



## **HUNTERTOWN TOWN COUNCIL MEETING AGENDA**

Monday, December 15, 2025, 6:00 p.m.

Huntertown Town Hall, 15617 Lima Road, Huntertown, IN 46748

Call meeting to order with the Pledge of Allegiance

Approval of Meeting Minutes

- December 1, 2025, Regular Meeting

Approval of Claims (General, Water, Sewer) & Payroll

- December 15, 2025

### **NEW BUSINESS**

- TC Resolution 2025-016 – Transfer of Funds
- TC Resolution 2025-017 – Fiscal plan for Cascata Bluffs Annexation
- Huntertown Ordinance 2025-015 – Annexing Certain Territory to the Town of Huntertown, Indiana (Cascata Bluffs)
- Huntertown Ordinance 2025-019 – Ordinance establishing service fees for collection of waste and recycling (Intro only)
- Poka-Bache Connector Task Force member appointment
- Town Hall Cleaning service quotes
- Economic Services contract – Great Fort Wayne
- 2026 Utility Board budget
- 2026 Holiday Schedule
- 2026 Utility Service Board Appointment (Executive)

### **OLD BUSINESS**

- Huntertown Ordinance 2025-017 – Salary Ordinance
- Attorney/Engineer RFQ interview
- Brown Equipment Quote for IBAK Compact Mainlite HD Camera

### **REPORTS:**

- Council Members
- Resource Officer(s)
- Clerk-Treasurer
- Town Manager
- Engineer
- Attorney

**PUBLIC COMMENTS** – Please keep comments to three (3) minutes.

**ADJOURNMENT** - Next Town Council Meeting is Monday, January 5, 2026

Meeting is streamed online at [www.youtube.com/@TownofHuntertownIndiana](https://www.youtube.com/@TownofHuntertownIndiana)

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, December 1, 2025, 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A public meeting of the Huntertown Town Council was held on Monday, December 1, 2025, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were town council members Michael Aker, Patricia Freck; Brad Hite (P); Tina McDonald; and Brandon Seifert; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Street Superintendent Randy Bailey; Mike Hawk of Hawk Haynie Kammeyer & Smith; five (5) members of the public and zero (0) members of the media. The meeting was streamed on the Town's YouTube Channel.

Brad Hite called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

At 6:00 p.m., Brad Hite suspended the regular meeting to open a Public Hearing for Huntertown Ordinance 2025-015, Annexing Certain Territory to the Town of Huntertown. Hannah Walker provided an overview of the ordinance, which covered the Cascata Bluffs annexation area, formerly known as Westbrook Estates. The floor was opened to public comment, and none were brought forth. The Hearing was closed at 6:02 p.m.

At 6:02 p.m., Brad Hite opened a Public Hearing for Huntertown Ordinance 2025-016, additional appropriation ordinance. Ryan Schwab covered the details of the ordinance, which was moving \$128,501.72 of unappropriated ARPA funds into the budget to cover the remaining expenses for the year. No taxpayer funds were included in this ordinance. The floor was opened to public comment, and none were brought forth. The hearing was closed at 6:04 p.m. and the regular meeting was reconvened.

### **COUNCIL ACTION**

Patricia Freck made a motion to approve the minutes of November 17, 2025, regular meeting. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve the general, water, and sewer claims dated December 1, 2025, in the amount of \$3,750,122.80. Patricia Freck seconded. Motion carried 5-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2025-016, additional appropriation ordinance. Patricia Freck seconded. Motion carried 5-0.

Patricia Freck made a motion to consider Huntertown Ordinance 2025-016, additional appropriation ordinance. Michael Aker seconded. Motion carried 5-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2025-016, additional appropriation ordinance. Tina McDonald seconded. Motion carried 5-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2025-017, an ordinance amending ordinance 2025-001, to fix salaries of elected and appointed officials and employees of the Town of Huntertown for fiscal year 2026. Tina McDonald seconded. Ryan Schwab covered the details of the ordinance, noting that town employees would be receiving a three-percent increase, the town manager would receive an 8-percent increase and there was no increase for elected and appointed officials. Brandon Seifert said he would like to separate the motion into two votes and discuss the town manager's

compensation separately from employee compensation. Mike Hawk covered the process for amending a motion. Brandon Seifert made a motion to amend the original motion and remove the town manager's pay increase from discussion. There was not a second. After no further discussion, Brad Hite called for a vote on the original motion, which carried 4-1 (Freck – Aye, McDonald – Aye, Seifert – Nay, Aker – Aye, Hite – Aye).

Michael Aker made a motion to consider Huntertown Ordinance 2025-017, an ordinance amending ordinance 2025-001, to fix salaries of elected and appointed officials and employees of the Town of Huntertown for fiscal year 2026. Patricia Freck seconded. Motion carried 4-1 (McDonald – Aye, Seifert – Nay, Aker – Aye, Freck – Aye, Hite – Aye).

Michael Aker made a motion to introduce Huntertown Ordinance 2025-018, an ordinance to change the zoning classification of a certain 3.56-acre tract referenced in rezoning petition REZ-2025-0050 from AR Low Intensity Residential to C1/Professional office and personal services with a written commitment. Patricia Freck seconded. Motion carried 5-0.

Michael Aker made a motion to consider Huntertown Ordinance 2025-018, an ordinance to change the zoning classification of a certain 3.56-acre tract referenced in rezoning petition REZ-2025-0050 from AR Low Intensity Residential to C1/Professional office and personal services with a written commitment. Tina McDonald seconded. Motion carried 5-0.

Michael Aker made a motion to adopt Huntertown Ordinance 2025-018, an ordinance to change the zoning classification of a certain 3.56-acre tract referenced in rezoning petition REZ-2025-0050 from AR Low Intensity Residential to C1/Professional office and personal services with a written commitment. Tina McDonald seconded. Motion carried 5-0.

Tina McDonald made a motion to approve the 2026 Town Council meeting schedule as presented, noting that the listing for June 8, 2026, should be changed to June 15, 2026. Patricia Freck seconded. Motion carried 5-0.

Patricia Freck made a motion to donate \$10,000 to Friends of Huntertown Parks Inc. for playground equipment. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve entering into an agreement with BS&A to upgrade the town's computer software program to Boyce Cloud, with the town council paying one-third of the total cost annually. Patricia Freck seconded. Motion carried 5-0.

Patricia Freck made a motion to increase the not-to-exceed amount for the 2025 attorney contract by \$7,500. Michael Aker seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve two quotes from Truland Equipment to lock in 2025 prices for a John Deere Gator (\$33,021.73) and a VR73C Vibrator Roller (\$11,567.86) as presented. Patricia Freck seconded. Motion carried 5-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, no New Business was brought forth.

## **OLD BUSINESS**

Outside of items listed under Council Action, no other Old Business was brought forth.

## REPORTS

Michael Aker had the following report:

- The utility office manager is seeking quotes for a cleaning service for Town Hall. Once quotes are received, he will send them to council for review.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had the following report:

- He will be emailing the council a quote for a camera that will assist in multiple tasks, including inflow and infiltration investigations, water main maintenance, and storm sewer line maintenance.

Town Manager Hannah Walker had the following report:

- She complimented the town employees for their work plowing roads during a recent snowstorm.
- IDEM sent a compliance inspector to the town to review its compost site at the street department site. IDEM does not view what the town does at the site as composting and is not requiring the town to seek a permit. The town can continue to accept limbs and brush at the site as it has.
- The town was not awarded the Community Crossings Matching Grant that it applied for.
- Sweets with Santa will take place at Fire & Ice on Friday, Dec. 12, 2025, from 5-8 p.m. Brad Hite and Brandon Seifert agreed to hand out treats at a town run booth.
- She asked the council for information on Redevelopment Commission appointments.
- She will total the RFQ scores and send them to council to decide if interviews are needed.

Engineering Resources were absent.

Mike Hawk of Hawk Haynie Kammeyer & Smith had no report.

## PUBLIC COMMENT

None were brought forth.

Tina McDonald made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 7:07 p.m.

Attest: \_\_\_\_\_

Brad Hite  
President

\_\_\_\_\_  
Ryan Schwab  
Clerk Treasurer

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

December 15, 2025

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF HUNTERTOWN

DECEMBER 15, 2025

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 6 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 1,490,518.20.

Dated this 15th day of December 2025.

MICHAEL AKER

PATRICIA FRECK

BRADLEY HITE (PRESIDENT)

TINA MCDONALD

BRANDON SEIFERT

Signatures of Governing Board

**Accounts Payable Register**  
**APV Register Batch - DECEMBER 15, 2025**  
**All History**  
**Ordered By APV Number**

Date: 12/12/2025 10:49:48 AM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #DATE	MEMORANDUM
12/04/2025	49019	FRIENDS OF HUNTERTOWN PARKS,		2209001316.000	CEDIT - MISC CONTRACTUAL	PLAYGROUND DONATION	10000.00	11595 12/04/2025	
12/04/2025	49020	BNY MELLON CORPORATE TRUST		6201001524.000	SEWER - B&I SERIES A	MONTHLY TRANSFER	134526.56	49020M 12/04/2025	
12/04/2025	49021	R. YODER CONSTRUCTION		6204001590.000	Sewage - Construction in Progress - Miscellaneous	PAY APP 4 - WWTP PHASE 3	789546.10	12172 12/04/2025	
12/04/2025	49022	INDIANA DEPT. OF REVENUE		6101001501.000	WATER - SALES TAX	NOVEMBER SALES TAX	14592.26	49022M 12/04/2025	
12/05/2025	49023	COMCAST		6201001212.000	SEWER - TELEPHONE	CC SHOP INTERNET (AP)	98.65	49023M 12/05/2025	
12/05/2025	49024	MULTIPLE RESIDENTS		6104001391.000	WATER CUSTOMER DEPOSIT REFUNDS	DEPOSIT RETURNS (7)	175.00	49024M 12/05/2025	
12/05/2025	49025	CASPIAN DEVELOPMENT LLC		6206001990.000	SEWER PROJECT - MISCELLANEOUS	REFUND FOR OVERPAY SDC (15 LOTS)	18000.00	12173 12/08/2025	
12/08/2025	49026	INDIANA MICHIGAN POWER		2201001351.000	MVH - ELECTRIC	STREET LIGHT ACCT 043-465-857-0-8	1034.35	11596 12/08/2025	
12/08/2025	49027	PHYSICIANS HEALTH PLAN		8901001930.000	PAYROLL-INSURANCE DEDUCTION	HEALTH INSURANCE PREMIUM (JAN)	2581.38	11597 12/08/2025	
12/08/2025	49027	PHYSICIANS HEALTH PLAN		8901001930.000	PAYROLL-INSURANCE DEDUCTION	HEALTH INSURANCE PREMIUM (RETRO-DEC)	44.46	11597 12/08/2025	
12/08/2025	49027	PHYSICIANS HEALTH PLAN		2201001104.000	MVH - INSURANCE	HEALTH INSURANCE PREMIUM (JAN)	1147.21	11597 12/08/2025	
12/08/2025	49027	PHYSICIANS HEALTH PLAN		2201001104.000	MVH - INSURANCE	HEALTH INSURANCE PREMIUM (RETRO-DEC)	80.03	11597 12/08/2025	
12/08/2025	49028	PHYSICIANS HEALTH PLAN		6101001341.000	WATER - HEALTH INSURANCE	HEALTH INSURANCE PREMIUM (RETRO-DEC)	160.06	20209 12/08/2025	
12/08/2025	49028	PHYSICIANS HEALTH PLAN		6101001341.000	WATER - HEALTH INSURANCE	HEALTH INSURANCE PREMIUM (JAN)	3303.89	20209 12/08/2025	
12/08/2025	49029	PHYSICIANS HEALTH PLAN		6201001341.000	SEWER - HEALTH INSURANCE	HEALTH INSURANCE PREMIUM (RETRO-DEC)	160.06	12174 12/08/2025	
12/08/2025	49029	PHYSICIANS HEALTH PLAN		6201001341.000	SEWER - HEALTH INSURANCE	HEALTH INSURANCE PREMIUM (JAN)	3240.41	12174 12/08/2025	
12/08/2025	49030	INVOICE CLOUD INC.		6201001210.000	SEWER - OFFICE SUPPLIES	PORTAL FEE (NOV)	25.00	49030M 12/08/2025	
12/09/2025	49031	NEC CLOUD COMMUNICATIONS AMERICA, INC.		6201001212.000	SEWER - TELEPHONE	TOWN HALL PHONES	191.13	49031M 12/09/2025	
12/12/2025	49032	PAYROLL FUND		1101001102.000	GEN - CLERK-TREASURER	Clerk-treasurer	1284.15	11598 12/10/2025	

## Accounts Payable Register

Date: 12/12/2025 10:49:49 AM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #	DATE	MEMORANDUM
12/12/2025	49032	PAYROLL FUND		1101901106.000	GEN - FICA	Empr Liability Medicare	27.85	11598	12/10/2025	
12/12/2025	49032	PAYROLL FUND		1101001106.000	GEN - FICA	Empr Liability FICA	119.08	11598	12/10/2025	
12/12/2025	49032	PAYROLL FUND		2201001101.000	MVH - WAGES	Salaries - MVH	5686.91	11598	12/10/2025	
12/12/2025	49032	PAYROLL FUND		2201001103.000	MVH - FICA	Empr Liability FICA	334.73	11598	12/10/2025	
12/12/2025	49032	PAYROLL FUND		2201001103.000	MVH - FICA	Empr Liability Medicare	78.26	11598	12/10/2025	
12/12/2025	49032	PAYROLL FUND		1101001103.000	GEN - HOURLY, SUMMER,FALL AND CASUAL EM	GEN - Add. Part time Help	111.41	11598	12/10/2025	
12/12/2025	49032	PAYROLL FUND		1101001108.000	GEN - TOWN MANAGER	GEN - Town Manager	525.00	11598	12/10/2025	
12/12/2025	49033	NET PAY		8901001110.000	PAYROLL - NET SALARIES	Net Entry	30366.92	49033M	12/12/2025	
12/12/2025	49034	PAYROLL FUND		6101001111.000	WATER - SALARIES AND WAGES - OFFICE	WAT - Plant Salaries	18091.87	20210	12/10/2025	
12/12/2025	49034	PAYROLL FUND		6101001131.000	WATER - EMP. FICA, UNEMPLOYMENT INS	Empr Liability Medicare	247.41	20210	12/10/2025	
12/12/2025	49034	PAYROLL FUND		6101001131.000	WATER - EMP. FICA, UNEMPLOYMENT INS	Empr Liability FICA	1057.82	20210	12/10/2025	
12/12/2025	49035	PAYROLL FUND		6201001111.000	SEWER - SALARIES & HOURLY WAGES OFFICE	SEW - Plant Salaries	18132.87	12175	12/10/2025	
12/12/2025	49035	PAYROLL FUND		6201001131.000	SEWER - FICA	Empr Liability Medicare	251.37	12175	12/10/2025	
12/12/2025	49035	PAYROLL FUND		6201001131.000	SEWER - FICA	Empr Liability FICA	1074.84	12175	12/10/2025	
12/12/2025	49036	INTERNAL REVENUE SERVICE		8901001921.000	PAYROLL - 941 PAYMENTS	FEDERAL	3739.08	49036M	12/12/2025	
12/12/2025	49036	INTERNAL REVENUE SERVICE		8901001922.000	PAYROLL - FICA WITHHELD	FICA	5172.94	49036M	12/12/2025	
12/12/2025	49036	INTERNAL REVENUE SERVICE		8901001923.000	PAYROLL - MEDICARE WITHHELD	MEDICARE	1209.78	49036M	12/12/2025	
12/12/2025	49037	PERF		8901001926.000	PAYROLL - PERF	12/12 PAYROLL	7141.42	49037M	12/12/2025	
12/10/2025	49038	PAYROLL FUND		1101001104.000	GEN - PERF	CLERK/TM 12/12 PAYROLL	147.52	11599	12/10/2025	
12/10/2025	49038	PAYROLL FUND		2201001102.000	MVH - PERF	12/12 PAYROLL	636.94	11599	12/10/2025	
12/10/2025	49039	PAYROLL FUND		6101001130.000	WATER - PERF	12/12 PAYROLL	1998.21	20211	12/10/2025	
12/10/2025	49040	PAYROLL FUND		6201001130.000	SEWER - PERF	12/12 PAYROLL	2009.03	12176	12/10/2025	
12/12/2025	49041	COMMUNITY STATE BANK		8901001590.000	PAYROLL MISCELLANEOUS	12/12 HSA PULL	619.41	49041M	12/12/2025	
12/12/2025	49042	INDIANA STATE CENTRAL COLLECTION UNIT		8901001591.000	PAYROLL GARNISHMENT	CHILD SUPPORT	244.00	49042M	12/12/2025	
12/11/2025	49043	UNITED STATES POSTAL SERVICE		6201001211.000	SEWER - POSTAGE	DELINQUENT NOTICES (DEC)	257.52	49043M	12/11/2025	

