

Meeting of the Town Council of Huntertown, Indiana
Monday, December 15, 2025, 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A public meeting of the Huntertown Town Council was held on Monday, December 15, 2025, at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Present were town council members Michael Aker, Patricia Freck; Brad Hite (P); Tina McDonald; and Brandon Seifert; Town Manager Hannah Walker; Clerk-Treasurer Ryan Schwab; Resource Officer Pedro Yaruchyk; Steven Cardenas and Derek Frederickson of Engineering Resources Inc.; Mike Hawk of Hawk Haynie Kammeyer & Smith; eight (8) members of the public and zero (0) members of the media. The meeting was streamed on the Town's YouTube Channel.

Brad Hite called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTION

Brandon Seifert made a motion to approve the minutes of December 1, 2025, regular meeting. Tina McDonald seconded. Motion carried 5-0.

Michael Aker made a motion to approve the general, water, and sewer claims dated December 15, 2025, in the amount of \$1,490,518.20. Brandon Seifert seconded. Motion carried 5-0.

Tina McDonald made a motion to approve Huntertown Resolution 2025-016; a Resolution transferring funds from the Motor Vehicle Highway Restricted Fund and the CEDIT Fund to the Local Road and Bridge Matching Grant Fund. Michael Aker seconded. Ryan Schwab provided the details of the Resolution, which is moving a total of \$248,140.78. After no further discussion, the motion was carried 5-0.

Brandon Seifert made a motion to approve Huntertown Resolution 2025-017; a Resolution approving the fiscal plan for the Cascata Bluffs Annexation. Patricia Freck seconded. Motion carried 5-0.

Michael Aker made a motion to introduce Huntertown Ordinance 2025-015; an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cascata Bluffs Annexation. Patricia Freck seconded. Motion carried 5-0.

Michael Aker made a motion to consider Huntertown Ordinance 2025-015; an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cascata Bluffs Annexation. Tina McDonald seconded. Motion carried 5-0.

Patricia Freck made a motion to adopt Huntertown Ordinance 2025-015; an Ordinance annexing certain territory to the Town of Huntertown to be commonly known as the Cascata Bluffs Annexation. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to introduce Huntertown Ordinance 2025-019; an Ordinance establishing service fees for collection of waste and recycling. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to approve a contract with Republic Services for solid waste and recycling collection as presented. Michael Aker seconded. Motion carried 5-0.

Patricia Freck made a motion to appoint Town Manager Hannah Walker to serve as the Town's representative on the Poka-Bache Connector Task Force. Tina McDonald seconded. Motion carried 5-0.

Tina McDonald made a motion to approve a quote from Office Pride in the amount of \$350.00 a month for cleaning services at Huntertown Town Hall. Brandon Seifert seconded. Motion carried 5-0.

Patricia Freck made a motion to approve an economic services agreement with Greater Fort Wayne as presented. Brandon Seifert seconded. Ryan Schwab noted that fee amount was listed incorrectly in Section C of the contract. Hannah Walker said she would get the document corrected. After no further discussion, the motion was carried 5-0.

Patricia Freck made a motion to appoint Tina McDonald and Brandon Seifert to the Huntertown Redevelopment Commission for a one-year term beginning January 1, 2026. Brandon Seifert seconded. Motion carried 5-0.

Brandon Seifert made a motion to amend Huntertown Ordinance 2025-017, an ordinance amending ordinance 2025-001, to fix salaries of elected and appointed officials and employees of the Town of Huntertown for fiscal year 2026, to remove the town manager's pay increase from discussion and only vote on employee increases. His motion also included a provision that if the Ordinance was approved as is, that the Town Manager does not receive a raise for the next two fiscal years. The motion was met without a second.

Patricia Freck made a motion to adopt Huntertown Ordinance 2025-017, an ordinance amending ordinance 2025-001, to fix salaries of elected and appointed officials and employees of the Town of Huntertown for fiscal year 2026. Tina McDonald seconded. The motion carried 4-1 (McDonald – Aye; Seifert – Nay; Aker – Aye; Freck – Aye; Hite – Aye).

