

Meeting of the Town Council of Huntertown, Indiana
Monday, October 7, 2019 6:00 p.m.
Huntertown Town Hall, 15617 Lima Road

A meeting of the Huntertown Town Council was held on Monday, October 7, 2019 at 6:00 p.m. In attendance were council members Patricia Freck, Gary Grant, Mike Stamets and Brandon Seifert (P). Also present was Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; and Huntertown Resource Officer Kevin Surface. Also in attendance were four (4) guests and one (1) reporter. Absent was council member Mike Aker.

COUNCIL ACTIONS

Patricia Freck made a motion to approve the minutes from the September 16, 2019 regular meeting, September 30, 2019 special meeting and the August 21, 2019 joint administrative meeting with the Utility Service Board. Gary Grant seconded. Motion passed, 4-0.

Gary Grant made a motion to approve the general claims dated October 7, 2019 in the amount of \$78,641.47. Patricia Freck seconded. Motion passed, 4-0.

Patricia Freck made a motion to take the curbside trash bids under advisement. Gary Grant seconded. Ryan Schwab opened to the bids from two vendors. Advanced Disposal's bid was for a 3-year term at \$16.73 per home per month. Republic Services' bid was for a 3-year term at 13.56 for 2020, 14.01 for 2021 and 14.47 for 2022. The bids will be reviewed and voted on at a future meeting. After no further discussion, the motion passed, 4-0.

Gary made a motion to approve the purchase of a 60KW Generac generator from Everpar for a total cost of \$46,300. Mike Stamets seconded. Beth Shellman provided the council with an overview of the three quotes the town received. Ryan Schwab said that the utility approved payment from each utility (water/sewer) for 1/3 of the overall cost (15,433) at its meeting earlier in the evening and the council would be responsible for the remaining 1/3. After no further discussion, the motion passed, 4-0.

Patricia Freck made a motion to approve Change Order No.1 from API Construction Corp. for the Bethel and Hathaway Improvements 2018 project in the amount of (-\$4,309.69). Mike Stamets seconded. Motion passed, 4-0.

Mike Stamets made a motion to approve Pay-Application No.2 from API Construction Corp. for the Bethel and Hathaway Improvements 2018 project in the amount of \$411,528.88. Patricia Freck seconded. Beth Shellman noted that this covers all road improvement cost less retainage. The two projects have \$54,022.83 in retainage left to be paid out. After no further discussion, the motion passed, 4-0.

Mike Stamets made a motion to approve a quote from Garcia Concrete Const. Inc. in the amount of \$3,500 for concrete street repairs on Plank Street, south of Southyard Court. Patricia Freck seconded. The motion passed, 4-0.

NEW BUSINESS

Outside of items listed under Council Action, no new business was brought forth.

OLD BUSINESS

Outside of items listed under Council action, the following old business was brought forth:

- Brandon Seifert said he was okay with the terms of the Krohn & Associates agreement for work on rate studies and development charges and surcharges for the two utilities and would sign the agreement.

REPORTS

Huntertown Resource Officer Kevin Surface had the following report:

- He met with the resident at the southwest corner of SR3 and Gump Road about the removal of brush on his property. The homeowner was fine with town employees helping remove the brush from his property.

- After receiving multiple complaints of speeding on Lima Road, Allen County Highway has let the town use a speed sign on Apollo Drive to let drivers know how fast they are driving.

Clerk-Treasurer Ryan Schwab had the following report:

- Invoice Cloud has been successfully implemented. He encouraged utility customers to sign up for the e-billing option.
- Individual direct deposit accounts have been set up and he hopes to implement it for the October 11, 2019 payroll. He is planning to print checks as a back-up in the event an issue with the direct deposit program arises.

Town Manager Beth Shellman handed out a copy of her report and highlighted the following items:

- The Allen County Commissioners will be at the Huntertown Fire Station on Tuesday, October 8, 2019 for its County Night Out. The Fire Board meeting will also take place that evening.
- The town's CCD rate can be re-established at an estimated increase in revenue of \$140,000 a year. If the town chooses to follow through, it needs to start the process in January. It must be re-established by May 1.
- The town continues to talk with the City of Fort Wayne regarding an interlocal agreement for sewer lines at the Allen County Fairgrounds property. The Fairgrounds is expected to submit a voluntary annexation petition by October 17. Existing water services will soon be billed to the town.
- Huntertown Elementary School is interested in partnering with the town to collect plastic bottle caps to be recycled into a bench. She provided the council some different options on bench types to choose from. No decision was made.
- She is looking into the creation of "Hometown Hero" banners to adorn the light poles in Huntertown. She would like to have the program in place before Memorial Day 2020.
- She continues to work with Engineering Resources, Indiana Sign Works and INDOT on the permits needed for welcome signs for the town.
- An announcement is expected during the month of October for the Community Crossings Matching Grant program. The town submitted two applications totaling \$720,414.77 in grant funding. The total cost for the two projects is \$960,553.04.
- Each of the department heads is providing a monthly report, which she is adding to her monthly report.

PUBLIC COMMENT

Dave Smith, a resident at 2729 Hunter Road, expressed concern about the look of Hunter Road because of a motor home and a trailer in different driveways along the road. He is also concerned about potential speeding on that road once Allen County completes pavement of Hunter Road to Shoaff Road.

After no further comment was brought forth, Gary Grant made a motion to adjourn. Mike Stamets seconded. The motion passed with a voice vote and the meeting adjourned at 6:48 p.m.

Attest:

Brandon Seifert
President

Ryan Schwab
Clerk Treasurer