## Accounts Payable Register

Date: 12/12/2025 10:49:49 AM

APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
12/11/2025	49044	REPUBLIC SERVICES #091		6601001360.000	SANITATION CONTRACTURAL SERVICES	TRASH/RECYCLING (NOV)	90935.46	11600 12/11/2025	
12/11/2025	49045	REPUBLIC SERVICES #091		6201001220.000	SEWER - CHEMICALS	SLUDGE REMOVAL AT WWTP	3563.72	12177 12/11/2025	
12/11/2025	49046	KAM CONSTRUCTION		6101001590.000	WATER - MISCELLANEOUS EXPENSE	REFUND FOR OVERPAY	15.15	/ /	
12/11/2025	49047	KAM CONSTRUCTION		6201001590.000	SEWER - MISC. EXPENSE	REFUND FOR OVERPAY	28.62	/ /	
12/11/2025	49048	DEBORAH LANGIN		6101001590.000	WATER - MISCELLANEOUS EXPENSE	REFUND FOR OVERPAY	25.00	/ /	
12/11/2025	49049	ENGINEERING RESOURCES, INC		1101001302.000	GEN - ENGINEER	TOWN COUNCIL SERVICES (NOV)	1323.00	/ /	
12/11/2025	49049	ENGINEERING RESOURCES, INC		1101001302.000	GEN - ENGINEER	TOWN COUNCIL SERVICES (OCT)	1484.00	/ /	
12/11/2025	49049	ENGINEERING RESOURCES, INC		2201001306.000	MVH - LEGAL/ENGINEER SERVICES	CCMG 2026-1 ENGINEERING (OCT)	33120.00	/ /	
12/11/2025	49050	ENGINEERING RESOURCES, INC		6101001312.000	WATER - ENGINEERING	WATER DISTRIBUTION IMPROVEMENTS (NOV)	480.00	/ /	
12/11/2025	49050	ENGINEERING RESOURCES, INC		6101001312.000	WATER - ENGINEERING	USB SERVICES (OCT)	11542.50	/ /	
12/11/2025	49050	ENGINEERING RESOURCES, INC		6101001312.000	WATER - ENGINEERING	WATER TOWER/MAIN (OCT)	11934.10	/ /	
12/11/2025	49050	ENGINEERING RESOURCES, INC		6101001312.000	WATER - ENGINEERING	WATER TOWER/MAIN (NOV)	9249.50	/ /	
12/11/2025	49050	ENGINEERING RESOURCES, INC		6101001312.000	WATER - ENGINEERING	WATER DISTRIBUTION IMPROVEMENTS (OCT)	9580.00	/ /	
12/11/2025	49050	ENGINEERING RESOURCES, INC		6101001312.000	WATER - ENGINEERING	USB SERVICES (NOV)	11580.75	/ /	
12/11/2025	49051	ENGINEERING RESOURCES, INC		6201001312.000	SEWER - ENGINEERING & LEGAL SERVICES	CARROLL OAKS LIFT (OCT)	14300.00	/ /	
12/11/2025	49051	ENGINEERING RESOURCES, INC		6201001312.000	SEWER - ENGINEERING & LEGAL SERVICES	CARROLL OAKS LIFT (NOV)	11750.00	/ /	
12/11/2025	49051	ENGINEERING RESOURCES, INC		6201001312.000	SEWER - ENGINEERING & LEGAL SERVICES	SERENE SHORES/WILLOW RIDGE LIFT (OCT)	732.50	/ /	
12/11/2025	49051	ENGINEERING RESOURCES, INC		6201001312.000	SEWER - ENGINEERING & LEGAL SERVICES	USB SERVICES (NOV)	10555.00	/ /	
12/11/2025	49051	ENGINEERING RESOURCES, INC		6201001312.000	SEWER - ENGINEERING & LEGAL SERVICES	USB SERVICES (OCT)	18325.00	/ /	

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12/11/2025	49051	ENGINEERING RESOURCES, INC		6206001990.000	SEWER PROJECT - MISCELLANEOUS	WWTP PHASE 3 (NOV)	22162.30	/ /	
12/11/2025	49051	ENGINEERING RESOURCES, INC		6206001990.000	SEWER PROJECT - MISCELLANEOUS	WWTP PHASE 3 (OCT)	30685.55	/ /	
12/11/2025	49052	SHERIFF OF ALLEN COUNTY		1101001304.000	GEN - POLICE PROTECTION	RESOURCE OFFICER CONTRACT (NOV)	19457.36	/ /	
12/11/2025	49053	FORT WAYNE IT SOLUTIONS		6201001361.000	SEWER - CONTRACTURAL SERVICES	MANAGED IT SERVICES	1552.00	/ /	
12/11/2025	49054	ALLEN COUNTY HIGHWAY		2202001401.000	LRS - CONSTRUCTION & REPAIR	SIGNS AND MATERIALS 2025	6620.42	/ /	
12/11/2025	49054	ALLEN COUNTY HIGHWAY		2202001401.000	LRS - CONSTRUCTION & REPAIR	PAVEMENT MARKINGS 2025	4014.66	/ /	
12/11/2025	49055	IDEAL OFFICE SOURCE		1101001201.000	GEN - OFFICE SUPPLIES/POSTAGE	LAMENATED WALL PLANNER	38.91	/ /	
12/11/2025	49056	LIVING WATERS COMPANY, INC		6101001362.000	WATER - REPAIRS & MAINTENANCE	ISOLATION VALVE FOR AMMONIA	700.00	/ /	
12/11/2025	49057	BARNES & THORNBURG LLP		4445001404.000	RDC HT - CAPITAL PROJECTS	LEGAL SERVICES FOR PARKVIEW DISCUSSION	540.00	/ /	
12/11/2025	49058	POWER COMPONENTS CORPORATION		2202001401.000	LRS - CONSTRUCTION & REPAIR	HYDRAULIC OIL/HOSES FOR PLOWS	332.18	/ /	
12/11/2025	49058	POWER COMPONENTS CORPORATION		2201001361.000	MVH - REPAIRS AND MAINTENANCE	HYDRAULIC OIL/NIPPLE CAP/COUPLER PLUG	117.62	/ /	
12/11/2025	49059	ATOMIC WATER SOLUTIONS, LLC		6101001360.000	WATER - CONTRACTUAL SERVICES	WATER SOFTENER RENTAL	35.00	/ /	
12/11/2025	49060	SIMPLX SECURITY		6101001360.000	WATER - CONTRACTUAL SERVICES	ALARM MONITORING (DEC)	253.25	/ /	
12/11/2025	49061	LOCAL GOVERNMENT SERVICES		1101001311.000	GEN - MISC SERVICES	(1/3) BANK RECON CONSULTING SERVICES	371.25	/ /	
12/11/2025	49062	LOCAL GOVERNMENT SERVICES		6101001360.000	WATER - CONTRACTUAL SERVICES	(1/3) BANK RECON CONSULTING SERVICES	371.25	/ /	
12/11/2025	49063	LOCAL GOVERNMENT SERVICES		6201001361.000	SEWER - CONTRACTURAL SERVICES	(1/3) BANK RECON CONSULTING SERVICES	371.25	/ /	
12/11/2025	49064	CENTRAL INDIANA HARDWARE COMPANY INC.		1101001204.000	GEN - BUILDING EQUIPMENT & REPAIR	SITE VISIT FOR FRONT OFFICE DOOR REPAIR	300.00	/ /	
12/11/2025	49065	WM IMAGING SOLUTIONS, INC		6201001210.000	SEWER - OFFICE SUPPLIES	MONTHLY COPIER CONTRACT/OVERAGES	159.91	/ /	
12/11/2025	49066	ES DE-ICING, INC.		2201001401.000	MVH - IMPROVEMENTS OF	(1/2) LIQUID SLEGDEHAMMER	7428.20	/ /	

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DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK #	DATE	MEMORANDUM
					STREETS					
12/11/2025	49066	ES DE-ICING, INC.		2201001401.000	MVH - IMPROVEMENTS OF STREETS	MAGIC SALT (5 BAGS)	83.45	/ /		
12/11/2025	49066	ES DE-ICING, INC.		2201001401.000	MVH - IMPROVEMENTS OF STREETS	(1/2) LIQUID SLEGDEHAMMER	7428.20	/ /		
12/11/2025	49067	ALLEN COUNTY SURVEY CONSULTANT		1101001311.000	GEN - MISC SERVICES	DUNTON ROAD ANNEXATION LEGAL DESCRIPTION	500.00	/ /		
12/11/2025	49068	GRAPHIK MECHANIX, INC		6601001590.000	SANITATION MISCELLANEOUS EXP.	ENVELOPES	198.13	/ /		
12/11/2025	49069	BROWN EQUIPMENT COMPANY, INC		6201001360.000	SEWER - REPAIRS & MAINTENANCE	LIFT STATION CHASSIE REPAIR	753.18	/ /		
12/11/2025	49070	DECATUR TRUCK & TRACTOR		2201001361.000	MVH - REPAIRS AND MAINTENANCE	WIPER ARM FOR PLOW TRUCK	44.63	/ /		
12/11/2025	49071	FEIGHNER INSURANCE INC.		4445001404.000	RDC HT - CAPITAL PROJECTS	RDC BOND 2026	168.30	/ /		
12/11/2025	49072	INDIANA UNDERGROUND PLANT PROTECTION SERVICE INC.		6101001232.000	WATER - LOCATES	NOVEMBER LOCATES	148.67	/ /		
12/11/2025	49073	INDIANA UNDERGROUND PLANT PROTECTION SERVICE INC.		6201001232.000	SEWER - LOCATES	NOVEMBER LOCATES	148.68	/ /		
12/11/2025	49074	NORTHWEST AUTO AND MACHINE LLC		2201001361.000	MVH - REPAIRS AND MAINTENANCE	(1/3) 2020 FORD HEADLAMP REPAIR	81.80	/ /		
12/11/2025	49075	NORTHWEST AUTO AND MACHINE LLC		6101001362.000	WATER - REPAIRS & MAINTENANCE	(1/3) 2020 FORD HEADLAMP REPAIR	80.79	/ /		
12/11/2025	49076	NORTHWEST AUTO AND MACHINE LLC		6201001360.000	SEWER - REPAIRS & MAINTENANCE	(1/3) 2020 FORD HEADLAMP REPAIR	81.79	/ /		
12/11/2025	49077	NAHRWOLD FARMS LLC		1101001317.000	GEN - SNOW REMOVAL RESERVE	SNOW PLOWING 11/29	10140.00	/ /		
12/11/2025	49077	NAHRWOLD FARMS LLC		1101001317.000	GEN - SNOW REMOVAL RESERVE	SNOW PLOWING 12/1	5557.50	/ /		
12/11/2025	49078	THE C.I. THORNBURG CO. INC		6201001220.000	SEWER - CHEMICALS	BIOFLOC FOR WWTP	4357.08	/ /		
12/11/2025	49079	PULVER ASPHALT PAVING INC		2203001401.000	MVHR - IMPROVEMENTS OF STREETS	TALLY HO DRIVE CONNECTION	37385.00	/ /		
12/11/2025	49080	CINTAS CORP		6101001132.000	WATER - UNIFORMS	(1/2) UNIFORMS 12/3 AND 12/10	118.98	/ /		
12/11/2025	49081	CINTAS CORP		6201001132.000	SEWER - UNIFORMS	(1/2) UNIFORMS 12/3 AND 12/10	118.98	/ /		
12/11/2025	49082	DELTA T MECHANICAL, INC.		6101001362.000	WATER - REPAIRS &	REPAIR WORK AT WTP	230.00	/ /		

Accounts Payable Register

Date: 12/12/2025 10:49:49 AM  
APVREGISTER.FRX

DATE FILED	APV #	NAME OF PAYEE	PO #	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK CHECK # DATE	MEMORANDUM
					MAINTENANCE				
12/11/2025	49083	INTEGRITY CONTROL AND AUTOMATION LLC		6201001360.000	SEWER - REPAIRS & MAINTENANCE	METER CALIBRATION AT WWTP	695.00	/ /	
12/11/2025	49084	UNITED STATES POSTAL SERVICE		6601001211.000	SANITATION POSTAGE	STAMPS - 3 ROLLS	219.00	/ /	
12/11/2025	49085	UNITED STATES POSTAL SERVICE		6101001211.000	WATER - POSTAGE	STAMPS - 3 ROLLS	219.00	/ /	
12/11/2025	49086	UNITED STATES POSTAL SERVICE		6201001211.000	SEWER - POSTAGE	STAMPS - 3 ROLLS	219.00	/ /	
12/12/2025	49087	FORT WAYNE NEWSPAPERS		1101001306.000	GEN - LEGAL NOTICES	DUNTON ROAD I ANNEXEATION NOTICE (AP)	15.25	49087M 12/12/2025	
12/12/2025	49088	BROWN & SONS FUEL CO. INC		2201001201.000	MVH - GARAGE & MOTOR	(1/3) UNLEADED/DIESEL (6 INVOICES)	2005.86	/ /	
12/12/2025	49089	BROWN & SONS FUEL CO. INC		6101001320.000	WATER - FUEL/GASOLINE	(1/3) UNLEADED/DIESEL (6 INVOICES)	2005.85	/ /	
12/12/2025	49090	BROWN & SONS FUEL CO. INC		6201001320.000	SEWER - FUEL/GASOLINE	(1/3) UNLEADED/DIESEL (6 INVOICES)	2005.85	/ /	
*** GRAND TOTAL ***							1490518.27		