Patricia Freck made a motion to motion to decline interviewing attorney and engineer applicants and move forward with contracts with Hawk Haynie Kammeyer and Smith (attorney) and Engineering Resources Inc. (Engineering). Michael Aker seconded. Hannah Walker provided the council with an overview of the scores for attorney and engineering services that were compiled by the scoring committee following the acceptance of Requests for Qualifications. Brandon Seifert said he would like the top three engineering firms to be interviewed. He also asked that the board consider a one-year contract instead of a three-year contract. Hannah Walker noted that the RFQ stated that the town was looking for a one-year contract with two one-year renewal options. Mike Aker said he likes the idea of one-year contracts and would like to see the town pursue an in-house engineer. He acknowledged that the town would need to continue to use a firm, but that an in-house engineer would be helpful. Patricia Freck added that the scores from the committee were clear in who all, but one member of the committee wanted and there was no need to do interviews. After no further discussion, the motion was carried 4-1 (Seifert – Nay; Aker – Aye; Freck – Aye; McDonald – Aye; Hite – Aye).

Michael Aker made a motion to entertain a one-year contract for engineering services for 2026 with Engineering Resources Inc. Tina McDonald seconded. The motion carried 4-1 (Aker – Aye; Freck – Aye, McDonald – Aye; Seifert – Nay; Hite – Aye).

Patricia Freck made a motion to entertain a one-year contract for attorney services for 2026 with Hawk Haynie Kammeyer & Smith. Tina McDonald seconded. Motion carried 4-1 (Freck – Aye; McDonald – Aye; Seifert – Nay; Aker – Aye; Hite – Aye).

Brandon Seifert made a motion to approve a quote from Brown Equipment in the amount of \$112,334.12 for an IBK Mainlite T66 with Minlite Orion push camera, noting that the general fund would be responsible for one-third (\$37,444.71) of the total cost. Tina McDonald seconded. Motion carried 5-0.

Brandon Seifert made a motion to allow the Clerk-Treasurer to pay claims for the remainder of 2025. Patricia Freck seconded. Motion carried 5-0.

NEW BUSINESS

Outside of items listed under Council Action, the following New Business was brought forth:

- Brad Hite appointed Tony Ramey to serve a 3-year term on the Huntertown Utility Service Board, beginning January 1, 2026, through December 31, 2028.
- Brad Hite appointed Rob Green, Randy Bailey, and Dan Roy to serve a 1-year term on the Huntertown Redevelopment Commission, beginning January 1, 2026, through December 31, 2026. He also appointed Darren Vogt to serve as the non-voting school board representative to the Redevelopment Commission for the same term.
- Ryan Schwab presented the council with the 2026 Utility Service Board budget.
- Ryan Schwab presented the council with the 2026 Holiday Schedule and an updated 2026 Town Council meeting schedule.

OLD BUSINESS

Outside of items listed under Council Action, no other Old Business was brought forth.

REPORTS

Michael Aker had the following report:

- He asked the council if it would agree to allow Utility Office Manager Martha Sprague to have the Town Hall carpets and ducts cleaned. Council members said they would like to see quotes and take a vote.

Resource Officer Pedro Yaruchyk had the following report:

- He provided the council with an update on the hiring process for a third resource officer. He said the job has been posted and two applicants are going to be interviewed. An official start date would not occur until March or April of 2026.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had no further report.

Town Manager Hannah Walker had the following report:

- She asked the council to approve a not-to-exceed amount of \$250.00 to cater for a Holiday lunch for employees on Thursday, December 19, 2025. Verbal approval was given but no official vote was taken.

Representatives of Engineering Resources had no report.

Mike Hawk of Hawk Haynie Kammeyer & Smith had no report.

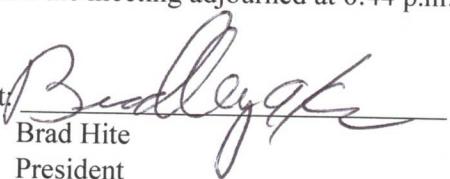
PUBLIC COMMENT

None were brought forth.

Tina McDonald made a motion to adjourn. Brandon Seifert seconded. The motion passed with a voice vote and the meeting adjourned at 6:44 p.m.

Attest:

Brad Hite
President



Ryan Schwab
Clerk Treasurer

