- of new 10' black vinyl privacy fence in the same location as the old chain link fence

Total: \$66,900.00

- * Project is Tax Exempt
- * Project does NOT include Davis-Bacon Wages

Notes: Owner / General Contractor is to obtain any required fence permits

*** We will NOT dig within 2' of a marked gas or power line. Fence location subject to change due to utility locations ***

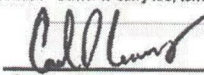
*** DUE TO STEEL MARKET VOLATILITY, PRICES ARE SUBJECT TO ADJUSTMENT AFTER 5 DAYS**

*** PRICE ABOVE CAN BE SECURED UPON RECEIPT OF SIGNED QUOTE, PURCHASE ORDER, LETTER OF INTENT AND/OR AN EXECUTED CONTRACT**

We propose to furnish material & labor in accordance with above specifications

All material is guaranteed to be as specified. All work shall be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the amount set forth above. We shall not be responsible for delays caused by strikes, accidents, or other contingencies beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

R&C Fence Signature:


Cole D. Gerardot cole@randcfence.com

Title: Sales

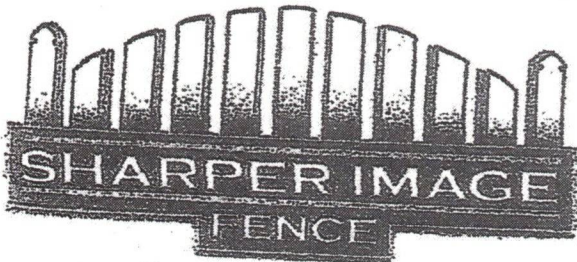
Acceptance of Proposal

The above prices, specifications, terms and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified above. Buyer promises to pay in full any balance due within 30 days of completion, unless otherwise noted and agreed. Buyer understands and agrees that interest will accumulate on all unpaid balances that exceed 30 days at a rate of 1 1/2% per month. By execution of this contract, buyer grants to R&C Fence, Inc. all rights necessary to collect the balance due. Should R&C Fence, Inc. elect to enforce its collection rights in a collection proceeding, buyer agrees to pay all court costs, attorney fees, and other expenses incurred by R&C Fence, Inc. in the collection proceeding.

Buyer Signature: _____

Date of Acceptance: _____

E-MAILED OCT 20 2025



Fort Wayne, IN

Phone: (260) 452-4860

Email: sharperimagefence@gmail.com

WWW: sharperimagefence1.com

Date: 10/15/25
Customer: Huntertown Street Dept
Address: 1640 W. Cedar Canyon Rd.
Huntertown IN 46748
Phone: 338-2707 Home:
Email: Hannah.Walker@huntertown
County: Allen
Township: Perry

Hannah Walker

Notes * Remove existing C/L fence
* Aluminum I beams All posts
\$ 3800.00
* shown in price

in. gal
(Add)
\$2500.00

Wood []
No. FT. _____
Height _____
Style _____
Material _____
Post Design _____

Walk Gate _____
D.D. Gate _____

Chain Link []
No. FT. _____
Height _____
Style _____
Gauge _____
Walk Gate _____

D.D. Gate _____
1 3/8" Top Rail
1 5/8" Line Posts
2 1/2" End Corner

Vinyl/ Steel / Alum. [X]
No. FT. 406
Height 8'
Mat'L White Vinyl
Style Privacy
Post Design Ext pvc
W. Gate _____
D.D. Gate _____

Dirt Removal :
Spread
YES NO

Date Approved: _____
Lead Time: _____
Est. Completion: _____

Total: \$ 35,200.00
Tax: _____
50% Down: \$ 17,600.00
Balance Due: \$ 17,600.00

406
406

Building

Buyer is to obtain
All required permits

YES NO

Terms and Conditions

50% Down payment required, balance due upon completion.
Buyer acknowledges that he is responsible for locating and marking all private underground lines prior to digging by Sharper Image Fence, LLC. This includes, but not limited to, private gas lines, private street light lines, sprinkler systems, and drain tiles. Buyer agrees to pay any repair costs if the private lines are hit/damaged during to digging due to improper marking.

Acceptance of Contract The above prices, specifications, conditions herein and as stated on the reverse side are accepted and hereby accepted. You are authorized to perform the work as specified. Payment will be made as outlined above.