# Allowance Docket

For payfile ending 12/06/2025 12:00:00 AM

All Records

Ordered by Employee Name

Grouped By Location

Page : 1

Date: 12/10/2025 09:41:55 AM

EMPDOCK.FRX

User ID: RYAN

Pay Period	Employee Ending Number	Employee Name	Distribution Name	All Paytypes Except Overtime	Overtime Only
Location : Blank					
12/06/2025	318	Bailey, Randy C.	SEW - Plant Salaries	\$1000.00	\$581.19
12/06/2025	318	Bailey, Randy C.	Salaries - MVH	\$500.00	\$290.59
12/06/2025	318	Bailey, Randy C.	WAT - Plant Salaries	\$1000.00	\$581.19
12/06/2025	321	Bleke, David W.	GEN - Add. Part time Help	\$111.41	\$0.00
12/06/2025	321	Bleke, David W.	SEW - Plant Salaries	\$194.97	\$0.00
12/06/2025	321	Bleke, David W.	WAT - Plant Salaries	\$250.67	\$0.00
12/06/2025	309	Brindle, Gabriel S.	SEW - Plant Salaries	\$256.25	\$74.99
12/06/2025	309	Brindle, Gabriel S.	Salaries - MVH	\$256.25	\$74.99
12/06/2025	309	Brindle, Gabriel S.	WAT - Plant Salaries	\$2050.00	\$599.94
12/06/2025	304	Chesney, Tyler J.	SEW - Plant Salaries	\$862.97	\$536.79
12/06/2025	304	Chesney, Tyler J.	Salaries - MVH	\$431.48	\$268.40
12/06/2025	304	Chesney, Tyler J.	WAT - Plant Salaries	\$862.97	\$536.79
12/06/2025	311	Dafforn, Darren W.	SEW - Plant Salaries	\$2221.87	\$538.59
12/06/2025	311	Dafforn, Darren W.	Salaries - MVH	\$277.74	\$67.32
12/06/2025	311	Dafforn, Darren W.	WAT - Plant Salaries	\$277.73	\$67.32
12/06/2025	325	Dean, Chad T	SEW - Plant Salaries	\$632.96	\$397.58
12/06/2025	325	Dean, Chad T	Salaries - MVH	\$316.48	\$198.79
12/06/2025	325	Dean, Chad T	WAT - Plant Salaries	\$632.96	\$397.58
12/06/2025	324	Deisler, Drew K.	SEW - Plant Salaries	\$722.24	\$162.53
12/06/2025	324	Deisler, Drew K.	Salaries - MVH	\$361.12	\$81.26
12/06/2025	324	Deisler, Drew K.	WAT - Plant Salaries	\$722.24	\$162.53
12/06/2025	314	Marquart, Anthony K.	SEW - Plant Salaries	\$722.24	\$216.70
12/06/2025	314	Marquart, Anthony K.	Salaries - MVH	\$361.12	\$108.36
12/06/2025	314	Marquart, Anthony K.	WAT - Plant Salaries	\$722.24	\$216.70
12/06/2025	207	Payne, Sheridan L.	SEW - Plant Salaries	\$1052.00	\$24.67
12/06/2025	207	Payne, Sheridan L.	WAT - Plant Salaries	\$1052.00	\$24.66
12/06/2025	310	Roberson, Austin P.	SEW - Plant Salaries	\$862.97	\$205.24
12/06/2025	310	Roberson, Austin P.	Salaries - MVH	\$431.48	\$102.63
12/06/2025	310	Roberson, Austin P.	WAT - Plant Salaries	\$862.97	\$205.24
12/06/2025	317	Schobert, Timothy L.	SEW - Plant Salaries	\$961.63	\$497.99
12/06/2025	317	Schobert, Timothy L.	Salaries - MVH	\$480.82	\$248.99
12/06/2025	317	Schobert, Timothy L.	WAT - Plant Salaries	\$961.63	\$497.99
12/06/2025	105	Schwab, Ryan M.	Clerk-treasurer	\$1284.15	\$0.00
12/06/2025	105	Schwab, Ryan M.	SEW - Plant Salaries	\$642.07	\$0.00
12/06/2025	105	Schwab, Ryan M.	WAT - Plant Salaries	\$642.08	\$0.00
12/06/2025	306	Shellman, Dillon J.	SEW - Plant Salaries	\$752.00	\$28.20
12/06/2025	306	Shellman, Dillon J.	Salaries - MVH	\$376.00	\$14.10
12/06/2025	306	Shellman, Dillon J.	WAT - Plant Salaries	\$752.00	\$28.20

# Allowance Docket

For payfile ending 12/06/2025 12:00:00 AM  
All Records  
Ordered by Employee Name  
Grouped By Location

Page : 2  
Date: 12/10/2025 09:41:55 AM  
EMPDOCK.FR  
User ID: RYAN

Pay Period	Employee Ending Number	Employee Name	Distribution Name	All Paytypes Except Overtime	Overtime Only
12/06/2025	208	Sprague, Martha	SEW - Plant Salaries	\$1176.40	\$38.60
12/06/2025	208	Sprague, Martha	WAT - Plant Salaries	\$1176.40	\$38.61
12/06/2025	209	Thews, Leslie M.	SEW - Plant Salaries	\$841.23	\$0.00
12/06/2025	209	Thews, Leslie M.	WAT - Plant Salaries	\$841.23	\$0.00
12/06/2025	115	Walker, Hannah C.	GEN - Town Manager	\$525.00	\$0.00
12/06/2025	115	Walker, Hannah C.	SEW - Plant Salaries	\$1050.00	\$0.00
12/06/2025	115	Walker, Hannah C.	WAT - Plant Salaries	\$1050.00	\$0.00
12/06/2025	315	Worman, Thomas L.	SEW - Plant Salaries	\$722.24	\$155.76
12/06/2025	315	Worman, Thomas L.	Salaries - MVH	\$361.12	\$77.87
12/06/2025	315	Worman, Thomas L.	WAT - Plant Salaries	\$722.24	\$155.76
Location Subtotal : Blank				\$35327.57	\$8504.64
**Total**				\$35327.57	\$8504.64

I hereby certify that each of the above listed vouchers and the invoices or bills attached there to,  
are true and correct and I have audited same in accordance with IC5-11-10-1-6.

\_\_\_\_\_

Date

\_\_\_\_\_

Fiscal Officer

## Allowance Of Accounts Payable Vouchers

Town Of Huntertown

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers  
consisting of 2 pages and except for accounts payables not allowed as shown on the Register such  
accounts payables are hereby allowed in the total amount of \$43832.21

Dated this \_\_\_\_\_ day of \_\_\_\_\_


Signatures of Governing Board

# HUNTERTOWN RESOLUTION NO. 2025-016

*A RESOLUTION APPROVING THE TRANSFER OF FUNDS FROM THE MOTOR VEHICLE HIGHWAY RESTRICTED FUND AND CEDIT FUND INTO THE LOCAL ROAD AND BRIDGE MATCHING GRANT FUND*

**WHEREAS**, Huntertown applied to the Indiana Department of Transportation (INDOT) for a Community Crossings Matching Grant roadway and bridge improvement project;

**WHEREAS**, Huntertown was notified by INDOT that their applications were approved, DES numbers were assigned and contracts between Huntertown and INDOT were executed for a 75%-25% cost share on the project;

**WHEREAS**, Huntertown appropriated a portion of the 25% costs share match in the Motor Vehicle Highway Restricted budget and the CEDIT budget and the Huntertown Town Council is now ready to transfer those funds into the Local Road and Bridge Matching Grant Fund appropriation;

**NOW THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Huntertown, that the Huntertown Clerk-Treasurer is authorized to make the following transfer of funds in the amount of \$248,140.78:

**From: Motor Vehicle Highway Restricted Fund #2203**

**To: Local Road and Bridge Matching Grant Fund #2401 the amount of \$155,000**

**From: CEDIT Fund #2209**

**To: Local Road and Bridge Matching Grant Fund #2401 the amount of \$93,140.78**

RESOLUTION ADOPTED by the Town Council, on this 15th day of December 2025.

By: \_\_\_\_\_  
Michael Aker, Council Member

By: \_\_\_\_\_  
Patricia Freck, Council Member

By: \_\_\_\_\_  
Bradley Hite, Council President

By: \_\_\_\_\_  
Tina McDonald, Council Member

By: \_\_\_\_\_  
Brandon Seifert, Council Member

ATTEST:

\_\_\_\_\_  
Ryan Schwab, Clerk-Treasurer

**RESOLUTION NO. 25- 017**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN  
OF HUNTERTOWN, INDIANA ADOPTING THE FISCAL  
PLAN REGARDING THE ANNEXATION OF CERTAIN TERRITORY TO THE  
TOWN OF HUNTERTOWN TO BE COMMONLY KNOWN AS THE  
CASCATA BLUFFS VOLUNTARY ANNEXATION**

WHEREAS, the annexation of territory to the Town of Huntertown is a legislative function; and

WHEREAS, the Town Council of the Town of Huntertown is called upon in the preparation of the Town budget to provide for the furnishing of municipal services to the entire Town, including newly annexed areas; and

WHEREAS, the Town Council of the Town of Huntertown will have before it for consideration an Ordinance for the annexation of the Cascata Bluffs Voluntary Annexation, more specifically described as follows, to-wit:

Part of the Southwest Quarter of Section 4, together with part of the Southeast Quarter of Section 5, all in Township 32 North, Range 12 East, Allen County, Indiana, being more particularly described as follows, to-wit:

Beginning at the Southwest corner of said Section 4, being marked by a #5 rebar; thence North 88 degrees 08 minutes 38 seconds East (GPS grid bearing and basis of all bearings in this description), on and along the South line of the Southwest Quarter of said Section 4, a distance of 214.84 feet to a survey nail at the point of intersection of said South line with the centerline of West Road; thence North 00 degrees 40 minutes 05 seconds West, on and along said centerline, a distance of 1.00 feet; thence North 01 degrees 46 minutes 03 seconds West, continuing on and along said centerline, a distance of 347.32 feet to a survey nail at the Southeast corner of a 5.461 acre tract of real estate described in a deed to Caspian Development, LLC, in Document Number 2023054062 in the Office of the Recorder of Allen County, Indiana; thence South 88 degrees 13 minutes 57 seconds West, on and along a South line of said 5.461 acre tract, a distance of 250.00 feet to a #5 rebar at a South corner thereof; thence North 01 degrees 46 minutes 03 seconds West, on and along a West line of said 5.461 acre tract, a distance of 87.68 feet to a #5 rebar at a South corner thereof; thence South 89 degrees 54 minutes 32 seconds West, on and along a South line of said 5.461 acre tract, a distance of 329.23 feet to a #5 rebar at the Southwest corner thereof, also being a North corner of a 28.59 acre base tract of real estate described in a deed to Caspian Development, LLC,

in Document Number 2022054204 in the Office of said Recorder; thence South 87 degrees 54 minutes 33 seconds West, on and along a North line of said 28.59 acre base tract, a distance of 1242.40 feet to a wood post at a North corner thereof; thence South 06 degrees 03 minutes 10 seconds West, on and along a West line of said 28.59 acre base tract, a distance of 150.00 feet to a #5 rebar at a North corner thereof; thence South 88 degrees 12 minutes 52 seconds West, on and along a North line of said 28.59 acre base tract, a distance of 653.00 feet to a #5 rebar at the Northwest corner thereof; thence South 01 degrees 38 minutes 39 seconds East, on and along a West line of said 28.59 acre base tract, a distance of 285.29 feet to a #5 rebar at the Southwest corner thereof, being a point on the South line of the Southeast Quarter of said Section 5; thence North 88 degrees 21 minutes 16 seconds East, on and along said South line, a distance of 2280.63 feet to the point of beginning, containing 22.349 acres of land, subject to legal right-of-way for West Road, and subject to all easements of record.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF HUNTERTOWN, INDIANA:

Section 1. That it is the policy of the Town of Huntertown to follow the annexation fiscal plan for the above-referenced territory, as prepared by Stephen M. Carter, C.P.A., of O.W. Krohn & Associates, LLP, which is attached hereto and incorporated herein. Two copies of said plan are on file in the Town Hall of the Town of Huntertown and are available for public inspection as required by law.

Section 2. That said plan sets forth cost estimates of the services to be provided, the methods of financing these services, the plan for the organization and extension of these services, delineates the non-capital improvement services to be provided within one (1) year of annexation, the capital improvement services to be provided within three (3) years of annexation, the estimated effect of the proposed annexation in each of the political subdivisions to which the annexation applies, the estimated effect that the proposed annexation will have on the town's finances, the estimated effects on the political subdivisions in the county that are not part of the annexation and on taxpayers located in those political subdivisions for four years after the effective date of the annexation, and a list of all parcels of property in the annexation area, including the names of owners, parcel identification numbers, assessed valuation of each parcel, and the existence of any know waiver of remonstrance.

Section 3. That, after adoption, this Resolution shall be in full force and effect.

RESOLUTION ADOPTED this 15th day of December, 2025.

HUNTERTOWN TOWN COUNCIL

By: \_\_\_\_\_  
Brad Hite, President

By: \_\_\_\_\_  
Brandon Seifert, Vice President

By: \_\_\_\_\_  
Patricia Freck, Council Member

By: \_\_\_\_\_  
Mike Aker, Council Member

By: \_\_\_\_\_  
Tina McDonald, Council Member

ATTEST:

\_\_\_\_\_  
Ryan Schwab  
Clerk-Treasurer

**ANNEXATION FISCAL PLAN  
FOR THE  
TOWN OF HUNTERTOWN, INDIANA**

**CASCATA BLUFFS  
ANNEXATION AREA**

**NOVEMBER 26, 2025**

*Prepared by:*

**KROHN**  
— ASSOCIATES —  
CPAS AND CONSULTANTS

## INTRODUCTION

The following fiscal plan (the “Fiscal Plan”) is for the proposed 100% voluntary annexation under IC 36-4-3-5.1 of one parcel bordered by the existing corporate limits to the north and west (the “Annexation Area”). The Annexation Area is adjacent to the Town of Huntertown (the “Town”). The requirements of the Indiana Code mandate the development and adoption of a written Fiscal Plan and the establishment of a definite policy by resolution of the Town Council. Pursuant to Indiana Code Section 36-4-3-13(d), the Fiscal Plan will include the following:

1. The cost estimates of planned services to be furnished to the territory to be annexed;
2. The method or methods of financing the planned services;
3. The plan for the organization and extension of services;
4. That planned services of a non-capital nature, including police protection, fire protection, street and road maintenance, and other non-capital services normally provided within the corporate boundaries, will be provided to the annexed territory within one (1) year after the effective date of annexation and that they will be provided in a manner equivalent in standard and scope to those non-capital services provided to areas within the corporate boundaries regardless of similar topography, patterns of land use, and population density;
5. That services of capital improvement nature, including street construction, sewer facilities, water facilities, and stormwater drainage facilities, will be provided to the annexed territory within three (3) years after the effective date of the annexation in the same manner as those services are provided to areas within the corporate boundaries, regardless of similar topography, patterns of land use, and population density, and in a manner consistent with federal, state, and local laws, procedures and planning criteria;
6. The estimated effect of the proposed annexation on taxpayers in each of the political subdivisions to which the proposed annexation applies for four (4) years after the effective date of the annexation;
7. The estimated effect the proposed annexation will have on municipal finances for four (4) years after the effective date of the annexation; and
8. Any estimated effects on political subdivisions in the county that are not part of the annexation and on taxpayers located in those political subdivisions for four (4) years after the effective date of the annexation.

## **INTRODUCTION**

(Cont'd)

9. A list of all parcels of property in the annexation territory and the following information regarding each parcel:

- The name of the owner of the parcel;
- The parcel identification number;
- The most recent assessed value of the parcel; and
- The existence of known waiver of the right to remonstrate on the parcel.

This Fiscal Plan may include additional materials in connection with the foregoing. This Fiscal Plan was developed through the cooperative efforts of the Town's various administrative staff, engineer, attorney and O.W. Krohn & Associates LLP. This Fiscal Plan is the result of an analysis of the proposed Annexation Area.

The Annexation Area is contiguous to the Town for purposes of Indiana Code 36-4-3-1.5, and there is a written Fiscal Plan, herein provided, that has been approved by the Town Council.

## **AREA DESCRIPTION**

### **Location, Area Size and Contiguity**

The proposed Annexation Area is located on the north and west of the existing Town boundaries and is north of the Cascata residential development and west of West Road. A legal description is included with the Annexation Ordinance. The Annexation Area totals approximately 22.349 acres. At least 1/8<sup>th</sup> of the external boundaries of the Annexation Area are contiguous to the existing corporate boundaries of the Town. The Annexation Area consists of undeveloped agricultural land.

