

Meeting of the Town Council of Huntertown, Indiana
February 4, 2019 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A meeting of the Huntertown Town Council was held on Monday, February 4, 2019 at 6:00 p.m. In attendance were council members Mike Aker, Patricia Freck, Gary Grant, Brandon Seifert (P) and Mike Stamets. Also present were: Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Superintendent of Utilities Mark Aurich; and Derek Frederickson of Engineering Resources Inc. Also in attendance were five (5) guests and one (1) reporter. Absent was Huntertown Resource Office Kevin Surface.

Brandon Seifert called the meeting to order at 6:05 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS

Mike Stamets made a motion to approve the minutes from the January 22, 2019 regular meeting. Mike Aker seconded. Motion passed, 5-0.

Patricia Freck made a motion to approve the general claims dated February 4, 2019 in the amount of \$59,086.28. Mike Aker seconded. Motion passed, 5-0.

Mike Stamets made a motion to approve Huntertown Resolution 19-008, a joint resolution of the Huntertown Town Council and Utility Service Board regarding updates to the Standards and Specifications for Utilities in Huntertown. Patricia Freck seconded. Derek Frederickson provided an overview of the changes. Council had no questions. After no further comment, the motion passed, 5-0.

Patricia Freck made a motion to approve the Memorandum of Understanding between Northwest Allen County Schools and the Town of Huntertown as presented. Mike Aker seconded. The motion passed, 5-0.

Mike Stamets made a motion to approve a maintenance contract with Delta-T Mechanical for 2019 as presented. Gary Grant seconded. Ryan Schwab explained that the Utility Service Board has already approved the contract as well. After no further discussion, the motion passed 5-0.

Mike Aker made a motion to approve and Interlocal Agreement for miscellaneous services, consulting services and materials between the Town of Huntertown and Allen County as presented. Gary Grant seconded. Discussion items included the changes to the agreement versus the current agreement in place; whether to approve an ordinance presented to the council by town attorney Dave Hawk at a recent meeting in addition to the Interlocal agreement; and the county's involvement in a recent road issue on Gump Road. After no further discussion, the motion passed, 5-0.

Gary Grant made a motion to approve and sign a Letter of Support from the Town of Huntertown to Next level Trails to commit \$125,000 for a project connecting the Pufferbelly Trail to the existing Gump Road Trail within the corporate limits of the Town of Huntertown. Mike Stamets seconded. Kent Castelmann with Fort Wayne Trails provided the council with an overview of the project. Topics of conversation included money already raised for the project; the town's role as a partner in the project; bridges connected to the project and whether the town was responsible for maintenance of those bridges; and liability issues related to accidents on the trail and town equipment near the trail. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to promote wastewater treatment plant operator of record Darren Dafforn from an operator #2 position to an operator #1 position. Gary Grant seconded. Shellman informed the board that Dafforn recently obtained his level 3 operators license, which includes an increase in his hourly wage. The utility service board also approved the pay increase at its meeting. After no further discussion, the motion passed, 5-0.

NEW BUSINESS

Outside of items listed under Council Action, no new business was brought forth.

OLD BUSINESS

Ryan Schwab noted that a water/sewer connection application for Rolling Oaks, Section 1 was discussed at the utility service board meeting; however the board was choosing not to act on the application until the March 4, 2019 meeting. The item will be brought to council at that time.

Mike Aker tabled a discussion on a street superintendent, noting that the council wanted to meet in an Administrative Session to discuss the topic.

REPORTS

Patricia Freck noted that Superintendent Mark Aurich spent 15 hours beyond his normal 40-hour week helping plow snow in January. She would like the council to consider some form of comp time for salaried employees who work more than 40-hours a week. The council plans to discuss this topic at an upcoming Administrative Session.

Gary Grant reported that the newly elected Perry Township Trustee is pulling the Township's funding for a digital sign in front of the Huntertown Fire Station. The town donated \$5,000 in 2018 to help pay for the sign in 2018. Grant said he plans to meet with the Trustee to discuss his decision. The town has not had the \$5,000 refunded at this time.

Huntertown Resource Officer Kevin Surface was absent.

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman issued the council a handout and reported the following items:

- February 4, 2019 was the deadline for applications for the utility position openings. She would begin scanning and emailing applications
- Mark Aurich, along with Engineering Resources, is working with Allen County regarding the design of the Byron lift station. Allen County owns 80 acres and has plans to raze the buildings on the complex and sell 60 acres of frontage along Lima Road and Carroll Road in the summer of 2020. She would like to include this area in a TIF district.
- She is putting together a team for the Pufferbelly Trail 5K and 10K event on July 20, 2019 at the Dupont Road YMCA. She asked council if using the Town name for the team was acceptable. There were no objections.
- Brian Sechler with Allen County Highway Department confirmed that the county has accepted Whisper Rock Section 1 and Whisper Rock Villas streets in 2014. They also accepted Preserves of Carroll Creek in 2017. The county holds bonds for these and Huntertown should have received INDOT mileage for payment. She is confirming with INDOT and is also going to add the miles for the Quarry as well.
- The Brownstone Annexation is scheduled for adoption at the March 6, 2019 meeting.
- The Allen County Highway Department has contracted with API for improvements of Hathaway Road, east of SR 3 from the town's corporate limits to the Corbin Road roundabout. API is quoting the cost of 1,100 feet from SR 3 to the end of the town's corporate limits and she is pursuing a potential 50-50 cost split with Allen County to include that road work to the aforementioned project. Once the quote is received, she will meet with the county and report back to council.
- INDOT has emailed contracts for the upcoming Carroll Road project. Those will be presented to council for approval at the Feb. 19, 2019 meeting.
- The town is meeting with the Huntertown Fire Department on Wednesday, February 6, 2019 to discuss GIS mapping for both entities.
- A public hearing notice was sent to the town for expansion of Veterinary Services, located at 905 W. Gump

Mark Aurich provided the board members with a handout and issued a report on the following topics:

- Approximately 20 frozen meters were encountered during the recent run of record low temperatures.

- Hydrophase has agreed to quote the town and help complete phase 2 the town's Wellhead Protection Program.
- Suez has made its first information request to obtain the permitting needed to complete water tower maintenance.
- The town experienced a high ammonia spike at the wastewater treatment plant in January. The monthly limit is .53 mg/l and the town's average was .55 mg/l. The non-compliance form has been submitted to the state and will be included in the February DMR report as well.
- Despite being aerated, the sludge holding tanks developed an ice sheet during recent cold temperatures. The clarifier scum beach froze up and required deicing several times. Ice chunks were in the aerator for four days. The sludge lines leading from the ASH tanks to the centrifuge also froze, however wastewater treatment plant operator Darren Dafforn was able to flood the empty tank and exposed the lines to thaw them out.
- Considerable time was spent snow plowing in January. He thanked the town's employees for the work they did removing snow from streets.

Town Engineer Derek Frederickson had no report.

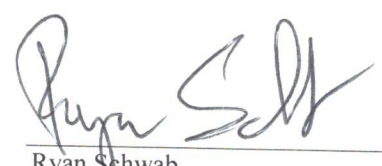
PUBLIC COMMENT

None were brought forth.

Gary Grant made a motion to adjourn. Patricia Freck seconded. Motion passed with a voice vote and the meeting adjourned at 7:18 p.m.

Attest:


Brandon Seifert
President


Ryan Schwab
Clerk Treasurer