Salesperson _____ Buyer _____ Date _____

8' Tall White w/ Tear out \$ 37,700.00 - \$ 33,900.00
8' Tall Clay w/ Tear out \$ 41,000.00 - \$ 37,200.00

(no Post Inserts)

**Messmann Enterprises L.L.C.**

17320 Fogel RD
Huntertown, IN 46748

Phone # 260-750-3372

natemessmann@gmail.com

Estimate

Date	Estimate #
10/20/2025	

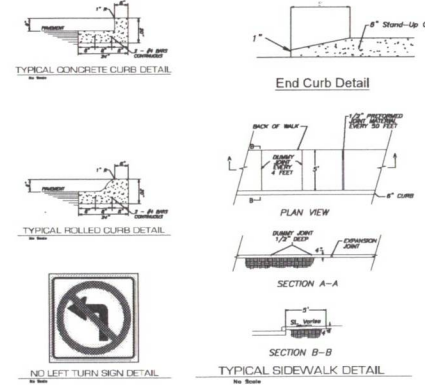
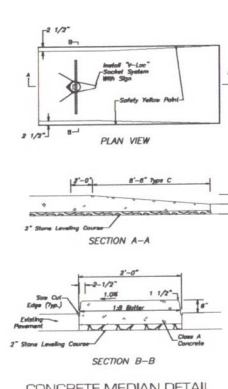
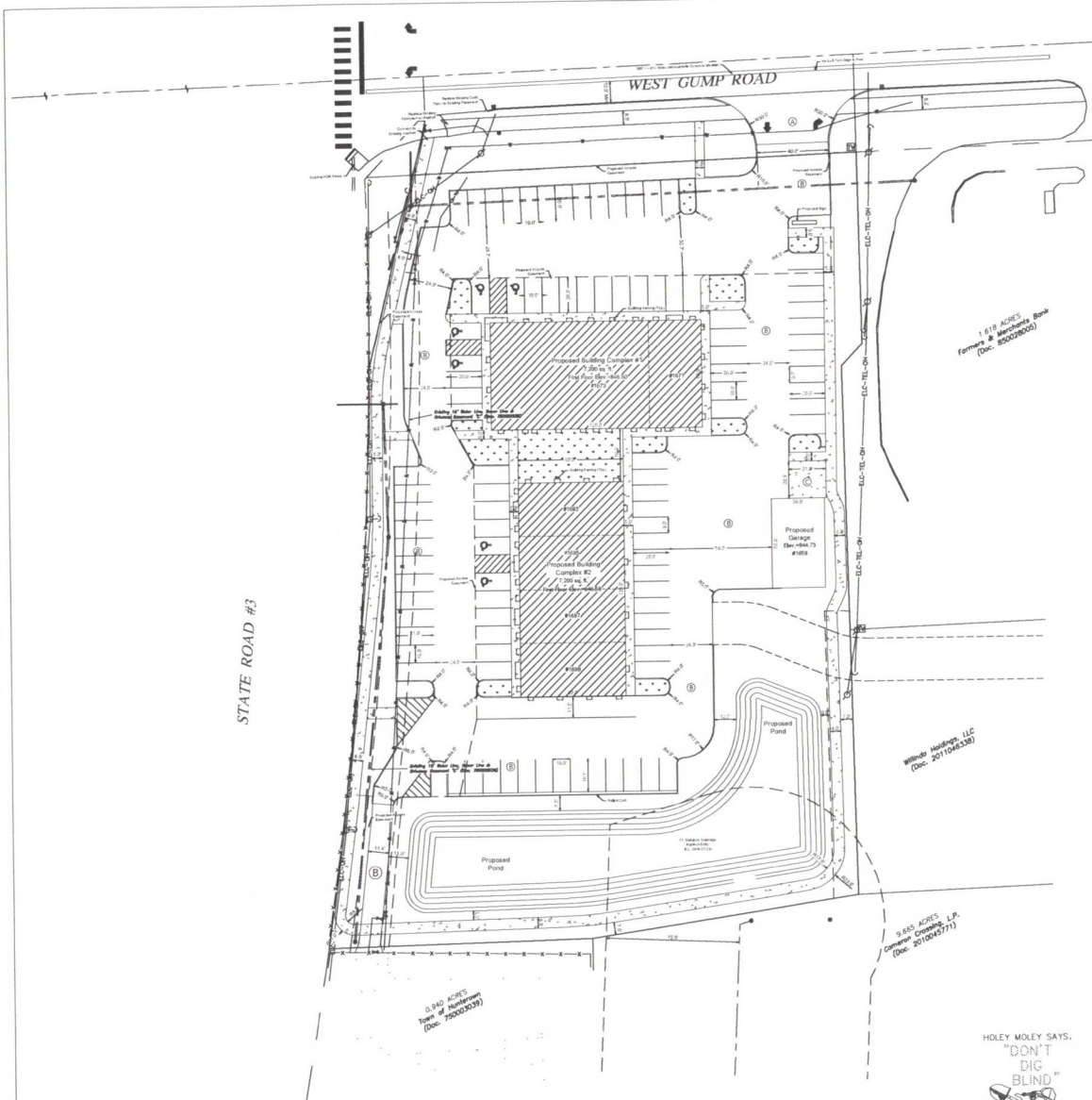
Name / Address
Town of Huntertown 15617 Lima Road Huntertown, IN 46748 Attn. Randy Baily