### **Current Land Use**

The Annexation Area consists of undeveloped agricultural land. The development plan includes the build out of 15 residential lots within the Annexation Area.

### **Zoning**

The existing zoning for the parcel is Agricultural. The annexation area will be rezoned to R-1 Residential.

### **Current Population**

The current estimated population of the Annexation Area is zero and is anticipated to increase by 42 as a result of future development.

### **Real Property Assessed Valuation**

The estimated net assessed valuation for land and improvements in the Annexation Area is \$40,300. This represents the assessed value as of January 1, 2024 for taxes payable in 2025.

### **Plan for the Area**

The plan for development within the Annexation Area is the build-out of 15 residential lots over the next 5 years at an average assessed value of \$750,000 per home.

### **NON-CAPITAL SERVICES**

The current standard and scope of non-capital services being delivered within the Town and the Annexation Area were evaluated by each municipal department to determine the personnel and equipment necessary to provide such non-capital services in a manner equivalent in standard and scope to the services that are currently provided within the existing Town's municipal boundary.

The Town will provide all non-capital services to the Annexation Area within one (1) year after the effective date of annexation regardless of topography, patterns of land use, and population density.

### **Police Protection**

The Allen County Sheriff's Department currently provides police protection and law enforcement services to the Annexation Area. The Town of Huntertown does not have its own police department and contracts with Allen County to have dedicated officers cover the Town boundaries. The Town anticipates that the Annexation Area will not increase the cost of providing police protection.

### **Fire Protection and Emergency Medical Services**

The Annexation Area is currently served by the Northwest Allen County Fire Protection District which is funded through the Allen County budget. The District provides fire protection and emergency medical services. This fire department is a modern, well-equipped department with a variety of special purpose firefighting vehicles and equipment. The costs for fire protection are not anticipated to increase as a result of the annexation.

## **NON-CAPITAL SERVICES**

(Continued)

### **Street Maintenance**

All non-capital services of the Huntertown Street Department will be made available in the Annexation Area within one (1) year of the effective date of this annexation and will be extended in a manner equivalent in standard and scope to the services provided to the other areas within the corporate boundaries of the Town.

The Huntertown Street Department will be responsible for the maintenance and snow and ice removal of the streets in the Annexation Area. The Annexation Area will add an additional 0.325 road miles that will require maintenance. Currently the Town has approximately 70 road miles of streets.

### **Trash Collection and Recycling**

The Town of Huntertown maintains a contract with Republic Services for the trash collection and recycling services to residents. Huntertown residents pay Republic Services based on the contracted price. Therefore, there will be no additional cost to the Town to have these services provided to the Annexation Area.

### **Street Lighting**

The Annexation Area does not currently have any streetlights. Any construction of streetlights within the development will be the responsibility of the developer and the cost of maintenance will be the responsibility of the HOA. There is no additional cost to the Town of Huntertown to maintain streetlights.

### **Governmental Administrative Services**

The Town does not anticipate that the addition of the Annexation Area will result in a demand for Governmental Administrative Services that cannot be met by the existing staffing of the Town's offices and departments. The Town Administration currently includes a five (5) member Town Council, a Clerk-Treasurer, a three (3) member Utility Service Board, Town Manager and a Town Attorney. All non-capital services of the administration of the Town will be made available in the Annexation Area on the date the annexation becomes effective and will be extended in a manner equivalent in standard and scope to the services provided to the other areas within the corporate boundaries of the Town.

## **CAPITAL IMPROVEMENTS**

The Annexation Area was evaluated to determine the services and facilities required to provide the same type of service in the same manner as services that are currently provided within the existing Town's corporate limits.

The Town will provide the following capital services to the Annexation Area no later than three (3) years after the effective date of the annexation in the same manner as those capital services provided to areas within the Town regardless of topography, patterns of land use, and population density and in a manner consistent with federal, state, and local laws, procedures and planning criteria. It is currently assumed that the annexation will be effective January 28, 2026, but no later than December 31, 2026.

### **Water Service**

The Huntertown Municipal Water Utility (the "Water Utility") will provide water service to the area and has the capacity and capability to serve the Annexation Area for any additional future connections. If applicable the Developer will be responsible for extending services to each subdivided property within the Annexation Area. For any additional connections, to the extent necessary, all capital services of the Water Utility will be extended to the Annexation Area within three (3) years of the effective date of this annexation in the same manner as those services are provided to the areas inside the corporate limits and in a manner consistent with federal, state and local laws, procedures and planning criteria. All new connections will be required to pay connection fees, permit fees and system development charges assessed by the Town.

### **Wastewater Service**

The Huntertown Municipal Wastewater Utility (the "Wastewater Utility") will provide wastewater service to the area and has the capacity and capability to serve the Annexation Area for any additional future connections. If applicable the Developer will be responsible for extending services to each subdivided property within the Annexation Area. For any additional connections, to the extent necessary, all capital services of the Wastewater Utility will be extended to the Annexation Area within three (3) years of the effective date of this annexation in the same manner as those services are provided to the areas inside the corporate limits and in a manner consistent with federal, state and local laws, procedures and planning criteria. All new connections will be required to pay connection fees, permit fees and system development charges of the Town

### **Storm Drainage**

These services are administered by Allen County. Allen County will continue to provide storm water services to the Annexation Area

## **Street Construction**

The Annexation Area is adjacent to West Road, the portion of which is already maintained by the Town of Huntertown. The development contemplates the construction of approximately 0.325 miles of new roads.

## **FISCAL IMPACT**

As a result of this annexation, the assessed value for the Town will increase by \$40,300 with additional growth of \$11,250,000 anticipated over the next five years. Property tax controls instituted by the 2002 Indiana General Assembly limit the Town to a property tax levy increase equal to the six-year average non-farm income (4.0% for 2025 budget year) annually for most funds. The net impact of increasing the Town's assessed value could result in additional property tax revenues to the Town and should assist in stabilizing property tax rates for Town residents.

It is assumed that the effective date of this annexation is anticipated to be January 28, 2026. Based on the assumed effective date, we have assumed that Annexation Area property owners will begin paying property taxes to the Town for tax year 2026 payable 2027. However, the Town will begin providing non-capital municipal service to the property owners within one (1) year after the effective date of the annexation, and it will begin providing capital municipal services to the property owners within three (3) years after the effective date of this annexation.

The Town anticipates additional costs related to road maintenance resulting from the annexation totaling approximately \$4,520 annually. These items are reported by department and year in Appendix I attached. The Town will begin receiving additional LRS and MVH distributions related to additional road miles beginning in 2026. In addition, the Town will begin receiving additional LIT distributions related to population growth from the annexation starting in 2027. These additional revenues will not be sufficient to pay for the expenses related to the annexation in 2026 and 2027, however the amounts are minimal and can be absorbed into the current operating budgets.

A portion of MVH and LRS are allocated on a per capita basis. New residents in the annexation area at the time of the 2030 census would generate \$1,710 increases in these distributions.

The Town of Huntertown for calendar year 2025 had \$1,100 in circuit breaker tax credits. Based on the estimated assessed value of the properties and homes in the Annexation Area we do not anticipate any material increases in circuit breaker tax credits as a result of the annexation

## **APPENDIX I**

Parcel Information

Legal Description

Estimated Homeowner Tax Impact

Summary of Estimated Additional Revenues & Costs Due to Annexation

Estimated Assessed Value and Tax Rate Impact from Annexation

**PARCEL INFORMATION**

The Annexation Area consists of the following parcel.

Parcel ID	Owner	Net Assessed Value	Remonstrance Waiver
02-02-05-476-003.000-057	Caspian Development LLC	\$40,300	Yes

## **LEGAL DESCRIPTION**

Part of the Southwest Quarter of Section 4, together with part of the Southeast Quarter of Section 5, all in Township 32 North, Range 12 East, Allen County, Indiana, being more particularly described as follows, to-wit:

Beginning at the Southwest corner of said Section 4, being marked by a #5 rebar; thence North 88 degrees 08 minutes 38 seconds East (GPS grid bearing and basis of all bearings in this description), on and along the South line of the Southwest Quarter of said Section 4, a distance of 214.84 feet to a survey nail at the point of intersection of said South line with the centerline of West Road; thence North 00 degrees 40 minutes 05 seconds West, on and along said centerline, a distance of 1.00 feet; thence North 01 degrees 46 minutes 03 seconds West, continuing on and along said centerline, a distance of 347.32 feet to a survey nail at the Southeast corner of a 5.461 acre tract of real estate described in a deed to Caspian Development, LLC, in Document Number 2023054062 in the Office of the Recorder of Allen County, Indiana; thence South 88 degrees 13 minutes 57 seconds West, on and along a South line of said 5.461 acre tract, a distance of 250.00 feet to a #5 rebar at a South corner thereof; thence North 01 degrees 46 minutes 03 seconds West, on and along a West line of said 5.461 acre tract, a distance of 87.68 feet to a #5 rebar at a South corner thereof; thence South 89 degrees 54 minutes 32 seconds West, on and along a South line of said 5.461 acre tract, a distance of 329.23 feet to a #5 rebar at the Southwest corner thereof, also being a North corner of a 28.59 acre base tract of real estate described in a deed to Caspian Development, LLC, in Document Number 2022054204 in the Office of said Recorder; thence South 87 degrees 54 minutes 33 seconds West, on and along a North line of said 28.59 acre base tract, a distance of 1242.40 feet to a wood post at a North corner thereof; thence South 06 degrees 03 minutes 10 seconds West, on and along a West line of said 28.59 acre base tract, a distance of 150.00 feet to a #5 rebar at a North corner thereof; thence South 88 degrees 12 minutes 52 seconds West, on and along a North line of said 28.59 acre base tract, a distance of 653.00 feet to a #5 rebar at the Northwest corner thereof; thence South 01 degrees 38 minutes 39 seconds East, on and along a West line of said 28.59 acre base tract, a distance of 285.29 feet to a #5 rebar at the Southwest corner thereof, being a point on the South line of the Southeast Quarter of said Section 5; thence North 88 degrees 21 minutes 16 seconds East, on and along said South line, a distance of 2280.63 feet to the point of beginning, containing 22.349 acres of land, subject to legal right-of-way for West Road, and subject to all easements of record.

## ESTIMATED HOMEOWNER TAX IMPACT

### Town of Huntertown

Gross Assessed Value	\$ 600,000	\$ 750,000	\$ 900,000
Homestead Deduction	\$ (45,000)	\$ (45,000)	\$ (45,000)
Supplemental Homestead Deduction (35%)	\$ (210,000)	\$ (262,500)	\$ (315,000)
Mortgage Deduction	<u>\$ (3,000)</u>	<u>\$ (3,000)</u>	<u>\$ (3,000)</u>
Net Assessed Value	<u>\$ 342,000</u>	<u>\$ 439,500</u>	<u>\$ 537,000</u>
Current Tax Rate (2025)	\$ 1.6283	\$ 1.6283	\$ 1.6283
Current Estimated Gross Tax Liability	\$ 5,569	\$ 7,156	\$ 8,744
Minus Local Property Tax Credits	<u>\$ (696)</u>	<u>\$ (895)</u>	<u>\$ (1,093)</u>
Current Property Tax Liability	<u>\$ 4,873</u>	<u>\$ 6,262</u>	<u>\$ 7,651</u>
Estimated Town Tax Rate (2025)	\$ 0.0873	\$ 0.0873	\$ 0.0873
Estimated Additional Property Taxes	\$ 298.57	\$ 383.68	\$ 468.80
Less Estimated Circuit Breaker Tax Credit	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Estimated Net Additional Property Taxes	<u>\$ 298.57</u>	<u>\$ 383.68</u>	<u>\$ 468.80</u>

Note: Based on Pay 2025 Net Assessed Value calculations. Future Net Assessed Value calculations are set to change in future years due to SEA 1

**SUMMARY OF ESTIMATED ADDITIONAL REVENUES  
& COSTS DUE TO ANNEXATION**

Town of Huntertown					
	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>
Estimated Additional Annual Revenues					
LIT Certified Shares (1)	\$ -	\$ -	\$ -	\$ -	\$ -
LIT Public Safety (1)	-	-	-	-	-
LIT Econ Dev (2)	-	1,683	3,366	5,048	6,731
LRS Distribution (3)	-	333	333	333	774
MVH Distribution (3)	-	957	957	957	2,226
CCD Fund (4)	-	4	8	12	16
Maximum Levy (5)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Est Addition Annual Revenues	<u>\$ -</u>	<u>\$ 2,977</u>	<u>\$ 4,664</u>	<u>\$ 6,351</u>	<u>\$ 9,747</u>
Estimated Additional Costs					
Police	\$ -	\$ -	\$ -	\$ -	\$ -
Street	<u>4,520</u>	<u>4,520</u>	<u>4,520</u>	<u>4,520</u>	<u>4,520</u>
Total Est Additional Annual Costs	<u>\$ 4,520</u>	<u>\$ 4,520</u>	<u>\$ 4,520</u>	<u>\$ 4,520</u>	<u>\$ 4,520</u>
Estimated Net Increase in Revenues	<u>\$ (4,520)</u>	<u>\$ (1,543)</u>	<u>\$ 144</u>	<u>\$ 1,831</u>	<u>\$ 5,228</u>

(1) Assumes no material increase in the Town's levy and no resulting increase in LIT

(2) Assumes an increase in Town's distribution based on estimated population growth

(3) Based on the Town's 2025 distribution increased for additional road mileage

(4) Based on the 2025 assessed value of the Annexation Area multiplied the current CCD rate of \$0.05  
Increased annually for assumed build out

(5) Assumes no increase in the maximum levy

## ESTIMATED ASSESSED VALUE & TAX RATE IMPACT FROM ANNEXATION

Town of Huntertown

Estimated Assessed Value and Tax Rate Impact From Annexation  
(Assumes first year of tax collection from Annexation Area is 2026 payable 2027)

Assessment Year	Estimated Number of New Homes	Estimated Net Assessed Value Annex. Area	Estimated Town Net Assessed Value	Total Net Assessed Value	Town Levy	CCD Levy	Total Town Levy	Estimated Corporate Tax Rate	Estimated CCD Tax Rate	Estimated Total Corporate Tax Rate
	(1)	(1)	(2)	(3)	(4)	(5)		(6)	(5)	(7)
2020 Pay 2021			\$ 426,139,186	\$ 426,139,186	\$ 311,508	\$ 40,483	\$ 351,991	\$ 0.0731	\$ 0.0095	\$ 0.0826
2021 Pay 2022			\$ 593,381,574	\$ 593,381,574	\$ 322,206	\$ 43,910	\$ 366,116	\$ 0.0543	\$ 0.0074	\$ 0.0617
2022 Pay 2023			\$ 745,600,341	\$ 745,600,341	\$ 367,581	\$ 55,174	\$ 422,755	\$ 0.0493	\$ 0.0074	\$ 0.0567
2023 Pay 2024			\$ 876,815,937	\$ 876,815,937	\$ 390,183	\$ 438,408	\$ 828,591	\$ 0.0445	\$ 0.0500	\$ 0.0945
2024 Pay 2025			\$ 1,063,261,401	\$ 1,063,261,401	\$ 396,597	\$ 531,631	\$ 928,228	\$ 0.0373	\$ 0.0500	\$ 0.0873
2025 Pay 2026			\$ 1,116,424,471	\$ 1,116,424,471	\$ 412,461	\$ 558,212	\$ 970,673	\$ 0.0369	\$ 0.0500	\$ 0.0869
2026 Pay 2027	3	\$ 2,290,300	\$ 1,172,245,695	\$ 1,174,535,995	\$ 428,959	\$ 587,268	\$ 1,016,227	\$ 0.0365	\$ 0.0500	\$ 0.0865
2027 Pay 2028	3	\$ 2,250,000	\$ 1,233,262,794	\$ 1,235,512,794	\$ 446,117	\$ 617,756	\$ 1,063,873	\$ 0.0361	\$ 0.0500	\$ 0.0861
2028 Pay 2029	3	\$ 2,250,000	\$ 1,297,288,434	\$ 1,299,538,434	\$ 463,962	\$ 649,769	\$ 1,113,731	\$ 0.0357	\$ 0.0500	\$ 0.0857
2029 Pay 2030	3	\$ 2,250,000	\$ 1,364,515,356	\$ 1,366,765,356	\$ 482,520	\$ 683,383	\$ 1,165,903	\$ 0.0353	\$ 0.0500	\$ 0.0853
2030 Pay 2031	3	\$ 2,250,000	\$ 1,435,103,624	\$ 1,437,353,624	\$ 501,821	\$ 718,677	\$ 1,220,498	\$ 0.0349	\$ 0.0500	\$ 0.0849
2031 Pay 2032		-	\$ 1,509,221,305	\$ 1,509,221,305	\$ 521,894	\$ 754,611	\$ 1,276,505	\$ 0.0346	\$ 0.0500	\$ 0.0846

(1) Assumes the current assessed value of the Area will accrue to the Town in 2027

(2) Used an annual growth rate of 5% for the existing assessed value of the Town.

