

**Town of Huntertown Utility Service Board Meeting Minutes for Monday, May 3, 2021**  
**Huntertown Town Hall, 15617 Lima Road**

A public/virtual meeting of the Huntertown Utility Service Board was held on Monday, May,3 2021. The meeting, also utilizing the Zoom app, was held at Huntertown Town Hall, 15617 Lima Road, Huntertown, IN. Members in attendance at Huntertown Town Hall were board members Mark Burnworth and Brad Hite (P). Those in attendance via the Zoom app were board member Kerri Garvin, Town Manager Beth Shellman; Clerk-Treasurer Ryan Schwab; Derek Frederickson and Scott Karst of Engineering Resources, Inc.; four (4) members of the public and one (1) member of the media.

Brad Hite called the meeting to order at 5:00 p.m. with the Pledge of Allegiance.

**BOARD ACTION**

Kerri Garvin made a motion to approve the minutes for the April 5, 2021 regular meeting. Mark Burnworth seconded. Motion passed, 3-0.

Mark Burnworth made a motion to approve a water and sewer application from Carper LLC for property located at 1940, 1950 and 1960 Copper Mine Passage (Phil's One Stop). Kerri Garvin seconded. Beth Shellman said that Water Plant operator Gabe Brindle has reviewed the application and approved the proposed layout. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to provide conditional approval for a water and sewer application for the Quarry Section III. Kerri Garvin seconded. Beth Shellman provided an overview of the application, which also included the Quarry Section IV. She noted that Section III includes three lots and section IV adds one additional lot. The board opted to table voting on Section IV. After no further discussion, the motion passed, 3-0.

Mark Burnworth made a motion to approve a special contract for The Quarry Sections III and IV as presented. Kerri Garvin seconded. Motion passed, 3-0.

**NEW BUSINESS**

Outside of items listed under Board Action, the following new business was brought forth:

- The board was presented with a water and sewer main extension application and special contract for Rolling Oaks Sections III and IV. Scott Karst said that the sections combine for 100 lots, however the remaining capacity at the lift station is for 47 lots. The board opted to table further discussion on this topic until the northeast regional force main project is complete.

**OLD BUSINESS**

The following Old Business was brought forth:

- Derek provided an update on the Northeast Regional Force Main project. He said that the permit for the project has been submitted to IDEM; a few more easements may need acquired; the developer has priced out the project and discussed the project with those who bid as well as his engineering firm; and that a draft agreement will likely be ready for the board's June meeting.
- Water and sewer applications for Preserves at the Quarry (88 lots), Preserves at the Quarry (28 lots) and Keltic Pines (62 lots) were tabled.

**REPORTS**

Clerk-Treasurer Ryan Schwab had the following report:

- The town's estimated distribution for the ARP Coronavirus Local Fiscal Recovery Fund may not be as high as originally thought. The town received a letter from AIM notifying them that a clause in the plan stipulates that a distribution cannot exceed 75 percent of its total budget. AIM is helping the town

investigate the matter. Schwab has provided the AIM with the town's budget ordinance and 1782 notice. Depending on how the distribution is calculated, the town could lose an estimated \$500,000 in funding.

- The town's new website launched on Wednesday, April 28, 2021. He asked council members to review it and suggest any edits.

Town Manager Beth Shellman handed out a copy of her monthly report and detailed the following items:

- A recent IDEM inspection of the Town's Wastewater Treatment Plant listed inflow and infiltration as a comment. The Town continues to investigate where the inflow and infiltration is coming from. Brad Hite said he let the Homeowners Association of one the areas identified as a problem area know of the issue and ask them to have their residents correct any issues related to this topic.
- The town has about 400 radio read meters that cannot be read because of failing batteries. The town is working diligently to replace the failing batteries.

Outside of items listed under Old Business, Derek Frederickson had no further report.

#### **PUBLIC COMMENT**

None were brought forth.

Kerri Garvin made a motion to adjourn. Mark Burnworth seconded. Motion passed with a voice vote and the meeting adjourned at 5:21 p.m.

Attest:

  
Brad Hite  
President

  
Ryan Schwab  
Clerk Treasurer