			Project
Description	Qty	Rate	Total
Work to be completed 1600 W. Cedar Canyons RD. in the location provided by the Town. -Site work is not included in the price only framing, materials, and labor. All permitting, zoning, and planning will be completed by the Town of Huntertown. Seeing there are no drawings or specifications, construction will be completed to meet all local building codes. - -Frame a 10'x60' pole barn style building with a 12' roof, giving the structure a 1' overhang on the front and back. -Walls to be framed down to the ground on each end and only 3' down from the top on the backside. -Height facing West will be approximately 10' tall slopping to the East, at a height of approximately 8'. -All wood framing materials will be pressure treated and color of the steel barn siding to be determined by the Town of Huntertown at a later time. -If there are any specifics that are not mention in the above, there may need to be changes in the price to meet those changes or requirements. -Feel free to reach out if there is anything else I can provide.		23,600.00	23,600.00
Thank you for your consideration.			Total \$23,600.00

Steppin Up Physical Therapy – SITE-2025-0377, 0378, & 0379 – 1707 Gump Road

October 8, 2025: Revised 10-17-25:

- Full electronic set with corrections.
- Previous comments from SITE-2024-0454? Will this SITE be voided? **CORRECTED – Voided 10-17-25**
- Provide letter from Huntertown acknowledging the current design of the entrance is acceptable. Next town meeting is 10-20-25.
- Developer will be required to construct a unmountable CONCRETE median (provide detail) and the needed road improvements (12' lanes) on Gump Road to promote right-in and right-out movement from the site. Needs to show that the Gump Road lane widths of 12' will be maintained even with adding the median. Need to label lane widths for ALL of Gump Road. Since the median will take up some space, I checked with Huntertown, and we are good with having a 12' Eastbound & 12' left turn and 11' through & 11' right lanes. This should work for the median.
- Stripping plan for the above comment for the new and removal:
 - Median to be painted yellow.
 - 6" solid yellow around median.
 - 6" double yellow from stop bar to median.
- Concrete median to extend 40+/- feet from SR 3 stop bar to bank entrance (approx. 340').
- Label new curb with type and end tapers within right of way at ALL locations (ramps, drive removal, median ends).
- ~~Provide center island/porkchop detail. Needs to be tapered for snowplows. Walks within not to exceed 1.5%. NO groves. REMOVED~~
- With the removal of the porkchop, drive width max to be 30'.
- Provide elevations and note that crosswalk of trail through entrance and running slope of drive to be no greater than 2%.
- Permits:
 - Entrance permit – \$400.00
 - Drive removal permit – \$50.00
 - Sidewalk permit – \$25.00
 - Cut permits for Water and Storm along Gump Road. Fee to be determined once contractor applies for permit.



