

Meeting of the Town Council of Huntertown, Indiana
Monday, October 6, 2025, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, October 6, 2025, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were town council members Patricia Freck, Brad Hite (P); Tina McDonald and Brandon Seifert; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Resource Officer Pedro Yaruchyk; Steven Cardenas and Derek Frederickson of Engineering Resources Inc.; Mike Hawk of Hawk Haynie Kammeyer & Smith; thirteen (13) members of the public and zero (0) members of the media. Council member Michael Aker attended the meeting electronically viz Microsoft Teams. The meeting was streamed on the Town's YouTube Channel.

Brad Hite called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes of September 15, 2025, regular meeting. Tina McDonald seconded. Motion carried 5-0.

Patricia Freck made a motion to approve the minutes of October 2, 2025, special meeting. Brandon Seifert seconded. Motion carried 5-0.

Tina McDonald made a motion to approve the general, water, and sewer claims dated October 6, 2025, in the amount of \$491,175.73. Patricia Freck seconded. Motion carried 5-0.

Patricia Freck made a motion to approve Pay-Application No. 2 in the amount of \$613,325.60 to Pulver Asphalt Paving Co. for work complete on the CCMG 2024-2 street improvements project. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to introduce Huntertown Ordinance 2025-014, an Ordinance establishing No Parking on Brownstone Run and Rittenhouse Place in the Town of Huntertown, Indiana. Patricia Freck seconded. Motion carried 5-0.

Brandon Seifert made a motion to consider Huntertown Ordinance 2025-014, an Ordinance establishing No Parking on Brownstone Run and Rittenhouse Place in the Town of Huntertown, Indiana. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to adopt Huntertown Ordinance 2025-014, an Ordinance establishing No Parking on Brownstone Run and Rittenhouse Place in the Town of Huntertown, Indiana. Patricia Freck seconded. Motion carried 5-0.

NOTE: Michael Aker had to leave the meeting and did not participate in the remaining votes.

Brad Hite made a motion to submit requests for proposals for a 3-year Town Attorney contract. Brandon Seifert seconded. The motion carried 3-1 (Seifert – Aye, Freck – Nay; McDonald – Aye; Hite – Aye).

Brad Hite made a motion to submit requests for proposals for a 3-year Town Engineer contract. Brandon Seifert seconded. Council members discussed the merits of continuing on with a town engineering firm

for all engineering needs versus hiring an engineer to work in house. Derek Frederickson said there is enough engineering work to warrant an in-house engineer. He presented the council with a summary of hours and noted that it would take about four employees to cover all of the tasks his firm currently undertakes for the town. After no further discussion, the motion carried 3-1 (Freck – Nay, McDonald – Aye, Seifert – Aye, Hite – Aye).

Brandon Seifert made a motion to approve the Town of Huntertown ADA Transition Plan and Town of Huntertown Title VI program and implementation plan as presented. Tina McDonald seconded. Motion carried 4-0.

Tina McDonald made a motion to approve a quote from Fort Wayne IT Solutions for six (6) new laptops at a cost of \$999.00 each. Patricia Freck seconded. Motion carried 4-0.

Brandon Seifert made a motion to designate the Shops at Copper Creek as an Economic Development Target Area. There was not a second. The motion was defeated.

Patricia Freck made a motion to approve plans for the entrance of the Flat Rock subdivision. Brandon Seifert seconded. Hannah Walker provided the details of the proposed entrance, which is for a subdivision located within the Fort Wayne city limits but utilizes an entrance off of a Huntertown street. The construction will include 75 feet of tapers and a 12-foot lane of traffic to turn off Carroll Road. After no further discussion, the motion carried 4-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Patricia Freck shared her opinion on continuing to use Allen County for building permits in Huntertown. She said that the town would no longer be able to use Allen County for inspections if it permitted on its own; the town would have to do both. The costs associated with this change would not be worth the revenue associated with permitting. She said that Joe Hudder of the Allen County Building Department was in the crowd to answer any questions. She said she would like to put this discussion to bed and if anyone had a reason to continue having the discussion, tell the council why they felt that way. There were no council comments. No action was taken.
- Hannah Walker opened discussion on access to a property under construction at 1673 W. Gump Road. Steppin' Up Physical Therapy is currently under construction at the site, located at the southeast corner of the intersection of State Road 3 and Gump Road. Due to its location, the Allen County Highway Department is requiring a non-mountable median down the middle of Gump Road to allow for right-in and right-out access to the site. Walker was asking the council to consider a concrete median or a rubber median with flags. Jason Hazelett of Hazelett Enterprises, owners of the property, is asking the council to consider no barrier for a trial period to see exactly how traffic flows at the intersection before installing a permanent median. He said the residents on the west side of Gump Road will see numerous vehicles turning around in their driveways, which will create traffic hazards. He also said he purchased the property with the understanding that Parkview was going to build a roundabout to the east, which was supposed to aid traffic flow. However, those plans have now stalled. Council members would like more time to discuss roundabout plans with Parkview before deciding, Council members also said that for public safety, it would not entertain a scenario where there is no barrier. Hazelett shared some emails from residents in support of his proposal. Crag Fosnough, a resident of 1935 Gump Road, addressed the council with his concerns, noting that a barrier will create its own hazard for the

