

**Meeting of the Town Council of Huntertown, Indiana**  
**Monday, December 2, 2019 6:00 p.m.**  
**Huntertown Town Hall, 15617 Lima Road**

A meeting of the Huntertown Town Council was held on Monday, December 2, 2019 at 6:08 p.m. In attendance were council members Mike Aker, Patricia Freck, Gary Grant, Mike Stamets and Brandon Seifert (P). Also present was Clerk-Treasurer Ryan Schwab; Town Manager Beth Shellman; Huntertown Resource Officer Kevin Surface and Town Engineer Derek Frederickson. Also in attendance were seven (7) guests and one (1) reporter.

Brandon Seifert called the meeting to order with the Pledge of Allegiance at 6:08

Brandon Seifert suspended the meeting at 6:08 p.m. and opened a public hearing for the voluntary annexation of property at 11921 Hand Road. No public comment was brought forth. Brandon Seifert closed the Public Hearing and reconvened the regular meeting at 6:09 p.m.

**COUNCIL ACTIONS**

Mike Aker made a motion to approve the minutes from the November 25, 2019 meeting. Gary Grant seconded. Motion passed, 5-0.

Mike Aker made a motion to approve the general claims dated December 2, 2019 in the amount of \$14,899.22. Mike Stamets seconded. Patricia Freck asked for clarification on claims related to Feighner Insurance Agency and Vernon Company. After no further discussion, the motion passed, 5-0.

Mike Aker made a motion to introduce Huntertown Ordinance 19-012, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Communities at Talons Reach Annexation Area. Gary Grant seconded. Ryan Schwab noted that the ordinance was first introduced as Huntertown Ordinance 19-006 at the August 19, 2019 meeting, however recent advertisements and certified mailings related to the ordinance included the new number. He noted that the new number would replace the previous number. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to consider introduce Huntertown Ordinance 19-012, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Communities at Talons Reach Annexation Area. Mike Aker seconded. Motion passed, 5-0.

Mike Aker made a motion to adopt introduce Huntertown Ordinance 19-012, an ordinance to annex certain territory to the Town of Huntertown to be commonly known as the Communities at Talons Reach Annexation Area. Gary Grant seconded. Motion passed, 5-0.

Gary Grant made a motion to approve Huntertown Resolution 19-022, a resolution amending the Huntertown Personnel Policy and Procedural Manual with the following change: converting PTO days to PTO hours. Mike Aker seconded. Beth Shellman provided an overview of the changes to council, which also included revisions to the town's on-call policy. After no further discussion, the motion passed, 5-0.

Mike Aker made a motion to approve the job description revisions as presented, with one change to the utility #4 description which changes the review time for a new employee from 90 days to 60 days. Mike Stamets seconded. Motion passed, 5-0.

Mike Aker made a motion to begin the involuntary annexation of the Estates of Twin Eagles Annexation Area. Mike Stamets seconded. Motion passed, 5-0.

Gary Grant made a motion to purchase a Liquid De-Icer storage tank and electric pump for a not-to-exceed amount of \$1,500.00. Patricia Freck seconded. Motion passed, 5-0.

Patricia Freck made a motion to enter into a 3-year contract with Engineering Resources Inc. as the town engineer beginning in 2020; and that the contract should include language that allows the town to seek other engineering firms for special projects. Mike Aker seconded. Motion passed, 5-0.

Mike Stamets made a motion to enter into a 3-year contract with Hawk Haynie Kammeyer & Smith as the town attorney in 2020; and that contract should include language that allows the town to see other attorney services for special needs/projects. Gary Grant seconded. Motion passed, 4-1 (Gary Grant – Aye; Mike Stamets – Aye; Mike Aker – Aye; Patricia Freck – Aye; Brandon Seifert – Nay).

Patricia Freck made a motion to grant the Clerk-Treasurer permission to pay claims throughout the month of December as they come in. Mike Aker seconded. Motion passed, 5-0.

Mike Stamets made a motion to have the town submit an application to INDOT for call for projects to repair the Kell Road Bridge. Gary Grant seconded. Town Engineer Derek Frederickson and Kurt Heidenreich, President of Engineering Resources, presented information to the council on the topic, noting that the deadline to submit an application for the project was before the next scheduled council meeting. The project would include an 80-20 split in cost with the town needing to fund 20 percent of the project cost. The cost of the project could range between \$650,000 and \$1.3 million depending on the scope of the work chosen. After no further discussion, the motion passed, 5-0.

Patricia Freck made a motion to accept a professions engineering services agreement with Engineering Resources Inc. for the Community Crossings Matching Grant Street Projects 2019-2 (Lima Road Bridge). Mike Aker seconded. The estimated cost for engineering services is \$67,500.00. After no further discussion, the motion passed, 5-0.

## **NEW BUSINESS**

Outside of items listed under Council Action, the following New Business was brought forth:

- Beth Shellman presented the board with three quotes for a new truck to purchase in 2020. She noted that the Utility Service Board at its meeting earlier in the evening elected to table discussion until a clarification on one of the quote was presented and suggested the council is opt to wait on the same information. After no further discussion, no action was taken.

## **OLD BUSINESS**

No old business was brought forth.

## **REPORTS**

No Council Reports were given.

Huntertown Resource Officer Kevin Surface had no report. Council members did thank Kevin for his recent work on a noise complaint.

Outside of items listed under Council Action, Clerk-Treasurer Ryan Schwab had no report.

Outside of items listed under council action, Town Manager Beth Shellman handed out a report and highlighted the following items:

- She is looking for volunteers to sit at the Huntertown Fire Station on Saturday, January 18, 2020, from 9 a.m. to 1 p.m. to allow residents to sign a remonstrance petition for the Communities at Talon's Reach annexation.
- The application to extend C3 zoning for property on Lima Road Access will be heard by the Allen County Plan Commission on January 9, 2020. A business meeting will follow on January 16, 2020 and the Town Council could finalize the re-zoning at its January 21, 2020 meeting.

- The AJ Arnett 5K will be held at Concordia Lutheran High School on May 23, 2020. She is interested in putting together a town team to support Arnett, a town employee.

Outside of items listed under Council Action, Town Engineer Derek Frederickson had the following report:

- He presented council with an updated Pavement Asset Management Plan. Discussion topics included how projects are rated; why projects at Apollo Drive, Gemini Drive and Mercury Lane continue to be moved down the list; how other development projects are impacting town streets; and the timeline for approval of the plan as it relates to Community Crossings Matching Grant program submissions. After no further discussion, no action was taken.

#### **PUBLIC COMMENT**

None were brought forth.

Mike Aker made a motion to adjourn. Patricia Freck seconded. The motion passed with a voice vote and the meeting adjourned at 7:24 p.m.

Attest:

  
Brandon Seifert  
President

  
Ryan Schwab  
Clerk Treasurer