(3) Represents estimated net assessed value of the Town including development in the Annexation Area. Used to calculate estimated tax rates.

(4) Assumes that controlled property tax levy increases at an annual automatic factor of 4.0%. This is the basis for the allowed increases to the General Fund levy if the Town does not file levy appeal requests with DLGF.

(5) Cumulative fund levy's are not subject to levy control. Amount represents current tax rate of \$0.05 times the estimated assessed value of the Town including increases in the Annexed Area.

(6) Represents the tax rate which produces the Town Levy with the estimated tax base shown under Total Net Assessed Value.

(7) Total of controlled General Fund tax rate and CCD tax rate. Illustration demonstrates that without levy appeals that the Corporate tax rate will decrease over time with growth in the Annexation Area.

**HUNTERTOWN ORDINANCE NO. 25-\_\_\_\_\_**

**AN ORDINANCE ANNEXING CERTAIN TERRITORY TO  
THE TOWN OF HUNTERTOWN, INDIANA**

WHEREAS, a Petition and Consent was received and filed on October 31, 2025, that requested that the Town of Huntertown adopt an Ordinance annexing to the Town of Huntertown, Indiana, certain land located outside of but contiguous to the Town of Huntertown, Indiana; and,

WHEREAS, said Petition and Consent was signed by the one hundred percent (100%) of the owners of the land in the territory sought to be annexed; and,

WHEREAS, following publication of a notice of the public hearing on November 7, 2025, the Town Council conducted a public hearing on December 1, 2025, regarding the proposed annexation to which no objection was made.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Huntertown, Indiana, that:

Section 1. That the following described territory be and the same is hereby annexed to, and made a part of, the Town of Huntertown, Indiana, to-wit:

Part of the Southwest Quarter of Section 4, together with part of the Southeast Quarter of Section 5, all in Township 32 North, Range 12 East, Allen County, Indiana, being more particularly described as follows, to-wit:

Beginning at the Southwest corner of said Section 4, being marked by a #5 rebar; thence North 88 degrees 08 minutes 38 seconds East (GPS grid bearing and basis of all bearings in this description), on and along the South line of the Southwest Quarter of said Section 4, a distance of 214.84 feet to a survey nail at the point of intersection of said South line with the centerline of West Road; thence North 00 degrees 40 minutes 05 seconds West, on and along said centerline, a distance of 1.00 feet; thence North 01 degrees 46 minutes 03 seconds West, continuing on and along said centerline, a distance of 347.32 feet to a survey nail at the Southeast corner of a 5.461 acre tract of real estate described in a deed to Caspian Development, LLC, in Document Number 2023054062 in the Office of the Recorder of Allen County, Indiana; thence South 88 degrees 13 minutes 57 seconds West, on and along a South line of said 5.461 acre tract, a distance of 250.00 feet to a #5 rebar at a South corner thereof; thence North 01 degrees 46 minutes 03 seconds West, on and along a West line of said 5.461 acre tract, a distance of 87.68 feet to a #5 rebar at a South corner

thereof; thence South 89 degrees 54 minutes 32 seconds West, on and along a South line of said 5.461 acre tract, a distance of 329.23 feet to a #5 rebar at the Southwest corner thereof, also being a North corner of a 28.59 acre base tract of real estate described in a deed to Caspian Development, LLC, in Document Number 2022054204 in the Office of said Recorder; thence South 87 degrees 54 minutes 33 seconds West, on and along a North line of said 28.59 acre base tract, a distance of 1242.40 feet to a wood post at a North corner thereof; thence South 06 degrees 03 minutes 10 seconds West, on and along a West line of said 28.59 acre base tract, a distance of 150.00 feet to a #5 rebar at a North corner thereof; thence South 88 degrees 12 minutes 52 seconds West, on and along a North line of said 28.59 acre base tract, a distance of 653.00 feet to a #5 rebar at the Northwest corner thereof; thence South 01 degrees 38 minutes 39 seconds East, on and along a West line of said 28.59 acre base tract, a distance of 285.29 feet to a #5 rebar at the Southwest corner thereof, being a point on the South line of the Southeast Quarter of said Section 5; thence North 88 degrees 21 minutes 16 seconds East, on and along said South line, a distance of 2280.63 feet to the point of beginning, containing 22.349 acres of land, subject to legal right-of-way for West Road, and subject to all easements of record.

Section 2. That governmental and proprietary services will be provided to the above-described territory in a manner consistent with the written Fiscal Plan for the territory developed by O.W. Krohn & Associates, LLP. Said Plan was examined by the Town Council of the Town of Huntertown and has been approved and adopted by the Town Council by resolution. Two copies of said plan are on file in the Town Hall of the Town of Huntertown and are available for inspection as required by law.

Section 3. That, after adoption, this Ordinance shall be published as provided for in I.C. § 36-4-3-7, and the above-described territory shall become a part of the Town of Huntertown thirty (30) days after its publication pursuant to I.C. § 5-3-1 upon completion of the filings required by I. C. § 36-4-3-22, or on January 1, 2025, whichever is later. In the event of litigation challenging this Ordinance, the territory shall become part of the Town of Huntertown, Indiana, following the final decision resolving any remonstrance, but not before January 28, 2026.

This Ordinance is adopted this 15th day of December 2025.

HUNTERTOWN TOWN COUNCIL

By: \_\_\_\_\_  
Brad Hite, President

By: \_\_\_\_\_  
Brandon Seifert, Vice President

By: \_\_\_\_\_  
Patricia Freck, Council Member

By: \_\_\_\_\_  
Mike Aker, Council Member

By: \_\_\_\_\_  
Tina McDonald, Council Member

ATTEST:

\_\_\_\_\_  
Ryan Schwab  
Clerk-Treasurer

**HUNTERTOWN ORDINANCE NO. 25 - 019**

**ORDINANCE TO AMEND ORDINANCE NO. 02-001 AN ORDINANCE ESTABLISHING SERVICE FEES FOR THE COLLECTION OF RESIDENTIAL WASTE AND RECYCLING SERVICES WITHIN THE TOWN OF HUNTERTOWN, INDIANA, AND ORDINANCE NO. 02-002 AN ORDINANCE REGULATING SOLID WASTE COLLECTION**

WHEREAS, the Town of Huntertown has previously established by Ordinance Nos. 02-001 and 02-002 a service fee for the collection of residential waste and recycling service and a system of solid waste collection for the residents of the Town of Huntertown; and

WHEREAS, the term of the existing contract with the contractor who was contracted to collect the residential waste and provide recycling services in the Town is scheduled to terminate on December 31, 2025; and

WHEREAS, the town has advertised and received new bids to provide residential waste and recycling services to the town for the period beginning January 1, 2026, and ending December 31, 2028; and

WHEREAS, the new contract will require an adjustment of the fees to be charged for said services.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Huntertown, Indiana, that:

1. Section 1 of Huntertown Ordinance No. 02-001 and Section 3.1 of Huntertown Ordinance No. 02-002, as amended, shall be and the same is hereby further amended to read as follows:

3.1 Upon adoption of this ordinance, the Town shall implement the following fee schedule and shall charge the correlative fee on a monthly basis, for the service of weekly collection and disposal of residential municipal waste, and a bi-weekly collection of recyclable material as contracted for by the Town:

- a. Beginning January 1, 2026, through December 31, 2026:  
\$15.70 per month;
- b. Beginning January 1, 2027, through December 31, 2027:  
\$16.25 per month;
- c. Beginning January 1, 2028, through December 31, 2028:  
\$16.82 per month.

2. This Ordinance, as amended and adopted by the Town Council of the Town of Huntertown, Indiana, on this \_\_\_\_ day of \_\_\_\_\_, 2026, shall be

in full force and effect from and after its passage.

TOWN OF HUNTERTOWN

By: \_\_\_\_\_  
Brad Hite, President

By: \_\_\_\_\_  
Brandon Seifert, Vice-President

By: \_\_\_\_\_  
Michael Aker, Council Member

By: \_\_\_\_\_  
Patricia Freck, Council Member

By: \_\_\_\_\_  
Tina McDonald, Council Member

ATTEST:

\_\_\_\_\_  
Ryan Schwab  
Clerk-Treasurer

# Poka-Bache Connector Task Force – Member Appointment

Date: December 2025

Jurisdiction: Town of Huntertown, Indiana

Re: Task Force Member Appointment

The Poka-Bache Coalition requests that the Town of Huntertown appoint a task force member for the Poka-Bache Connector Task Force. The appointment will run from 1/1/2026 – 12/31/2028. Your appointment may be a member of your board or your representative. Your member will serve as your voting member and liaison to the Poka-Bache Connector Task Force and will represent your organization's best interests.

The Town of Huntertown hereby nominates the following individual to the Poka-Bache Connector Task Force.

\_\_\_\_\_ Name

\_\_\_\_\_ Address

\_\_\_\_\_ City / State / Zip

\_\_\_\_\_ Email

\_\_\_\_\_ Phone Number

Approved by the Town Council of the Town of Huntertown this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_ by the following vote:

AYES ____, to-whit:	NAYS ____, to-whit:	ABSENT ____, to-whit:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Attest:

\_\_\_\_\_ - Sign

\_\_\_\_\_ - Print

Clerk Treasurer

I \_\_\_\_\_ hereby certify that I have reviewed the attached Interlocal Agreement for the Poka-Bache Connector Trail (Exhibit A) and accept the appointment to the Poka-Bache Connector Task Force by the Town of Huntertown.

\_\_\_\_\_ - Sign

\_\_\_\_\_ - Print

\_\_\_\_\_ - Date

Please email the completed form to [pokabachetaskforce@gmail.com](mailto:pokabachetaskforce@gmail.com)

# Merry Maids Service Agreement

Entry: \_\_\_\_\_ Service Type: \_\_\_\_\_ Cleaning Day: \_\_\_\_\_ Appt. Time: \_\_\_\_\_

Time: AM/PM \_\_\_\_\_ Advertisement Type: \_\_\_\_\_ Appt. Date: \_\_\_\_\_

Name Huntertown Utilities Address 15617 Lima Road - 15617

Residence Phone No. 260-918-7965 Business Phone No. \_\_\_\_\_ Ext. 46748

Directions Martha Sprague - Contact

Rt Cook! Rt Lima! U turn 1 mile Destination on Rt-

IF you pass Grove - you have gone to far.

Weekly _____	Sales _____	Total _____	First _____	Sales _____	Total _____
Biweekly _____	Tax _____	Total _____	Time _____	Tax _____	Total _____
_____	Sales _____	Total _____	_____	_____	_____
_____	Tax _____	Total _____	_____	_____	_____
Special _____	Sales _____	Total _____	_____	_____	_____
Window _____	Tax _____	Total _____	_____	_____	_____
Fee _____	Sales _____	Total _____	_____	_____	_____

Service Fee:

Unfortunately we do not have the mops required for this job. In-home floors are mopped mostly on hands + knees

## Custom Cleaning Instructions

1	Conference Room	Window	clean, dust & vacuum	<u>dust Blinds</u>
1	Dining Room		<u>wash floor</u>	
1	Dining Room		clean, dust & vacuum	<u>Council Chambers off front door</u>
1	Break Room		clean appliances, counters, cabinets, table & chairs, sweep & wash floor	
1	Kitchen		clean, dust & vacuum	<u>Commit supply Room</u>
1	Study		clean, dust & vacuum	
1	Family Room		clean, dust & vacuum	
1	Rec. Room		clean, dust & vacuum	
1	M. Bath		clean, sanitize & deodorize all fixtures, sweep & wash floor	
1	M. Bedroom		clean, dust & vacuum	
1	Bedrooms		clean, dust & vacuum	<u>Supply room for toilet paper + paper towel</u>
1	Bedrooms		clean, dust & vacuum	
1	Bedrooms		clean, dust & vacuum	<u>Wash Room Wash floor on Rt past Bath</u>
1	Utility Room		clean, dust & vacuum, clean appliances, sweep & wash floor	
1	Halls/Stairs		clean, dust & vacuum	<u>Wash floor</u>
1	Bathrooms		clean, sanitize & deodorize all fixtures, sweep & wash floor	<u>Window sill</u>
1	Foyer		clean, dust & vacuum/wash floor, clean entry door	<u>Inside gl door.</u>
1	Landing (B)		Vac & Wash floor	
1	Back		Entrance Wash floor	

Special Instructions to much floor to be washed

Special Equipment Thank-you for the opportunity you gave us to come out and give you a cleaning quote

Date to Start: \_\_\_\_\_

Customer Authorization: \_\_\_\_\_

By: Rita Utter Date: 11/25/2025

FR\_1202\_REV0110

**merry maids**  
Relax. It's Done.®

7530 DiSalle Blvd, Suite # 100, Fort Wayne, IN 46825 • Phone: (260) 484-7920 • merrymaids@mm444.com

2000 Forest Hill Lane Road - Memphis Tennessee 38125 • Local Offices Coast To Coast

Maid Perfect

6055 Stoney Creek Dr.

Fort Wayne, IN 46825

(260) 484-8040

Date: 11/24/2025,

Dear Martha,

Thank you for allowing Maid Perfect the opportunity to propose a bid to supply you with our commercial cleaning services. We know it takes considerable time and effort to show any potential contractor your facility and to provide them with the necessary information. So again, Thank you!

Here are a few Important highlights:

***Before we start...***All of our cleaners are thoroughly trained in how to perform each cleaning task, as well as on important safety issues. Our goal is to clean each customer's facility professionally and safely and with a high level of detail.

***During the start...***We know a seamless, no-hassle start-up is important to every customer and we make sure our team is familiarized and prepared with each client's Specific needs. We also ensure that we have back-up teams ready to step in as to not miss any cleans for you.

***After the start...***We are still there for you! We strive to make sure our clients are taken care of, and we are always making sure that the Quality of the clean is to your standards!

We look forward to the opportunity of becoming a trusted and valued partner in improving and maintaining the Appearance of your building. Please call if you have any questions or need any additional information as you review our proposal.

Sincerely,

Brad Cook

President

Maid Perfect

# HUNTERTOWN TOWN HALL

## Commercial Cleaning Service Proposal

### GENERAL

MAID PERFECT agrees to provide all labor, supervision, materials and equipment necessary to assure performance of specified cleaning service for the customer. This shall include all services described in the written specifications attached.

