

**Meeting of the Town Council of Huntertown, Indiana**  
**July 1, 2019 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A meeting of the Huntertown Town Council was held on Monday, July 1, 2019 at 6:00 p.m. In attendance were council members Mike Aker, Gary Grant and Mike Stamets. Also present was Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Huntertown Resource Officer Kevin Surface; and Town Engineer Derek Frederickson. Also in attendance were four (4) guests and one (1) reporter. Absent was council members Patricia Freck and Brandon Seifert (P).

Mike Aker called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

**COUNCIL ACTIONS**

Gary Grant made a motion to approve the minutes from the June 17, 2019 regular. Mike Stamets seconded. Motion passed, 3-0.

Gary Grant made a motion to approve the general claims dated July 1, 2019 in the amount of \$113,004.20. Mike Stamets seconded. Motion passed, 3-0.

Gary Grant made a motion to approve Town Council Resolution 19-013, a Resolution authorizing use of the services of 'Invoice Cloud' for payments of utility bills; conditioned upon clarifying the correct date in the resolution. Mike Stamets seconded. Motion passed, 3-0.

Mike Stamets made a motion to approve Change Order No. 1 from API Construction Inc. for work on the Bethel Road reconstruction project, reducing the overall cost of the project by \$14,218.37. Gary Grant seconded. Motion passed, 3-0.

Mike Stamets made a motion to approve Pay-Application No. 1 1 from API Construction Inc. for work on the Bethel Road reconstruction project in the amount of \$131,098.17. Gary Grant seconded. Ryan Schwab noted that this does not include the retainage for the project, which amount to \$14,566.46. After no further discussion, the motion passed, 3-0.

Mike Stamets made a motion to approve a quote from Hydrophase Inc. in the amount of \$4,500 to complete work on Phase 2 of the Wellhead Protection plan. Gary Grant seconded. Shellman noted that they are the same company who did the work for Phase 1 of the plan. Derek Frederickson agreed that the work done by Hydrophase Inc. was more than satisfactory. After no further discussion, the motion passed, 3-0.

Gary Grant made a motion to consider Huntertown Ordinance 19-005, an ordinance amending the Code of Ordinances and Huntertown Ordinance 05-004 regulating traffic within the Town of Huntertown. Mike Stamets seconded. This ordinance is for a stop sign at the intersection of Carroll and Hand Road. The motion passed, 3-0.

Gary Grant made a motion to adopt Huntertown Ordinance 19-005, an ordinance amending the Code of Ordinances and Huntertown Ordinance 05-004 regulating traffic within the Town of Huntertown. Mike Stamets seconded. This ordinance is for a stop sign at the intersection of Carroll and Hand Road. The motion passed, 3-0.

**NEW BUSINESS**

Outside of items listed under Council Action, no new business was brought forth.

**OLD BUSINESS**

Including items listed under Council action, the following old business was presented:

- Frederickson provided an update on introducing capital improvement fees for new water/sewer utility customers. A committee has been formed and has already met on this topic. Frederickson said that the committee does want to continue to pursue the topic. He has been in contact with a financial advisor, Steve

Carter, who has provided the town with financial analysis on a variety of projects in the past. Frederickson would like to invite Carter to a future committee meeting to lay out for him the goals behind introducing these new fees. He also said that this work could be combined with some other financial analysis work the town is in need of to save money on fees. Board members gave verbal approval to have Steve Carter attend a future committee meeting. After no further discussion, no action was taken.

- The Code of Conduct was re-introduced. Mike Stamets said that another update will be sent out soon and the document would be ready for approval at the July 15, 2019 meeting.

## REPORTS

No council members had reports

Huntertown Resource Officer Kevin Surface had no report.

Clerk-Treasurer Ryan Schwab had the following report:

- He advised council members that he would be emailing them details on the budget timeline and would be providing different options for dates in which they could approve the budget for 2020.

Town Manager Beth Shellman handed out a report and commented on the following items:

- She attended an INDOT training session for the Community Crossings Matching Grant Funds program on June 25, 2019. She and Derek Frederickson have been in contact with the Allen County Highway Department and the Allen County Board of Commissioners regarding the decision to apply for a project to rehab the Lima Road Bridge #45. The county fully supports the town on this project. The application period runs from July 1, 2019 to August 2, 2019. The Town's 25 percent match for the project would total \$120,000. The town will have over \$222,000 in the county's bridge repair fund for Huntertown bridges by the end of 2019.
- She is still waiting for quotes on welcome signs. INDOT has provided the town with some feedback on the size of the signage needed and that an engineering firm would need to sign off on the design. Local eighth-grade student Bailey Lothamer is assisting the town with a design. Shellman is still hopeful to have this project completed by the beginning of Huntertown Heritage Days in August.
- The Pufferbelly Trail 5K is scheduled for July 20, 2019. Team Huntertown currently has the most members signed up for its team and registrations are accepted through race day.
- She and Frederickson attended a meeting with the Northeast Indiana Regional Coordinating Council (NIRCC) on June 28, 2019 and were provided corridor protection plans and studies for Hathaway Road, Cedar Canyon Road and Shoaff Road. The main topic centered on traffic lights vs. roundabouts. NIRCC recommends consistency at all intersections, regardless of which option a community would like to install. Council members asked for an opinion. Frederickson noted that roundabouts are more expensive initially, but don't feature any future maintenance on signals. After no further discussion, no action was taken.

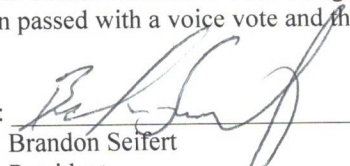
Outside of items listed under Council Action, Town Engineer Derek Frederickson had no further report.

## PUBLIC COMMENT

Betty Lavachek, a resident at 2127 Myers Drive, asked about the low number of American flags adorning the town's poles. Shellman noted that some had blown off in a recent storm and that town employees would be putting them back up before the July 4 holiday.

After no further comments were brought forth, Gary Grant made a motion to adjourn. Mike Stamets seconded. Motion passed with a voice vote and the meeting adjourned at 6:26 p.m.

Attest:

  
Brandon Seifert  
President

  
Ryan Schwab  
Clerk Treasurer