

Meeting of the Town Council of Huntertown, Indiana
June 3, 2019 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A meeting of the Huntertown Town Council was held on Monday, June 3, 2019 at 6:00 p.m. In attendance were council members Patricia Freck, Gary Grant, Brandon Seifert (P), and Mike Stamets. Also present was Clerk-Treasurer Ryan Schwab, Town Manager Beth Shellman and Huntertown Resource Officer Kevin Surface. Also in attendance were six (6) guests and one (1) reporter. Absent was council member Mike Aker.

Brandon Seifert called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS

Mike Stamets made a motion to approve the minutes from the May, 20, 2019 regular meeting and the May 23, 2019 administrative meeting. Gary Grant seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve the general claims dated June 3, 2019 in the amount of \$103,876.08. Mike Stamets seconded. Motion passed, 4-0.

Patricia Freck made a motion to approve Huntertown Resolution 19-012, a Resolution approving 2019 pay 2020 real and personal property compliance with Statement of Benefits (CF-1) form. Mike Stamets seconded. Rachel Black, Economic Development Specialist with the Allen County Department of Planning Services, detailed the businesses listed in the resolution and the details covering their compliance with the statement of benefits. Four businesses: AITF Services; Adaptive Technologies; O'Neal Excavating and Construction Inc.; and Precision Laser Services Inc. were included in the resolution and all deemed in compliance. After no further discussion, the motion passed, 4-0.

Mike Stamets made a motion to approve Huntertown Resolution 19-013, a Resolution rescinding Resolution 00-008 and adopting the within Resolution re-establishing criteria for the review of applications for economic revitalization area designation in Huntertown. Gary Grant seconded. Elissa McGauley, Director of Redevelopment for Allen County Department of Planning Services, outlined the changes in the new resolution. After no further discussion, the motion passed, 4-0.

Mike Stamets made a motion to consider Huntertown Ordinance 19-004, an Ordinance establishing the Town of Huntertown Department of Redevelopment and the Town of Huntertown Redevelopment Commission. Gary Grant seconded. Beth Shellman noted that the ordinance was introduced at the May, 20, 2019 meeting and according to the timeline presented that evening, the ordinance needed approved tonight. After no further discussion, the motion passed, 5-0.

Mike Stamets made a motion to adopt Huntertown Ordinance 19-004, an Ordinance establishing the Town of Huntertown Department of Redevelopment and the Town of Huntertown Redevelopment Commission. Patricia Freck seconded. The motion passed, 5-0.

Patricia Freck made a motion to appoint Rob Green and Mike Stamets to the Huntertown Redevelopment Commission. Gary Grant seconded. Motion passed, 4-0.

Brandon Seifert appointed Mark Burnworth, Theresa Steele and Brandon Seifert to the Huntertown Redevelopment Commission.

Patricia Freck made a motion to approve Huntertown Resolution 19-011, a Resolution accepting the following two streets in Section 1 of Preserves of Carroll Creek West, for ownership and maintenance (Hammock Drive & Tolee Court). Gary Grant seconded. Beth Shellman said she met with the developer at the site earlier in the day. She informed council that the maintenance bond for the streets covers the town until November, 2020 and that any repairs needed would be covered under that bond. After no further discussion, the motion passed, 4-0.

NEW BUSINESS

Outside of items listed under Council Action, no new business was brought forth.

OLD BUSINESS

Including items listed under Council action, the following old business was presented:

- The Code of Conduct was re-introduced. Patricia Freck noted that she needed to make some edits to the document before bringing it back to the council for approval.

REPORTS

Patricia Freck reported the following:

- She is still working on updating the town's existing ordinances in order beef up the contents of those ordinances and bring homes in the downtown Huntertown area into compliance with those ordinances.
- She would like to set up an administrative meeting with the town attorney and town engineer to learn more about pending annexations and the town's ability to handle the growth associated with those annexations. No action was taken.

Huntertown Resource Officer Kevin Surface had no report

- Patricia Freck asked about the status of the town's crime. Surface said that as the weather gets nicer, things tend to spike, however, he is not looking at anything large in scope at the present time.

Clerk-Treasurer Ryan Schwab had no report.

Town Manager Beth Shellman issued a handout and reported on the following items:

- She detailed road funding commitments for 2019, including Carroll Road, Hathaway Road, Gump Road and Bethel Road.
- She will be meeting with Engineering Resources and representatives from Kell Reserve on Tuesday, June 4 to review their application for development. The developer will have a public meeting at Town Hall on June 10, 2019 to discuss the project and the Allen County Department of Planning Services will have meetings on June 13 and June 20.
- Northwest Allen County Schools voted to dedicated 60-feet of right-of-way along Hathaway Road at the school property. Town Attorney Dave Hawk has been asked to prepare an official deed for the council to review/approve.

Town Engineer Derek Frederickson had the following report:

- Frederickson provided the council with a pair of handouts detailing potential surcharges to pass on to new customers to help the town afford future capital improvement projects for the two utilities. The handouts detail similar surcharges put in place by the City of Fort Wayne. He asked them to consider a monthly capital surcharge for the sewer utility and a system development charge for the water utility. Frederickson asked if a council member would like to sit on a committee to discuss these items and Patricia Freck agreed to take part. Brandon Seifert asked if the development community should be included and Frederickson suggested the town discuss the topic first and then involve the development community. Freck agreed. After no further discussion, no action was taken.
- Frederickson provided the council with an updated 5-year pavement asset management plan for the town's street projects. He discussed in detail the following projects: Gump Road west of State Road 3; Woods Road and the need to acquire right-of-way; Carroll Road; and the Lima Road Bridge over the Willow Creek. He plans to update the estimated project construction costs and provide those figures for council members at the June 17 meeting. He stated that the call out for projects for the next Community Crossings Grant is in July and suggested the council submit the Lima Road Bridge project. After no further discussion, no action was taken.

PUBLIC COMMENT

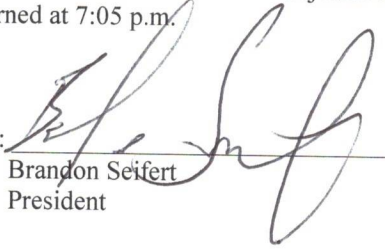
Betty Lavachek, a resident at 2127 Myers Drive, asked about registering golf carts. Kevin Surface said that the town is handing out stickers to residents when they apply for their annual permit. Some permitted drivers haven't had to

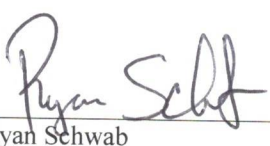
renew their permit yet and don't have a sticker. He explained that it would take a 1-year cycle before every cart will have a sticker. She also asked about the age of drivers. Surface said that only a licensed driver can operate a golf cart. Both Lavachek and Freck noted that they have seen young kids driving golf carts.

Mark Burnworth, a resident at 15495 Towne Gardens Court, asked for details on the length of the potential Woods Road reconstruction project. Frederickson informed him that the construction would stop to the west at the town's corporate boundaries.

Patricia Freck made a motion to adjourn. Mike Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 7:05 p.m.

Attest:


Brandon Seifert
President


Ryan Schwab
Clerk Treasurer