### COMPENSATION

***Weekly Cleaning - \$130 Per Visit***

### SERVICE SCHEDULE

Cleaning service operations described in this comprehensive program will be performed – ***Weekly Service Performed 1 day per week.***

### INVOICING

All invoicing will be billed after service and Payment policy is net 15 days - or unless otherwise described.

**Late Payments will be charged \$50 for each late invoice**

### SUPPLIES

The customer will furnish all consumable products inclusive of but not limited to: toilet tissue, towels, trash liners and hand soap. If desired, MAID PERFECT can provide these products and invoice them to your bill.

MAID PERFECT will furnish all cleaning supplies and Equipment inclusive of but not limited to: cleaning agents, disinfectants, etc. - unless otherwise specified by the customer.

### EQUIPMENT

MAID PERFECT will furnish and maintain all necessary cleaning equipment inclusive of but not limited to: floor machines, buffers, carpet extractor, vacuums, maid carts, mop buckets, wringers, mops and brooms. The customer agrees to provide a secure space for storage of this equipment, as may be necessary.

MAID PERFECT will comply with current OSHA regulations and proven procedures pertaining to all work performed at the customer's location.

=====

## INSURANCE

=====

MAID PERFECT will provide all forms of insurance required by law and shall maintain the same in force.

- Comprehensive General Liability
  - Property Damage
  - Worker's Compensation
- =====

## EMPLOYEE STATUS

=====

Personnel supplied by MAID PERFECT are deemed employees of MAID PERFECT and will not for any purpose be considered employees or agents of the customer.

=====

## EQUAL OPPORTUNITY EMPLOYER

=====

MAID SERVICE is an equal opportunity employer. All necessary employment forms are maintained by our office as required by law.

=====

## OUR PHILOSOPHY

=====

MAID PERFECT is committed to providing quality janitorial services that deliver the Highest levels of customer satisfaction

=====

## JOB SPECIFICATION

=====

### Entrance Area and Receptionist Desk- Cleaned each visit

- Vacuum any carpet area
- Dust /Wet Mop Tile floor
- Clean doors glass inside and outside
- Swifter dust ceilings, walls and vents
- General dust all furniture, blinds, woodwork, baseboards
- Empty all trash and replace bags

### All Hallway - Cleaned each visit

- Vacuum any carpet areas including carpet runners
- Wet/Dust Mop all hard flooring
- Swifter dust Ceilings, walls and vents
- Clean any office glass as needed
- General dust all furniture, blinds, woodwork, baseboards
- Empty all trash and replace bags

### **All Bathrooms - Cleaned each visit**

- Clean and sanitize all toilet, urinal's, sinks, countertops, doors and touch areas
- Wet/Dust Mop all hard flooring
- Empty all trash and replace bags
- Cleaning of Mirrors
- Refill all soap and paper product dispensers
- Swifter dust ceiling, walls and vents

### **Office Area, Conference Room, Chamber Area - Cleaned each visit**

- Vacuum all carpet areas
- Wet/Dust Mop all hard flooring areas
- Wipe down phones, door handles, chair and chair bases, all high touch areas
- General dusting all furniture, blinds, woodwork, windowsills, cabinets, baseboards
- Swifter dust ceilings, walls and vents
- Clean office glass as needed
- Empty all trash and replace bags

### **Breakroom Area - Cleaned each visit**

- Wipe down and sanitize countertop, table and table bases, chairs, sink and cabinets
- Clean inside/outside of microwaves
- Clean outside of refrigerators
- Wipe down coffee makers and other appliances
- Wet/Dust Mop all hard flooring areas
- Empty all trash and replace bag
- Swifter dust ceiling, walls and vents

### **Basement Area - Cleaned Once per month**

- Clean window and sill
- Wet/Dust Mop all hard flooring area and stairs
- Wipe down handrail, baseboards and woodwork

**We now offer Electrostatic Disinfectant Spraying -inquire  
about special pricing!!!**

# Electrostatic Disinfectant Cleaning

Here are a few Important highlights:

Electrostatic disinfecting is a way of quickly and evenly coating a surface with a disinfecting solution. This is done by using an electrostatic applicator that gives a negative charge to the disinfecting solution as it exits the nozzle which attaches to the selected surface very quickly providing ***near-immediate room reentry and works hand in hand with a cleaning.***

The science behind it is detailed, but in the simplest of terms, electrostatic disinfecting works by providing a charge to a solution so that it electromagnetically sticks to a targeted surface, providing 360-degree coverage. In most instances, surfaces are neutral. So when an electrostatic disinfecting system provides a negative charge to the solution, said solution will be attracted to a surface with a different polarity. If you want to get even more technical, this is an example of Coulomb's Law. Its also how the automotive industry has evenly and accurately spread spray paint onto cars for decades

This is the same technology used in Medical Facility's, Schools, Gym's, Theaters, Veterinary, Restaurant's and many other places.

***We use an EPA Approved Chemical that kill's SARS-COVID within minutes of contact keeping You, Your team and Your Customers Safe and is safe for Food Facilities as well as Pets and Children.***

## **SERVICE AGREEMENT**

**Date:** 11/25/2025

**CUSTOMER:** Huntertown Town Hall

**LOCATIONS:** 15617 Lima Rd., Fort Wayne, IN 46748

**CONTRACTOR:** Dykhuizen Dynasty LLC. D.B.A. Office Pride

### **I. D.B.A. CONTRACTOR RESPONSIBILITY**

- A. Contractor agrees to provide all services as described under the attached cleaning specifications sheet.
- B. Contractor agrees to provide all labor, equipment, and cleaning supplies.
- C. Contractor agrees to provide services one time per week.

### **II. CUSTOMER RESPONSIBILITY**

- A. Customer agrees to provide adequate and secure storage facilities for contractor's equipment and supplies.
- B. Customer agrees to provide adequate water and electrical facilities for use of contractor.
- C. Customer agrees to provide two sets of keys for contractor's use.
- D. Customer to furnish all trash bags, paper products and soap. If client requests, contractor can provide and deliver these items for a competitive price.
- E. Customer agrees to provide adequate trash disposal facilities.
- F. Customer agrees not to employ in a similar position any contractor employee or franchisee assigned to service customer's facilities during the life of this agreement and for a period of three months following termination of this agreement.
- G. Customer agrees that contractor is not responsible for cleaning any blood or human fluid spills and that these spills will be cleaned upon occurrence by the customer.
- H. Customer agrees this contract may be serviced by the contractor's in-house janitorial service or by an assigned franchise location which meets all the requirements set forth in this contract.

### **III. INSURANCE COVERAGE**

- A. Contractor agrees to keep in force the following insurance coverage:
  - 1. Workers Compensation (Policy limits per state statute).
  - 2. Comprehensive General Liability (\$1,000,000 per occurrence).
  - 3. \$10,000 Fidelity Bond for all employees.

***Each Office Pride Business is Independently Owned and Operated***

OP-039

#### **IV. PERIOD OF AGREEMENT**

- A. Service will commence January 1, 2026, and continue (with the price in Section VI protected) for one year or until canceled by thirty (30) days written notice by either party.

#### **V. CHANGES IN SPECIFICATIONS OR FREQUENCIES**

- A. Customer and contractor agree that specifications, frequencies or work assignments may be altered at any time by written notice. Contractor and customer will negotiate the cost of service changes.

#### **VI. COST OF SERVICE**

- A. Customer agrees to pay the contractor the sum of \$350.00 per month for service one time per week for the facility. Payment to be received on the 15<sup>th</sup> day of the same month in which work is performed. Invoice will be sent to the client on or by the 5<sup>th</sup> of the same month.

- Payment terms: NET 15

- C. Unless noted, customer agrees that the following services are separate from this contract and can be quoted upon request:

Extra tasks or special cleaning not on specifications: \$50.00 per man hour

Customer: **Huntertown Town Hall**  
**15617 Lima Rd., Fort Wayne, IN 46748**

Locations:

By: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor: **Dykhuizen Dynasty LLC D.B.A. Office Pride**

Aaron Dykhuizen

By: \_\_\_\_\_

Owner

Title: \_\_\_\_\_

*Each Office Pride Business is Independently Owned and Operated*

OP-039

### Proposed Cleaning Specifications

Service	Frequency
<b><u>Entrance/Reception Area</u></b> <ul style="list-style-type: none"> <li>→ Vacuum all carpet areas</li> <li>→ Dust mop and damp mop all hard floors</li> <li>→ Clean entry door glass</li> <li>→ Dust blinds, baseboards, and vents</li> </ul>	<ul style="list-style-type: none"> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ 1x per month</li> </ul>
<b><u>Office Areas/Lobby/Common Areas-</u></b> <ul style="list-style-type: none"> <li>→ Empty all trash receptacles and replace liners</li> <li>→ Dust uncovered areas of all desks, file cabinets, bookcases, counters, and other furniture</li> <li>→ Dust windowsills, phones, and computers</li> <li>→ Remove cobwebs from corners of ceilings and baseboards</li> <li>→ Vacuum all carpet and floor mats</li> <li>→ Dust mop and wet mop all hard floors</li> <li>→ Spot clean glass and mirrors throughout office</li> <li>→ Dust blinds, baseboards, and vents</li> </ul>	<ul style="list-style-type: none"> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ 1x per month</li> </ul>
<b><u>Break Area</u></b> <ul style="list-style-type: none"> <li>→ Empty all trash receptacles and replace liners</li> <li>→ Vacuum all carpet and floor mats</li> <li>→ Dust mop and wet mop all hard floors</li> <li>→ Clean and sanitize countertops, tables, and chairs</li> <li>→ Dust blinds, baseboards, and vents</li> </ul>	<ul style="list-style-type: none"> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ 1x per month</li> </ul>
<b><u>Restrooms</u></b> <ul style="list-style-type: none"> <li>→ Empty all trash receptacles and replace liners</li> <li>→ Wash and disinfect waste receptacles</li> <li>→ Clean and sanitize sinks and countertops</li> <li>→ Clean and sanitize restrooms fixtures</li> <li>→ Spot clean glass and mirrors</li> <li>→ Dust and spot clean partitions and doors</li> <li>→ Refill toilet paper, soap, and towel dispensers as needed from client's supply</li> <li>→ Dust mop and wet mop all hard floors</li> <li>→ Dust baseboards and vent</li> </ul>	<ul style="list-style-type: none"> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ As Needed</li> <li>→ Per Service</li> <li>→ Per Service</li> <li>→ 1x per month</li> </ul>
<b><u>Stairwells</u></b> <ul style="list-style-type: none"> <li>→ Dust mop and wet mop all hard floor</li> <li>→ Dust and wipe down handrails</li> </ul>	<ul style="list-style-type: none"> <li>→ Per Service</li> <li>→ 1x per month</li> </ul>

**CONTRACT FOR PROFESSIONAL ECONOMIC DEVELOPMENT SERVICES  
BY AND BETWEEN  
TOWN OF HUNTERTOWN, INDIANA  
AND  
FORT WAYNE - ALLEN COUNTY ECONOMIC DEVELOPMENT ALLIANCE, INC.**

THIS CONTRACT is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2025 by and between the Town of Huntertown, Indiana ("Town") and the Fort Wayne – Allen County Economic Development Alliance ("Alliance").

WHEREAS, the Town has a need for professional marketing and pre-development services in the area of economic development activities in Huntertown, Indiana; and

WHEREAS, the Town desires to engage in certain activities necessary for development of the economic base of Huntertown, Indiana; and

WHEREAS, the Town desires to engage the Alliance to render certain assistance in connection with such undertakings;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

A. **Scope of Services.** The Alliance shall perform direct marketing and pre-development services and other economic development activities per calendar year under this contract in a satisfactory and proper manner (the "Direct Services").

B. **Time of Performance.** The Direct Services are to commence on January 1, 2026 and shall be complete in a timely manner as required by the Town, but shall not extend beyond December 31, 2028.

C. **Compensation.** The Town and the Alliance hereby agree that the fees paid to the Alliance will be a fixed amount of Thousand Dollars (\$10,000) in 2026, Ten Thousand Dollars (\$10,000) in 2027, and Ten Thousand Dollars (\$10,000) in 2028 and shall be paid to the Alliance for the Direct Services. The Alliance shall invoice the Town for Direct Services provided. Said invoice shall describe the activities and Direct Services performed by the Alliance.

D. **Changes.** The Town may, from time to time, request changes in the Scope of Services to be performed hereunder by the Alliance. Such changes, including any increase or decrease in the amount of the Alliance's compensation, if mutually agreed upon by the Town and the Alliance, shall be incorporated in written addenda to this Contract. The Alliance may request a change in the maximum amount payable by the Town in the event that said maximum amount does not provide just compensation for the Direct Services provided hereunder. The Town may request a decrease in the amount payable hereunder in the event that the Alliance does not adequately perform the Direct Services hereunder. However, in no event may the Alliance request a compensation adjustment due to variances between the Alliance's estimated and actual cost of providing the Direct Services that the Town has contracted for hereunder. The parties agree to negotiate in good faith any such adjustment.

E. **Personnel.** The Alliance represents that it will be responsible for performance of the Direct Services. All Direct Services required hereunder will be performed by the Alliance or its agents and all individuals engaged in the work shall be fully qualified and shall be authorized or permitted under State and Local law to perform such Direct Services.

F. **Alliance Records Maintenance.** The Alliance shall maintain accounts and records, including personnel and financial records, adequate to identify and account for all costs pertaining to this contract and such other records as may be deemed necessary to assure proper accounting for all project funds.

G. **Findings Confidential.** All findings, including but not limited to reports, information, data, and the like, prepared or assembled by the Alliance under this Contract are confidential and the Alliance agrees that such findings shall not be made available to any

individual or organization without prior written approval of the Town, unless otherwise required by law.

**H. Copyright.** No report, maps, or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Alliance.

**I. Compliance with Local Law.** The Alliance shall comply with all applicable laws, ordinances and codes of the State and Local governments.

**J. Independent.** By contracting with the Alliance for the Direct Services hereunder, the Town is not delegating any of its economic development decision-making authority and will continue maintaining economic development services as incumbent upon public entities.

IN WITNESS WHEREOF, the Town and the Alliance have executed this Contract as of the date first above written.

**TOWN OF HUNTERTOWN**

By: \_\_\_\_\_  
Brad Hite, Town Council President

By: \_\_\_\_\_  
Brandon Seifert, Town Council Vice-President

By: \_\_\_\_\_  
Mike Aker, Town Council Member

By: \_\_\_\_\_  
Pat Freck, Town Council Member

ATTEST:

\_\_\_\_\_  
Ryan Schwab, Clerk-Treasurer

By: \_\_\_\_\_  
Tina McDonald, Town Council Member

**FORT WAYNE – ALLEN COUNTY  
ECONOMIC DEVELOPMENT ALLIANCE, INC.**

By: \_\_\_\_\_  
John Urbahns, Executive Director

ATTEST:

\_\_\_\_\_  
*[Signature]*

## **Explanation of important expenses, Town of Huntertown, for fiscal year 2025**

WATER OPERATING FUND 6101 (June 30 Water bank balance \$7,176,356.83; Revenue approx. \$2.8 million and expenses approx. \$1.7 million)

- Salary increases of 3-percent.
- Increase for engineering

Improvements and Additions \$1,100,000

- Water main upsizing
- Wellfield property acquisition
- Shoaff Road Water Main – Brownstone to SR3

Machinery and Equipment \$150,000 (Sewer line item is identical) Expenses below total \$71,602

- 1/3 Track Loader renewal \$700
- 1/3 Mini Excavator Renewal \$1000
- 1/3 Vactor Truck Lease \$24,901 (annually through 2027)
- Pickup truck to update fleet (WWTP) – Estimated at \$80,000 with 3-way split (\$26,667).
- Replace 2015 Equinox – quote received for 2023 GMC Acadia at \$50,623. Estimating high at \$55,000 total with 3-way split (\$18,334).

