

Town of Huntertown Utility Service Board Meeting Minutes for Monday, December 1, 2025
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Utility Service Board was held on Monday, December 1, 2025. The meeting was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance were board members Tony Ramey and Dan Roy; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Steven Cardenas, and Derek Frederickson of Engineering Resources Inc, Michael Hawk of Hawk Haynie Kammeyer & Smith; two (2) members of the public and zero (0) members of the media. Board Member Michael Stamets was absent. The meeting was streamed on the Town's YouTube Channel.

Tony Ramey called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

BOARD ACTION

Dan Roy made a motion to approve the minutes of the November 3, 2025, meeting as presented. Tony Ramey seconded. Motion carried 2-0.

Dan Roy made a motion to approve USB Resolution 2025-003, a Resolution to fix salaries of elected and appointed officials and employees of the Town of Huntertown for fiscal year 2026. Tony Ramey seconded. Ryan Schwab covered the details of the ordinance, noting that town employees would be receiving a three-percent increase, the town manager would receive an 8-percent increase and there was no increase for elected and appointed officials. After no further discussion, the motion was carried 2-0.

Dan Roy made a motion to approve an updated water application for Simon Lakes Estates Section I. Tony Ramey seconded. Hannah Walker noted that three out lots have been added to the original application. After no further discussion, the motion was carried 2-0.

Dan Roy made a motion to approve a special contract for Simon Lakes Estates Section I. Tony Ramey seconded. Motion carried 2-0.

Dan Roy made a motion to approve pay-application No. 4 in the amount of \$789,546.10 to R. Yoder Construction for work completed on the WWTP Phase 3 project. Tony Ramey seconded. Motion carried 2-0.

Dan Roy made a motion to approve a contract with EVAPAR in the amount of \$7,905.00 for lift station generator maintenance. Tony Ramey seconded. Motion carried 2-0.

Dan Roy made a motion to approve entering into an agreement with BS&A to upgrade the town's computer software program to Boyce Cloud, with the water and sewer utility operating fund each paying one-third of the total cost. Tony Ramey seconded. Motion carried 2-0.

Dan Roy made a motion to approve the 2026 meeting schedule as presented. Tony Ramey seconded. Motion carried 2-0.

Dan Roy made a motion to approve the 2026 utility service board budget as presented. Tony Ramey seconded. Discussion topics included engineering expenses, water meter expenses, and water main upsizing. After no further discussion, the motion was carried 2-0.

Dan Roy made a motion to approve a 30-day extension for the Fens subdivision to begin construction on sewer infrastructure through December 31, 2025. Tony Ramey seconded. Motion carried 2-0.

NEW BUSINESS

Outside of the items listed under Board Action, no other New Business was brought forth.

OLD BUSINESS

Outside of items listed under Old Business, no other Old Business was brought forth.

REPORTS

Outside of items listed under Board Action, Town Manager Hannah Walker had no further report.

Outside of items listed under Board Action, Clerk-Treasurer Ryan Schwab had the following report:

- He will be emailing the council a quote for a camera that will assist in multiple tasks, including inflow and infiltration investigations, water main maintenance, and storm sewer line maintenance.

Outside of items listed under Board Action, Engineering Resources had the following report:

- Steven Cardenas provided the board with a document updating them on the available capacity at the water treatment plant and wastewater treatment plant.

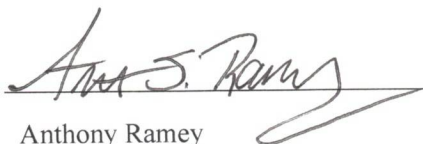
Michael Hawk had no report.

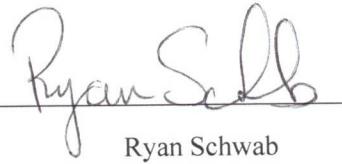
PUBLIC COMMENT

None were brought forth.

Dan Roy made a motion to adjourn. Tony Ramey seconded. Motion passed with a voice vote, and the meeting was adjourned at 5:51 p.m.

Attest:


Anthony Ramey
President


Ryan Schwab
Clerk Treasurer