

**Meeting of the Town Council of Huntertown, Indiana
Tuesday, September 3, 2019 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road**

A meeting of the Huntertown Town Council was held on Tuesday, September 3, 2019 at 6:00 p.m. In attendance were council members Mike Aker, Brandon Seifert (P) and Mike Stamets. Also present was Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; and Huntertown Resource Officer Kevin Surface. Also in attendance were six (6) guests and one (1) reporter. Absent were council members Patricia Freck and Gary Grant.

Brandon Seifert called the meeting to order at 6:00 p.m. with the Pledge of Allegiance.

COUNCIL ACTIONS

Mike Stamets made a motion to approve the minutes from the August 19, 2019 regular. Mike Aker seconded. Motion passed, 3-0.

Mike Aker made a motion to approve the general claims dated September 3, 2019 in the amount of \$54,709.80. Mike Stamets seconded. Motion passed, 3-0.

Mike Stamets made a motion to approve job descriptions for the Street Department Head/Street Superintendent; Water Department Head and Wastewater Department Head as presented. Mike Aker seconded. Motion passed, 3-0.

Mike Aker made a motion to appoint department heads as follows: Randy Bailey – Street Superintendent; Gabe Brindle – Water Department Head; Darren Dafforn – Wastewater Department Head. Mike Stamets seconded. Beth Shellman said that the positions were posted internally and those three individuals were the only ones who applied for the various positions. She also noted that the Utility Service Board approved the same appointments at its meeting earlier that evening. After no further discussion, the motion passed, 3-0.

Mike Aker made a motion to introduce Huntertown Ordinance 19-007, an Ordinance and Resolution amending Council Ordinance 18-011 and Utility Service Board Resolution 18-008 regarding the 2019 salaries of the Water Operator position and creating a Street Department Head position with a set hourly wage. This Ordinance and Resolution also sets salaries of elected officials and employees of the Town of Huntertown for the fiscal year 2020. Mike Stamets seconded. Beth Shellman said that the resolution changed salary of the Water Plant Operator and added the Street Superintendent position. She also said that a 3-percent raise for all employees and the Clerk-Treasurer was included. She also noted that the Utility Service Board approved the resolution for this at its meeting earlier in the meeting. After no further discussion, the motion passed, 3-0.

Mike Aker made a motion to approve Huntertown Resolution 19-017, a resolution regarding extension of water and sewer service for a 15-lot subdivision known as Cliffs of Rolling Oaks. Mike Stamets seconded. Beth Shellman said that the Utility Service Board gave conditional approval for the utility connections pending a technical review at its meeting earlier in the evening. Voluntary annexation for the development was also discussed. After no further discussion, the motion passed, 3-0.

Mike Stamets made a motion to approve Huntertown Resolution 19-018, a Resolution of the Town Council of the Town of Huntertown, Indiana adopting the fiscal plan regarding the annexation of certain territory to the Town of Huntertown to be commonly known as the Rolling Oaks Voluntary Annexation. Mike Aker seconded. Steve Carter, a consultant with Krohn & Associates, provided an overview of the fiscal plan and took questions. After no further discussion, the motion passed, 3-0.

Mike Stamets made a motion to introduce Huntertown Ordinance 19-008, an Ordinance Annexing certain territory to the Town of Huntertown, Indiana. Mike Aker seconded. Motion passed, 3-0.

Mike Stamets made a motion to give conditional approval to enter into an agreement with Krohn & Associates for water and wastewater utility rate studies as well as system development charges and surcharges for the utilities. Mike Aker seconded. The conditional approval was for board members to read the agreement, which was emailed to the Town Manager earlier in the day. After no further discussion, the motion passed 3-0.

Mike Stamets made a motion to first rescind a motion made at the August 19, 2019 council meeting accepting quotes for installation and garage doors at the Cedar Canyons Road Utility Shop and approve quotes for upgrades to the Cedar

Canyon Road Utility Shop as presented. Approved quotes included the following: Fire & Ice in the amount of \$3,678.94 for a furnace; Lower Brothers in the amount of \$7,768.00 for insulation; and Overhead Door Company in the amount of \$4,859.00 for a garage door. The total bid tallied \$16,304.94 with the CEDIT Fund paying for one-third of that cost (\$5,435.31). Mike Aker seconded. Beth Shellman said that the Utility Service agreed to share in the cost of those expenses at its meeting earlier in the night. Additionally, the USB asked her for a cost for an opener and remotes for the garage doors. After no further discussion, the motion passed, 3-0.

NEW BUSINESS

Outside of items listed under Council Action, no new business was brought forth.

OLD BUSINESS

Outside of items listed under Council action, no old business was brought forth.

REPORTS

Huntertown Resource Officer Kevin Surface had no report.

Clerk-Treasurer Ryan Schwab had the following report:

- He met with Department of Local Government Finance (DLGF) representative George Helton on Tuesday, August 27, 2019 to go over the budget for fiscal year 2020. He noted that the town was over its max levy by approximately \$37,000. He was awaiting some word from the DLGF on how to proceed, but he still planned on advertising the budget in enough time to adhere to the 10-day advertising period ahead of the September 16, 2019 public hearing.
- He handed out a direct deposit sign-up sheet and asked board members to return them as soon as possible. He would like to have direct deposit available for the September 27, 2019 payroll.

Town Manager Beth Shellman handed out her report and highlighted the following items:

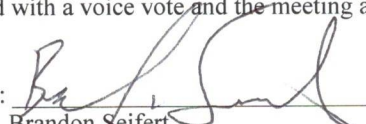
- After meeting with the DLGF, she would like the town council to consider re-establishing the Cumulative Capital Development (CCD) rate at a meeting in early 2020. The current rate is .0101 per \$100 of assessed value and the State of Indiana will allow that rate to be re-established to a max rate of .0500. This would generate an additional \$140,000 a year in revenue, which could be used for equipment purchases. The deadline for re-establishing is May 1, 2020.
- Engineering Resources has completed the break-away post design and Indiana Sign Works is working with the fabricator and finishing the final design for the Welcome to Huntertown Sign. Once that is complete, the town will receive the proposed site plan and a quote for the costs. Once the site plan is complete, the town can apply for permits with INDOT.
- The Huntertown Family Park has formed a 5-year master plan committee. That committee is mailing a survey to residents in the community to seek input on park needs. The link for the survey is also online at www.surveymonkey.com/r/HuntertownFamilyPark.

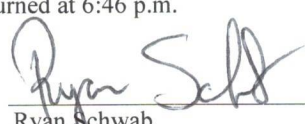
PUBLIC COMMENT

Cindy Bailey, a resident at 2608 Hunter Road, asked Resource Officer Kevin Surface if rules and regulations for golf cart use were given to those who get their golf cart permits. She noted that golf carts are being driven on the sidewalks and some young children and infants in car seats are being held or are riding in the golf carts without being strapped in. Surface said he inspects each golf cart prior to issuing the permit and provides each registrant with a copy of the town's ordinance.

After no further comment was brought forth, Mike Aker made a motion to adjourn. Mike Stamets seconded. The motion passed with a voice vote and the meeting adjourned at 6:46 p.m.

Attest:


Brandon Seifert
President


Ryan Schwab
Clerk Treasurer