Bond & Interest \$732,875

- Waterworks Refunding and Revenue Bonds 2025. The last payment is scheduled for 1/1/2045; which is paid in December 2044.
- Utility Construction Fund has \$7,742,666.89 for water tower/main and other capital projects.

SEWER OPERATING FUND 6201/AREA CONNECTION FEE FUND 6206 (June 30 Sewer Bank Balance \$12,743,268.26; Revenue approx. \$3.48 million and expenses approx. \$2.34 million)

- Salary increases of 3-percent.

Improvements and Additions \$500,000

- 5 difference projects on capital plan

Bond & Interest \$2,025,019

- 2025 and 2016 Bond Series A is 1,614,019 done through monthly transfers of \$134,501.56. Last Payment is 12/1/2044.
- Final year for 2016 Bond Series B is \$411,000 paid twice annually. Last payment is 1/1/2027 to be paid in December 2026 (2 years).

**Budget Projections and Prior Expenditures**

Setup Budget Batch - Budget for the Year 2026  
 Appropriation range from 6101001101. thru 6101001999.

Thru 10/31/2025

Report Date = 10/31/2025

Ordered By Appropriation

APPROP	TITLE	NEW BUDGET	BUDGET THIS YEAR	EXPEND THIS YEAR'S BUDGET	EXPENDED 2024	EXPENDED 2023	EXPENDED 2022	EXPENDED 2021	EXPENDED 2020
6101001111.000	WATER - SALARIES AND WAGES -	475000.00	400000.00	356763.97	398580.47	357342.25	327895.61	309529.73	296919.15
6101001130.000	WATER - PERF	50000.00	50000.00	38308.36	42680.83	38833.72	49608.71	32917.36	31504.79
6101001131.000	WATER - EMP. FICA,	30000.00	30000.00	25633.93	28799.08	25640.18	23638.82	21999.16	21103.47
6101001132.000	WATER - UNIFORMS	5000.00	5000.00	2849.16	3807.79	4172.10	5491.47	4491.70	4059.80
6101001210.000	WATER - OFFICE SUPPLIES	5000.00	5000.00	3263.41	6241.02	13407.55	5221.96	5646.72	4753.58
6101001211.000	WATER - POSTAGE	15000.00	15000.00	9378.97	14292.07	14667.11	11607.54	11910.94	12252.16
6101001212.000	WATER - TELEPHONE	8000.00	8000.00	6428.17	6902.71	7326.76	5472.70	4910.70	4096.59
6101001214.000	WATER - COMPUTER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1038.33
6101001220.000	WATER - CHEMICALS	55000.00	55000.00	51647.86	62548.26	59150.36	41025.53	24982.00	29042.17
6101001230.000	WATER - MATERIALS & SUPPLIES	50000.00	50000.00	24249.58	21964.75	57338.88	33927.87	21068.41	12610.38
6101001231.000	WATER - METERS	200000.00	200000.00	65116.94	224638.00	256795.00	339736.00	133299.34	43751.25
6101001232.000	WATER - LOCATES	2500.00	2500.00	1524.52	2624.25	2010.67	2553.75	2168.86	1822.12
6101001305.000	WATER - TRAVEL & EDUCATION	2000.00	2000.00	1260.86	1510.75	2166.04	1525.00	1583.40	1481.33
6101001311.000	WATER - ATTORNEY/LEGAL FEES	50000.00	50000.00	21800.00	44857.00	9996.00	13885.44	24770.50	17856.50
6101001312.000	WATER - ENGINEERING	400000.00	250000.00	282562.78	443673.02	129314.64	162406.28	52410.93	68652.63
6101001313.000	WATER - CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7315.46
6101001320.000	WATER - FUEL/GASOLINE	18000.00	18000.00	12750.16	13869.42	12391.72	14380.95	8184.89	5784.22
6101001332.000	WATER - LEGALS PUBLISHED	500.00	500.00	250.48	341.93	122.24	406.03	135.48	245.48
6101001340.000	WATER - AUTO INSURANCE	7500.00	7500.00	0.00	16076.66	0.00	5500.00	5000.00	4000.00
6101001341.000	WATER - HEALTH INSURANCE	50000.00	45000.00	40858.48	36167.63	37909.59	39992.48	43777.93	38278.87
6101001342.000	WATER - PROPERTY/LIABILITY	30000.00	30000.00	3275.38	22178.56	30209.15	20000.00	15000.00	15000.00
6101001351.000	WATER - UTILITIES BILLS	115000.00	115000.00	96333.09	104812.59	101081.54	86155.85	70690.15	76042.90
6101001360.000	WATER - CONTRACTUAL	30000.00	30000.00	21910.22	24773.09	14650.01	18458.41	16102.95	27538.90
6101001361.000	WATER - SERVICES/WATER	8000.00	8000.00	7025.04	7128.25	5261.00	8705.00	5882.27	4384.00
6101001362.000	WATER - REPAIRS &	60000.00	50000.00	46702.14	58949.20	61515.63	33906.29	22873.55	70676.69
6101001363.000	WATER - WATER TOWER	95630.00	94450.00	94417.41	93244.14	92110.99	139115.92	139115.92	139115.92
6101001430.000	WATER - IMPROVEMENTS &	1100000.00	500000.00	76202.95	370385.10	1137433.68	13356.93	704061.66	67561.74

## Budget Projections and Prior Expenditures

Date: 11/03/2025 12:30:18 PM

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APPROP	TITLE	NEW BUDGET	BUDGET THIS YEAR	EXPEND THIS YEAR'S BUDGET	EXPENDED 2024	EXPENDED 2023	EXPENDED 2022	EXPENDED 2021	EXPENDED 2020
6101001440.000	WATER - MACHINERY AND	150000.00	150000.00	1950.00	87801.47	102964.30	71144.76	50293.70	22655.19
6101001501.000	WATER - SALES TAX	160000.00	150000.00	134477.99	148439.87	127233.28	129498.67	134050.00	131558.94
6101001521.000	WATER - DEPRECIATION	130000.00	110000.00	107145.78	121233.36	105908.61	96843.31	89432.83	87241.94
6101001524.000	WATER - B&I PAYMENTS/BANK OF	732875.00	219000.00	366374.69	219600.00	219500.00	397000.00	456559.55	270626.26
6101001590.000	WATER - MISCELLANEOUS	20000.00	20000.00	12832.85	35062.34	68829.27	38849.80	9742.62	7267.83
***	GRAND TOTAL ***	4055005.00	2669950.00	1913295.17	2663183.61	3095282.27	2137311.08	2422593.25	1526238.59

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**Budget Projections and Prior Expenditures**

Setup Budget Batch -

Appropriation range from 6201001101. thru 6201001999.

Thru 10/31/2025

Report Date = 10/31/2025

Ordered By Appropriation

APPROP	TITLE	NEW BUDGET	BUDGET THIS YEAR	EXPEND THIS YEAR'S BUDGET	EXPENDED 2024	EXPENDED 2023	EXPENDED 2022	EXPENDED 2021	EXPENDED 2020
6201001111.000	SEWER - SALARIES & HOURLY	475000.00	400000.00	360026.22	398102.24	357693.40	327157.62	310653.00	297669.70
6201001130.000	SEWER - PERF	50000.00	50000.00	38680.82	42632.40	39000.88	49592.50	33042.69	31589.02
6201001131.000	SEWER - FICA	30000.00	30000.00	26268.20	29208.07	26102.24	24072.52	22559.10	21637.29
6201001132.000	SEWER - UNIFORMS	5000.00	5000.00	3109.15	3807.80	3969.80	5491.46	4491.69	4059.75
6201001210.000	SEWER - OFFICE SUPPLIES	5000.00	5000.00	2944.45	5404.25	13466.13	4093.66	4769.99	4714.09
6201001211.000	SEWER - POSTAGE	15000.00	15000.00	11428.19	11399.47	10869.40	11730.67	12197.52	12204.66
6201001212.000	SEWER - TELEPHONE	10000.00	10000.00	6234.13	7301.40	9002.85	8387.45	7863.80	7513.82
6201001214.000	SEWER - COMPUTER SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1083.32
6201001220.000	SEWER - CHEMICALS	200000.00	200000.00	153555.24	231360.76	213843.49	163006.27	117951.05	69952.97
6201001230.000	SEWER - MATERIALS & SUPPLIES	25000.00	25000.00	12441.01	19799.85	18031.86	21928.66	19391.59	22367.21
6201001231.000	SEWER - METERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43492.50
6201001232.000	SEWER - LOCATES	2500.00	2500.00	1519.53	2624.29	2010.59	2553.70	2168.84	1822.08
6201001305.000	SEWER - TRAVEL & EDUCATION	2000.00	2000.00	2415.17	645.00	760.00	380.00	842.50	653.00
6201001311.000	SEWER - ATTORNEY/LEGAL FEES	50000.00	50000.00	20858.00	30193.00	11752.00	13979.98	32797.00	60706.00
6201001312.000	SEWER - ENGINEERING & LEGAL	400000.00	250000.00	201278.50	287653.19	255561.07	201174.52	98861.40	109896.65
6201001313.000	SEWER - CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26221.64
6201001320.000	SEWER - FUEL/GASOLINE	18000.00	18000.00	12799.40	12456.25	12441.72	14380.95	8184.88	5811.16
6201001332.000	SEWER - LEGALS PUBLISHED	500.00	500.00	267.14	363.31	142.70	80.55	183.15	175.15
6201001340.000	SEWER - AUTO INSURANCE	7500.00	7500.00	0.00	16076.66	0.00	5500.00	5000.00	4000.00
6201001341.000	SEWER - HEALTH INSURANCE	50000.00	45000.00	38780.07	34212.96	36682.73	37100.66	39124.26	33879.52
6201001342.000	SEWER - PROPERTY/LIABILITY	30000.00	30000.00	3275.38	22178.56	30209.15	20000.00	15000.00	15000.00
6201001353.000	SEWER - UTILITY BILLS	200000.00	200000.00	176091.64	192205.92	187320.08	178570.66	161545.72	150141.51
6201001360.000	SEWER - REPAIRS &	135000.00	100000.00	131494.09	134748.67	69144.06	100799.00	87686.99	72341.38
6201001361.000	SEWER - CONTRACTURAL	30000.00	30000.00	29573.21	26984.72	29043.76	11452.41	13859.19	21498.88
6201001362.000	SEWER - SAMPLES/TESTING	10000.00	10000.00	8548.09	10802.74	3446.38	1842.96	2223.86	4088.05
6201001430.000	SEWER - IMPROVEMENTS &	500000.00	125000.00	1089850.58	49864.61	205246.95	19835.83	98758.06	41033.00
6201001440.000	SEWER - MACHINERY AND	150000.00	150000.00	1950.00	88422.58	102371.40	100730.67	68353.98	20353.08

Date: 11/03/2025 11:49:51 AM  
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## Budget Projections and Prior Expenditures

APPROP	TITLE	NEW BUDGET	BUDGET THIS YEAR	EXPEND THIS YEAR'S BUDGET	EXPENDED 2024	EXPENDED 2023	EXPENDED 2022	EXPENDED 2021	EXPENDED 2020
		0.00	0.00	0.00	0.00	0.00	0.00	256648.37	279980.04
6201001522.000	SEWER - DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	256648.37	279980.04
6201001524.000	SEWER - B&I SERIES A	1614019.00	989200.00	1092112.82	989199.96	988899.96	988299.96	987399.96	986199.96
6201001525.000	SEWER - B&I SERIES B	411000.00	410698.00	410698.00	409065.00	409000.00	407000.00	741672.23	71880.60
6201001590.000	SEWER - MISC. EXPENSE	20000.00	20000.00	8510.75	19869.24	62871.65	20666.75	39301.77	58457.47
*** GRAND TOTAL ***		4445519.00	3180398.00	3844709.78	3076582.90	3098884.25	2739809.41	3192532.59	2480423.50

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Bank 1 Thru 2

Post Date From 01/01/2025 Thru 06/30/2025

Grouped By Fund Number

Ordered By Revenue

REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
<b>**Fund Number 4501</b>				
4501393.000	BONDS FOR WATER PLANT		0.00	0.00
4501611.000	WATER - SRF B&I INTEREST/DIVIDEND PAID		0.00	0.00
4501931.000	WATER SRF SINKING XFER FROM OP		0.00	0.00
<b>SubTotal Fund Number 4501</b>			0.00	0.00
<b>**Fund Number 6101</b>				
6101441.000	WATER-METERED WATER		103568.34	638585.82
6101442.000	WATER TAP CONST. FEE		7541.67	72583.34
6101443.000	WATER-SALES TAX		6568.56	40310.93
6101444.000	WATER-PENALTIES		1006.27	5949.53
6101445.000	WATER TAP PERMIT FEE		1131.25	10887.50
6101446.000	WATER-TURN ON FEE		425.00	1325.00
6101448.000	WATER - ANNUAL SPRINKLER SYSTEM		0.00	0.00
6101449.000	WATER - OTHER CHARGES		137.50	1075.00
6101450.000	WATER METER CHARGES		8585.00	82801.49
6101455.000	WATER - CONSTRUCTION INSPECTION		0.00	43643.88
6101499.000	WATER/OTHER/CONSTRUCTION PROJECT		0.00	0.00
6101520.000	WATER/TRANSFER		0.00	0.00
6101610.000	WATER-INTEREST ON INVESTMENTS		4619.15	27653.94
6101611.000	WATER-INTEREST		43372.70	229764.90
6101950.000	WATER-SALE OF INVESTMENT		0.00	0.00
6101975.000	WATER SRF PROGRAM INCOME		0.00	0.00
6101990.000	WATER-OTHER-MISCELLANEOUS		0.00	25.00
6101991.000	CONNECTION PAYMENT FOR REIMBURSEMENT		0.00	0.00
6101992.000	WATER - AUTO-PAY		88483.66	523250.58
6101993.000	WATER- REIMBURSE TRSF - GUMP ROAD		0.00	0.00
6101994.000	WATER CREDIT CARD TSFRS		0.00	0.00
<b>SubTotal Fund Number 6101</b>			265439.10	1677856.91
<b>**Fund Number 6102</b>				
6102931.000	WATER BOND & INTEREST-TRANS FROM WAT.OP		0.00	732747.69
6102950.000	WATER BOND & INTEREST-SALE OF INVEST		0.00	0.00
6102990.000	WATER BOND & INT. MISCELLANEOUS		0.00	0.00
<b>SubTotal Fund Number 6102</b>			0.00	732747.69
<b>**Fund Number 6103</b>				
6103610.000	WATER DEPR - INTEREST ON INVESTMENTS		0.00	0.00
6103931.000	WATER DEPRECIATION-TRANS FROM WATER OP		8718.31	58857.36