residents on the west side of Gump Road, which he described as a race track already. After no further discussion, no action was taken.

- Ryan Schwab presented the council with a quote from BS&A Software for Boyce Cloud software and services for the town utility office to manage utility payments, payrolls, budget software and assets. The start-up cost total is \$80,105.00 with an annual renewal fee of \$38,930. They town currently pays Boyce Systems \$14,800 for its four programs. The new program would have all its programs under one sign-in, instead of having four different programs. Town Manager Hannah Walker said she would get Utility Office Manager Martha Sprague to write up a report on the benefits of the new program for the utility office. Schwab had concerns about certain employee information being available for all employees to see. A presentation from BS&A could be arranged for a future meeting. After no further discussion, no action was taken.

OLD BUSINESS

No Old Business was brought forth.

REPORTS

Resource Officer Pedro Yaruchy had no report.

Clerk-Treasurer Ryan Schwab had the following report:

- An employee is requesting an extra paid holiday for 2025, asking for Friday, December 26, to be added to the holiday schedule. In 2024, the council approved adding July 5, 2024, as an additional holiday as the Independence Day holiday fell on a Thursday. Schwab noted that another holiday, the Juneteenth holiday, fell on a Thursday in 2025 and the town did not give an additional holiday. Council members requested time to consider the request. No action was taken.

Town Manager Hannah Walker had the following report:

- Old Lima Road, from Woods Road to the south, would be open to northbound traffic only while de-watering work takes place at the site. The council originally voted to open the southbound lane, however, the cost to move equipment out of the southbound lane would be high. Additionally, the northbound lane needs to be clear during the entire construction phase. The de-watering work will take 2-4 weeks and then the road will be closed fully while the stormwater pipe is installed. The substantial completion date for the project is December 19, 2025.
- The town is waiting for a legal description and a survey letter to submit to IDEM to get the compost site at 1640 W. Cedar Canyon Road permitted.
- The City of Fort Wayne has submitted its contract for emergency utility connections. The town's legal team is reviewing the document, and a report will be sent to council once the review is complete.
- The Friends of Huntertown Parks Inc. Board has voted to transition ownership of the park back to the Town. They would like to have two volunteers from the council join the board in this transition. Council members want to discuss this when all five council members are present.

Derek Frederickson of Engineering Resources had no further report.

Mike Hawk of Hawk Haynie Kammeyer & Smith had the following report:

- He is working on annexation ordinance for properties on Dunton Road.
- He is finalizing a special contract for the Fens subdivision.

- He will continue to work on an access easement for the Steppin' Up Physical Therapy site.

PUBLIC COMMENT

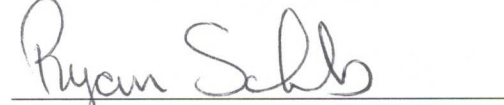
William Klege, a resident at 1617 Pheasant Run, said he has some land available for purchase near the Steppin' Up Physical Therapy site that would help with the access issue.'

Ryan Miller and Megan Rogers, residents at 1535 Fairway Court, asked for more information about the compost site, which sits adjacent to their residence. They requested information on the installation of a fence that separated the two properties, a fence they would like to see 10-foot tall. Hannah Walker said that quotes have been solicited but not submitted. Miller questioned why the site can continue to be used without a permit. Walker said IDEM has reviewed the site for another purpose and has not put any restrictions on it. Rogers said that the site is clearly violating State code and nothing at the property is being picked up. They would like to see some sort of action at the site. Walker said they will act fast on the fence once quotes are received and she will work with the Superintendent of Streets Randy Bailey to get the trash at the site cleaned up.

After no further public comment was brought forth, Tina McDonald made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 7:42 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer