

Meeting of the Town Council of Huntertown, Indiana
Monday, November 3, 2025, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, November 3, 2025, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were town council members Michael Aker; Patricia Freck; Brad Hite (P); Tina McDonald; and Brandon Seifert; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Jim Breckler, Steven Cardenas and Derek Frederickson of Engineering Resources Inc.; Mike Hawk of Hawk Haynie Kammeyer & Smith; six (6) members of the public and zero (0) members of the media. The meeting was streamed on the Town's YouTube Channel.

Brad Hite called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes of October 20, 2025, regular meeting. Tina McDonald seconded. Motion carried 5-0.

Tina McDonald made a motion to approve the general, water, and sewer claims dated November 3, 2025, in the amount of \$452,268.98. Michael Aker seconded. Motion carried 5-0.

Michael Aker made a motion to approve Pay-Application No. 2 to Landmark Structures in the amount of \$225,533.98 for work complete on the Shoaff Road Water Tower Project. Brandon Seifert seconded. Jim Breckler provided an overview of the pay application and the work completed. Ryan Schwab noted that the Allen County ARPA fund is responsible for the \$225,533.98 and that the water utility will pay for the remaining amount of the pay-application. After no further discussion, the motion was carried 5-0.

Michael Aker made a motion to approve Pay-Application No. 2 to Fox Contractors in the amount of \$157,486.22 for work complete on the Shoaff Road Water Main Extension project. Patricia Freck seconded. Motion carried 5-0.

Patricia Freck made a motion to authorize Town Manager Hannah Walker to send a comment letter to the Allen County Department of Planning Services for the re-zoning of property at 1519 Carroll Road as presented. Tina McDonald seconded. Motion carried 5-0.

Michael Aker made a motion to approve Town Council Resolution 2025-015, a Resolution regarding the extension of water and sewer services for the West Brook Estates Subdivision Plat – 15 lots. Brandon Seifert seconded. Motion carried 5-0.

Patricia Freck made a motion to increase the not-to-exceed amount for the 2025 attorney contract by \$15,000 to \$45,000. Tina McDonald seconded. Motion carried 4-1 (McDonald – Aye, Seifert – Nay, Aker – Aye, Freck – Aye, Hite – Aye).

Michael Aker made a motion to approve a quote from Northern Tool & Equipment in the amount of \$3,599.60 for the purchase of 400-feet of tan slats to adorn the current chain link fence at the street department building. Patricia Freck seconded. Motion carried 5-0.

Brandon Seifert made a motion to have the town manager, town engineer, and town attorney provide the council with a cost analysis, comparing the town's projected water capital asset expenses to the cost of a proposed agreement for emergency water and sewer connections with Fort Wayne City Utilities. No one seconded the motion.

Patricia Freck made a motion to not engage Fort Wayne City Utilities in an agreement for emergency water and sewer connections. Tina McDonald seconded. Freck said she was not in favor of the 20-year timeline in the agreement. Brandon Seifert stated his desire to see a cost analysis of the two options to show transparency and due diligence with taxpayer money. He asked the engineering firm why it did not include any of the information about the potential connection costs with the City of Fort Wayne in a recent presentation it made to Allen County officials. Derek Frederickson said his firm had no direction from the town council on how to proceed. Hannah Walker added that the information was excluded because the majority of the opinions from the Town Council and Utility Service Board were against entering into the agreement because of the 20-year term. Frederickson added that the agreement with City Utilities did not cover all the town's needs and that certain capital improvements would still be needed. Michael Aker and Brad Hite each confirmed that they were no in favor of entering an agreement with City Utilities. After no further discussion, the motion carried 4-1 (Seifert – Nay, Aker – Aye, Freck – Aye, McDonald – Aye, Hite – Aye).

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Hannah Walker provided the council with the results for the Request for Proposals for Residential Curbside Solid Waste and Recycling services. The town received two proposals and one no-proposal. Council will be asked to award a contract at the November 17, 2025, meeting.

OLD BUSINESS

Outside of items listed under Council Action, no other Old Business was brought forth.

- Brad Hite and Michael Aker agreed to serve as Town Council representatives on the Huntertown Family park transition committee.

REPORTS

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Hannah Walker had the following report:

- The Allen County Sheriff's Department has reported that the hiring of a third officer can begin soon after training classes are completed. Michael Aker and Brad Hite agreed to represent the council on the interview committee. The starting time would be in the spring of 2026.
- An Executive Session of the council and Utility Service Board will be held on Monday, November 10, 2025.
- BS&A will be attending the November 17, 2025, meeting to give a presentation on utility billing/budgeting/payroll software.

Engineering Resources had the following report:

- Steven Cardenas provided the council with an updated capacity spreadsheet for the water and wastewater utilities.

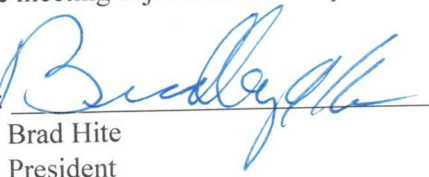
Mike Hawk of Hawk Haynie Kammeyer & Smith had no report.

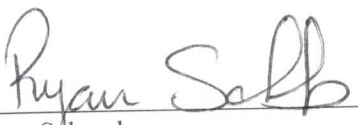
PUBLIC COMMENT

None were brought forth.

Patricia Freck made a motion to adjourn. Brandon Seifert seconded. The motion passed with a voice vote and the meeting adjourned at 6:48 p.m.

Attest:


Brad Hite
President


Ryan Schwab
Clerk Treasurer