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REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
6103950.000	WATER DEP - SALE OF INVESTMENT		0.00	0.00
<b>SubTotal Fund Number 6103</b>			8718.31	58857.36
<b>**Fund Number 6104</b>				
6104445.000	WATER CUSTOMER DEPOSIT		1575.00	7875.00
6104950.000	WATER CUSTOMER DEPOSIT- SALE OF INVEST		0.00	0.00
6104990.000	WATER/MISCELLANEOUS		0.00	0.00
<b>SubTotal Fund Number 6104</b>			1575.00	7875.00
<b>**Fund Number 6105</b>				
6105990.000	Water Utility Construction (in progress) - Misc		0.00	7886855.02
<b>SubTotal Fund Number 6105</b>			0.00	7886855.02
<b>**Fund Number 6106</b>				
6106931.000	WATER DEBT SERVICE- GUMP REIMBURSE		0.00	0.00
6106950.000	WATER DEBT SERVICE-SALE OF INVESTMENT		0.00	0.00
6106990.000	WATER DEBT SERVICE MISCELLANEOUS		0.00	0.00
<b>SubTotal Fund Number 6106</b>			0.00	0.00
<b>**Fund Number 6107</b>				
6107931.000	WATER CASH RESRV TRSF		0.00	0.00
<b>SubTotal Fund Number 6107</b>			0.00	0.00
<b>**Fund Number 6109</b>				
6109990.000	WATER - SYSTEM DEVELOPMENT CHARGE		30208.33	327916.66
<b>SubTotal Fund Number 6109</b>			30208.33	327916.66
<b>**Fund Number 6201</b>				
6201401.000			0.00	0.00
6201441.000	SEWER DAILY COLLECTIONS		187197.76	1185270.81
6201442.000	SEWER TAP CONST. FEE		7541.67	73083.34
6201444.000	SEWER PENALTIES		3036.67	19711.36
6201445.000	SEWER TAP PERMIT FEE		1131.25	10962.50
6201449.000	SEWER - OTHER CHARGES		137.50	1077.62
6201450.000	SEWER - REIMBURSEMENT/ PENALTIES		0.00	0.00
6201451.000	SEWER AUTO-PAY /WATER MONTHLY		151766.92	904758.93
6201455.000	SEWER - CONSTRUCTION INSPECTION		0.00	78007.42
6201609.000			0.00	0.00
6201610.000	SEWER-INTEREST ON INVESTMENT		812.05	4191.94
6201611.000	SEWER-INTEREST		81136.27	312329.71
6201931.000	SEWER - TRANSFER TRSF FRM WATER CASH RS		0.00	0.00
6201932.000	SEWER - TRANSFERS		0.00	0.00

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REVENUE	TITLE	GL #	REVENUE MONTH TO DATE	REVENUE YEAR TO DATE
6201940.000	SEWER FRM SEWER CONSTR		0.00	0.00
6201950.000	SEWER-SALE OF INVESTMENT		0.00	0.00
6201990.000	SEWER-OTHER- MISCELLANEOUS RECEIPTS		0.00	35.87
<b>SubTotal Fund Number 6201</b>			432760.09	2589429.50
<b>**Fund Number 6202</b>				
6202990.000	SEWER B&I - MISCELLANEOUS		0.00	410698.00
<b>SubTotal Fund Number 6202</b>			0.00	410698.00
<b>**Fund Number 6203</b>				
6203610.000	SEWER DEPR - INTEREST ON INVESTMENTS		0.00	0.00
6203931.000	SEWER DEPRE- TRANS FROM SEWER OPERATING		0.00	0.00
6203950.000	SEWER DEPR- SALE OF INVESTMENT		0.00	0.00
<b>SubTotal Fund Number 6203</b>			0.00	0.00
<b>**Fund Number 6204</b>				
6204990.000	Sewage - Construction in Progress - Miscellaneous		0.00	13135798.14
<b>SubTotal Fund Number 6204</b>			0.00	13135798.14
<b>**Fund Number 6206</b>				
6206499.000	SEWER/OTHER/CONSTRUCTION PROJECT		0.00	0.00
6206610.000	SEWER - INTEREST ON INVESTMENTS		2436.16	12575.82
6206990.000	SEWER - AREA CONNECTION FEES		30166.66	294333.32
6206991.000	SEWER - SYSTEM DEVELOPMENT CHARGE		18100.00	176600.00
6206992.000	SEWER - NE REG FORCE MAIN CONNECTION FEE		0.00	0.00
<b>SubTotal Fund Number 6206</b>			50702.82	483509.14
<b>**Fund Number 6207</b>				
6207931.000	SEWER DEBT SERVICE FROM OPERATING		0.00	0.00
6207992.000	SEWER DEBT - GUMP ROAD -AUTO PAY		0.00	0.00
<b>SubTotal Fund Number 6207</b>			0.00	0.00
<b>*** GRAND TOTAL ***</b>			789403.65	27311543.42

## 2026 Huntertown Holiday Schedule

New Year's Day – Thursday, January 1, 2026

Martin Luther King Jr. Day – Monday, January 19, 2026

President's Day – Monday, February 16, 2026

Good Friday – Friday, April 3, 2026

Memorial Day – Monday, May 25, 2026

Juneteenth – Friday, June 19<sup>th</sup>, 2026

Independence Day – Friday, July 3, 2026

Labor Day – Monday, September 7, 2026

Veteran's Day, Wednesday, November 11, 2026

Thanksgiving Day – Thursday/Friday, November 26-27, 2026

Christmas Eve – Thursday, December 24, 2026

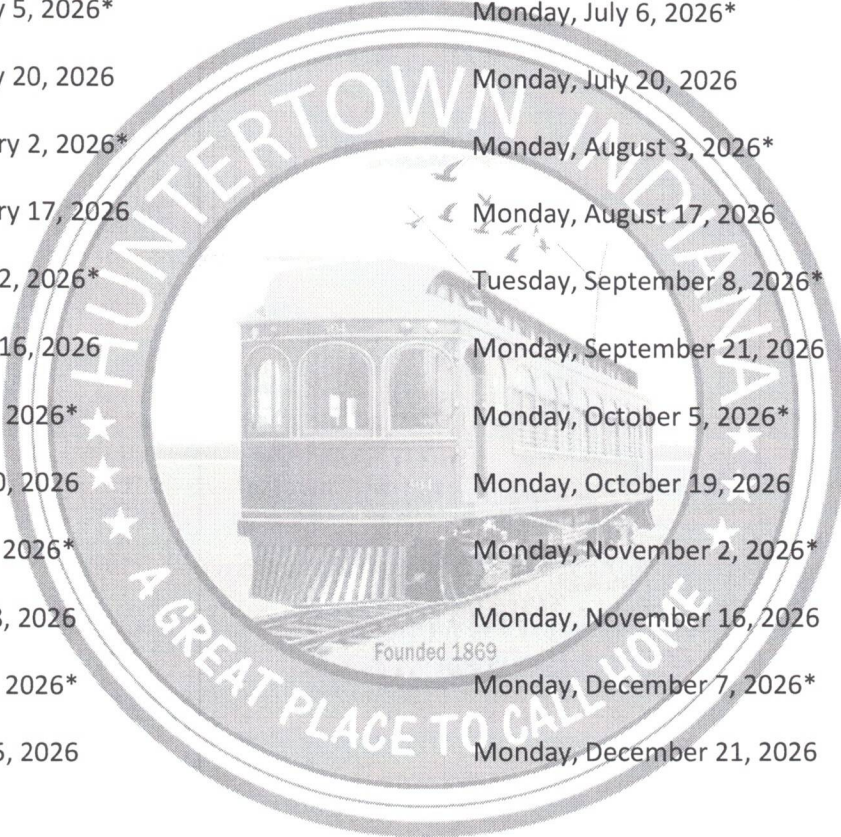
Christmas Day – Friday, December 25, 2026



### 2026 Huntertown Town Council Meeting Schedule

All meetings will begin at 6 p.m. or immediately following the  
Utility Service Board Meeting \*denoted with an asterisk\*

Meetings take place at Huntertown Town Hall, 15617 Lima Road, Huntertown IN, 46748

The seal of Huntertown, Indiana, is a circular emblem. The outer ring contains the text "HUNTERTOWN INDIANA" at the top and "A GREAT PLACE TO CALL HOME" at the bottom, separated by stars. The inner circle features a detailed illustration of a steam locomotive crossing a bridge over a river. Below the locomotive, the text "Founded 1869" is inscribed.

Monday, January 5, 2026*	Monday, July 6, 2026*
Tuesday, January 20, 2026	Monday, July 20, 2026
Monday, February 2, 2026*	Monday, August 3, 2026*
Tuesday, February 17, 2026	Monday, August 17, 2026
Monday, March 2, 2026*	Tuesday, September 8, 2026*
Monday, March 16, 2026	Monday, September 21, 2026
Monday, April 6, 2026*	Monday, October 5, 2026*
Monday, April 20, 2026	Monday, October 19, 2026
Monday, May 4, 2026*	Monday, November 2, 2026*
Monday, May 18, 2026	Monday, November 16, 2026
Monday, June 1, 2026*	Monday, December 7, 2026*
Monday, June 15, 2026	Monday, December 21, 2026

**TOWN COUNCIL ORDINANCE #2025-017  
UTILITY SERVICE BOARD (USB) RESOLUTION #2025-003, AN ORDINANCE AND  
RESOLUTION AMENDING ORDINANCE 2025-001 AND USB RESOLUTION 2025-  
001, TO FIX SALARIES OF ELECTED AND APPOINTED OFFICIALS AND  
EMPLOYEES OF THE TOWN OF HUNTERTOWN FOR FISCAL YEAR 2026.**

BE IT ORDAINED, by the Huntertown Town Council and Huntertown USB that the following salaries are established for elected and appointed officials and employees of the Town of Huntertown, effective with the first payroll in 2026 and for all remaining payrolls in 2026.

<b><u>Section 1:</u></b>	<b><u>ELECTED &amp; APPOINTED</u></b>	<b><u>ACCOUNT</u></b>
Town Council Members	\$722.00/month \$8,664/annually	General Fund #101 50% Water Operating Fund 25% Sewer Operating Fund 25%

Utility Service Board (USB)	\$360.00/month \$4,320.00/annually	Water Operating Fund 50% Sewer Operating Fund 50%
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Clerk-Treasurer	\$2,568.30/bi-weekly \$66,775.80/annually	General Fund #102 50% Water Operating Fund 25% Sewer Operating Fund 25%
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<b><u>Section 2:</u></b>	<b><u>SALARIED EMPLOYEES</u></b>	<b><u>ACCOUNT</u></b>
Town Manager	\$2,835/bi-weekly \$73,710/annually	General Fund #108 20% Water Operating Fund 40% Sewer Operating Fund 40%

<b><u>Section 3:</u></b>	<b><u>HOURLY EMPLOYEES (OT=Overtime)</u></b>	<b><u>ACCOUNT</u></b>
Wastewater Plant Operator (Department Head - Wastewater)	\$34.89/HR (OT \$52.33/HR)	MVH Fund #101 10% Water Op Fund 10% Sewer Op Fund 80%
Water Plant Operator (Department Head – Water)	\$32.19/HR (OT \$48.28/HR)	MVH Fund #101 10% Water Op Fund 80% Sewer Op Fund 10%

Superintendent of Streets (Department Head – Streets)		MVH Fund #101	20%
\$32.19/HR (OT \$48.28/HR)		Water Op Fund	40%
		Sewer Op Fund	40%
Outside Utility Person #1 (2 Licenses)			
\$29.48/hour (OT \$44.22/HR)		MVH Fund #101	20%
		Water Op Fund	40%
		Sewer Op Fund	40%
Outside Utility Person #2 (1 License/Foreman)			
\$27.10/hour (OT \$40.65/HR)		MVH Fund #101	20%
		Water Op Fund	40%
		Sewer Op Fund	40%
Outside Utility Person #3 (No Licenses)			
\$23.25/hour (OT \$34.88HR)		MVH Fund #101	20%
		Water Op Fund	40%
		Sewer Op Fund	40%
Outside Utility Person #4 New Hire - no license(s)			
\$20.37/hour (OT \$30.56/HR)		Water Op Fund	45%
		Sewer Op Fund	30%
		MVH Fund #101	25%
Utility Office Manager	\$30.29/hour	Water Operating Fund	50%
	\$45.44 OT	Sewer Operating Fund	50%
Utility Clerk #1	\$27.09/hour	Water Operating Fund	50%
	\$40.64 OT	Sewer Operating Fund	50%
Utility Clerk #2	\$22.22/hour	Water Operating Fund	50%
	\$33.33/hour OT	Sewer Operating Fund	50%
Utility Clerk #3	\$17.98/hour	Water Operating Fund	50%
	\$26.97 OT	Sewer Operating Fund	50%

#### **Section 4:**

#### **PART TIME EMPLOYEES**

Part-time Hourly, Summer, Fall and Casual Employees - no benefits offered, other than uniforms, as needed.

\$17.65/hour	Water Operating Fund	45%
\$26.47 OT	Sewer Operating Fund	35%
	MVH Fund #101	20%

**BOOT ALLOWANCE** - Beginning November 1, 2021, and continuing annually thereafter, all outside workers are allowed a \$75 boot allowance as per Resolution 2021- 023 approved by the Huntertown Town Council on October 4, 2021, amending the Personnel Policy.

**CELL PHONE STIPEND** – The elected Clerk-Treasurer, Town Manager, and all full-time employees are entitled to a monthly stipend of \$40 for personal cell phone usage in accordance with the Personnel Policy. Employees are given an option to receive a town supplied cell phone OR us their personal cell phone for Town business.

**CLOTHING ALLOWANCE** - As per Resolution #2022-015 All inside Utility positions, elected Town Council, appointed USB, elected Clerk-Treasurer and salaried Town Manager positions are offered an annual apparel allowance of \$100 per calendar year.

**INSURANCE BENEFITS** – The Elected Clerk-Treasurer, Town Manager, and all full-time employees are eligible for PERF benefits and medical/dental/vision insurance benefits, as offered by the town. Those who participate in the high-deductible-health-insurance plan for medical coverage shall be annually paid an amount of \$1,000 for single coverage and \$2,000 for all other coverage into established health savings accounts. Payment will be made with the first payroll following the open enrollment period in February.

**LONGEVITY PAY** - All non-elected, full-time employees are entitled to a longevity pay bonus of \$100/year beginning at year 2 and maximum of \$2,000; to be paid with payroll of anniversary date.

**STAND-BY AND CALL-OUT PAY** - All Operators/Superintendents and Outside Utility positions are subject to Stand-by and Call-out pay as per the Personnel Policy.

**APPRENTICESHIP WAGE PROGRESSION** – As required by the United States Department of Labor, all employees enrolled in an Apprenticeship Program shall be paid a progressively increasing schedule of wages (29 CFR § 29.5(b)(4)). This wage schedule shall be bi-annual for the duration of the apprenticeship, and shall be determined by the Town Manager, the apprenticeship sponsor (ex: Alliance of Indiana Rural Water), and the Town Council. Advancement requirements for the employee/apprentice for each period include completion of on-the-job training hours, completion of identified curriculum, and a satisfactory evaluation from the mentor and program sponsor.

RESOLUTION 2025-001      ADOPTED by the USB on December 1, 2025.

HUNTERTOWN UTILITY SERVICE BOARD

By: \_\_\_\_\_  
Anthony Ramey, USB Member

By: \_\_\_\_\_  
Dan Roy, USB Member

By: ABSENT \_\_\_\_\_  
Mike Stamets, USB Member

ATTEST:

Ryan Schwab  
Ryan Schwab, Clerk-Treasurer

ORDINANCE 2025-001      ADOPTED by the Council on December 15, 2025.

HUNTERTOWN TOWN COUNCIL

By: \_\_\_\_\_  
Mike Aker, Council Member

By: \_\_\_\_\_  
Patricia Freck, Council Member

By: \_\_\_\_\_  
Bradley Hite, Council President

By: \_\_\_\_\_  
Tina McDonald, Council Member

By: \_\_\_\_\_  
Brandon Seifert, Council Member

ATTEST:

\_\_\_\_\_  
Ryan Schwab, Clerk-Treasurer

Council Ord 2025-017  
USB Res 2024-003

Prepared by Huntertown Clerk-Treasurer