CONCRETE MEDIAN DETAIL

DESCRIPTION: (as described in Document Number 2024032579)

NOW KNOWN AS

Part of the South Half of the Southwest Quarter of Section 17, Township 32 North, Range 12 East, Allen County, Indiana, based on original survey by Joseph R. Herndon, Indiana Professional Surveyor Number 20664180 of Sauer Land Surveying, Inc., Survey No 144-131, dated April 6, 2023, revised April 11, 2023, and being more particularly described as follows, to-wit:

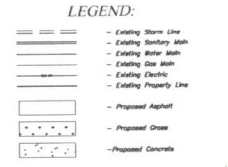
Commencing at the Southwest corner of said Section 17, being marked by a cast iron monument, thence North 01 degrees 20 minutes 19 seconds West (DPS) and bearing and base of all bearings in this description), on and along the West line of said Southwest Quarter, being within the right-of-way of Luma Road, a distance of 1331.42 feet to the Northwest corner of the South Half of said Southwest Quarter, thence North 87 degrees 54 minutes 24 seconds East, on and along the North line of the South Half of said Southwest Quarter, a distance of 1797.00 feet to the Northeast corner of a 3.0 acre base tract of real estate described as a deed to L. E. T. L.L.C., in Document Number 205647431 in the Office of the Recorder of Allen County, Indiana, thence North 01 degrees 13 minutes 44 seconds East, on and along an East line of said 3.0 acre base tract, a distance of 55.01 feet to a 45 degree at the point of intersection of said East line with the South right-of-way line of West Gump Road, as described in Document Number 2011061015 in the Office of said Recorder, then being the true point of beginning, thence South 01 degrees 13 minutes 44 seconds East, continuing on and along said East line, a distance of 107.01 feet to a 45 degree, thence South 01 degrees 19 minutes 46 seconds West, continuing on and along said East line, a distance of 17.10 feet to a 45 degree, thence South 01 degrees 13 minutes 44 seconds East, continuing on and along said East line, a distance of 297.00 feet to a 45 degree at the Southeast corner of said 3.0 acre base tract, thence South 81 degrees 14 minutes 45 seconds West, on and along a South line of said 3.0 acre base tract, a distance of 131.80 feet to a 45 degree, thence South 08 degrees 35 minutes 24 seconds West, continuing on and along said South line, a distance of 149.12 feet to a 45 degree at the Southwest corner of said 3.0 acre base tract, being a point on the arc of a non-tangent circular curve to the left having a radius of 2381.83 feet, an arc distance of 323.46 feet, being subtended by a long chord having a length of 323.20 feet and a bearing of North 04 degrees 56 minutes 43 seconds East to a 44 degree at a West corner of said 3.0 acre base tract, thence North 13 degrees 10 minutes 16 seconds East, on and along a West line of said 3.0 acre base tract, a distance of 111.04 feet to a 45 degree at the intersection of said West line with the South right-of-way line of West Gump Road, thence North 87 degrees 54 minutes 24 seconds East, on and along said South right-of-way line, a distance of 250.62 feet to the true point of beginning, and in survey to contain 2.710 acres of land.

NOTE: SEE ARCHITECT DRAWINGS FOR:

- 1. Site lighting, telephone and electric details and conduit placement.
- 2. Water Service Requirements.
- 3. Concrete aprons adjoining building
- 4. Utility connections to the building including underground conduit placements.

Beginning Benchmark:
INDOT CORS Base Station RCTM0009, located at
INDOT Fort Wayne, 5333 Hatfield Road, Fort Wayne, IN
Base Station Elev.=863.76 (NAVD88)

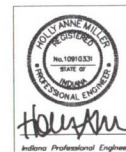
All datum shown hereon is NAVD88.



SCALE IN FEET:
0 30 60



ADA Parking Sign
No Scale



Site Plan of
PROPOSED STEPPIN' UP DEVELOPMENT
1671-1699 Gump Road, Huntertown, IN 46748

Revisions: For: Hazelett Enterprises, LLC

Sauer Land Surveying, Inc.
7070 P.O. Box
FORT WAYNE, IN 46834
TEL 930-404-3000 / FAX 930-404-3001

Date: October 10, 2025

Drawn By: ETT
Checked By: HAM
Scale: 1" = 30'
Sheet No. C.2

HOLEY MOLEY SAYS,
"DON'T
DIG
BLIND"
SINCE 1982
1-800-428-5200
FOR CALLS OUTSIDE OF INDIANA